



# MINUTES

## ALPINE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

**TUESDAY, MARCH 17, 2020 - 5:00 P.M.**

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

### 1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

**The meeting was called to order via teleconference (in accordance with the Governor's Executive Order N2520 issued on 3/12/2020 relaxing the Brown Act) at 5:00pm by Director Easterling. Roll call by Clerk of Board Hannah Hughes. Directors in attendance telephonically: Easterling, Mann, Price and Taylor. Also present in person, Director Willis, Fire Chief Brian Boggeln, Legal Counsel Steve Fitch and Clerk of the Board Hannah Hughes.**

### 2) PLEDGE OF ALLEGIANCE

Led by Fire Chief Boggeln

### 3) INVOCATION

Given by Director Easterling

### 4) APPROVAL OF AGENDA

Motion to approve agenda as submitted

(M/Mann 2<sup>nd</sup>/Price Approve 5-0)

Telephonic Roll Call Vote: Aye (5); Easterling, Mann, Price, Taylor, Willis; Nay (0);

Abstaining (0); Absent (0)

### 5) APPROVAL OF MINUTES

1. Approval of the Minutes of Regular Meeting February 18, 2020 (pgs. 4-8)

Motion to approve Minutes of Regular Meeting as presented.

(M/Willis 2<sup>nd</sup>/Taylor Approved 5-0)

Telephonic Roll Call Vote: Aye (5); Easterling, Mann, Price, Taylor, Willis; Nay (0);

Abstaining (0); Absent (0)

### 6) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are

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no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items.

**Read. No public present.**

## 7) DISCUSSION – POSSIBLE ACTION ITEMS

1. **Resolution 19/20-09 – Annual Resolution of the Board of Directors of the Alpine Fire Protection District Making the Required Findings of the County of San Diego for the County Fire Mitigation Fee Ordinance for Fiscal Year 2019-2020. Discussion/Action.**

To approve and adopt Resolution 19/20-09 as presented. (Staff Report pg. 9) (Exhibit A pg. 10)(Resolution pgs. 11-13)

**No discussion.**

**Motion to approve and adopt Resolution 19/20-09 as presented.**

**(M/Mann 2<sup>nd</sup>/Price Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5) Easterling, Mann, Price, Taylor, Willis; Nay (0); Abstain (0); Absent (0)**

2. **Resolution 19/20-10 – Annual Resolution of the Board of Directors of the Alpine Fire Protection District Adopting a Five Year Plan for the Use of Mitigation Fee Revenue.**

**Discussion/Action.** To approve and adopt Resolution 19/20-10 as presented. (Resolution pg.14) **Finance Office Caccavo explained the annual item and no discussion was presented.**

**Motion to approve and adopt Resolution 19/20-10 as presented.**

**(M/Taylor 2<sup>nd</sup>/Mann Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5) Easterling, Mann, Price, Taylor, Willis; Nay (0); Abstain (0); Absent (0)**

3. **LAFCO- Independent Special Districts Nomination and Election Results. Information**

**Only.** To review the Special District nomination and election results for the regular member of the San Diego Local Agency Formation Commission. (pg. 15)

**Noted.**

## 8) CONSENT CALENDAR

1. Financial Report – February 2019 (pgs. 16-40)

2. Employee Reimbursement Report – February 2019 (pg. 41)

3. Investment Portfolio as of February 2019 (pg. 42)

**Motion to approve consent calendar as presented.**

**(M/Willis 2<sup>nd</sup>/Price Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5) Easterling, Mann, Price, Taylor, Willis; Nay (0); Abstain (0); Absent (0)**

## 9) REPORTS – Information Only

1. Fire Chief (pgs. 43-44)

**Fire Chief Boggeln shared an update on the COVID-19 crisis. Effective 3/16/2020: visitors have been restricted from the station, County of San Diego has given limited supplies, all upcoming events have been postponed and advanced screenings have been implemented during the 911**

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calls. New measures have been taken to limit the contact with patients, though information is changing rapidly. County of San Diego soon to open an EOC (Emergency Operations Center) with a fire representative 24/7 on 3/18/2020. Effective tomorrow (3/18/2020), non-essential personnel will be moving to a work from home structure with limited interaction at the station. Concerning staffing, one person has been asked to stay home preventatively (due to falling amongst the high-risk category) and Acting Division Chief Dotson has been moved back to the floor for the interim.

2. Fire Marshal – February 2020 (pg. 45)

**No questions presented.**

3. Local 2638

**Fire Chief Boggeln reported on behalf of the Local 2638:**

**The Annual Pancake Breakfast has been postponed until further notice. The Boot Drive brought in just over \$6,000 thanks to the leadership of Captain O’Gorman.**

4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al)

**No reports.**

5. Fire Statistics by Incident Type for prior months – February 2019 (pg. 46)

**Director Taylor asked about the high number of mutual aid calls to Viejas and Fire Chief Boggeln explained due to issues with the program the numbers might be a mistake. Fire Chief Boggeln will report back with accurate numbers.**

6. Grant Update (pgs. 47-48)

**No new updates.**

### 10) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

**Read. No comment.**

### 11) DIRECTOR’S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

**Easterling: No comment**

**Mann: No comment**

**Price: No comment**

**Taylor: No comment**

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Willis: No comment

- 5:18pm adjourned to Closed Session

## 12) CLOSED SESSION

### a) California Government Code §54957.6 CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Finance Officer Caccavo

- 5:46 pm reconvened to Open Session  
Direction given, no action taken.

## 13) ADJOURNMENT

### *NOTIFICATION OF NEXT MEETING*

Next regular meeting will be held:

April 21<sup>st</sup>, 2020 at 5:00 p.m.

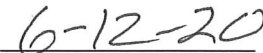
Alpine Fire Station 17, (Meeting Room)

1364 Tavern Road, Alpine, CA 91901

Minutes Approved:



Board Secretary



Date