

MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

TUESDAY, FEBRUARY 19, 2019 - 5:00 P.M.

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 5:00pm by Director Mann. Roll call by Clerk of the Board Alicea Caccavo. Directors in attendance: Mann, Price, Taylor and Willis. Also present, Fire Chief Bill Paskle, Legal Counsel Steve Fitch, Clerk of the Board Alicea Caccavo and Division Chief Brian Boggeln. Absent: Director Easterling.

2) PLEDGE OF ALLEGIANCE

Division Chief Brian Boggeln

3) INVOCATION

Chaplain Drew Macintyre

4) APPROVAL OF AGENDA

Motion to approve agenda as presented.

(M/Price 2nd/Taylor Absent/Easterling Approved 4-0)

5) APPROVAL OF MINUTES

1. Approval of the Minutes of Regular Meeting January 15, 2019

Motion to approve agenda as presented.

(M/Price 2nd/Willis Absent/Easterling Approved 4-0)

6) CORRESPONDENCE

1. Thank you card from the Ventura County Fire Department for the AFPD's assistance during the Hill and Woolsey Fires.

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Fire Chief Paskle reported that the District sent up the Brush Rig and Division Chief as Strike Team Leader in November to assist with fires.

7) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items. **Read. No comment.**

8) DISCUSSION – POSSIBLE ACTION ITEMS

1. Disposal of District Property. Discussion/ Action.

To authorize Fire Chief to sell/dispose the 1998 Ford F-150 utility truck.

Motion to approve to give direction for the Fire Chief to dispose of the Utility truck, as is, in accordance with District policy.

(M/Taylor 2nd/Price Absent/Easterling Approved 4-0)

2. Benefit Fee Review for Fiscal Year 2019/2020. Discussion /Action.

To review the District Benefit Assessment and determine if the Board will approve and adopt an increase in the benefit fee for Fiscal Year 2019/2020.

Motion to approve the consumer price index 3.4% for the San Diego area per Resolution, resulting in a \$2.40 increase. Fire Marshal clarified that the 113 parcels do not include the exempt parcels.

(M/Price 2nd/Taylor Absent/Easterling Approved 4-0)

3. Annual Benefit Fee Tax Report for Fiscal Year 2018/2019. Discussion/Action.

To review and approve the annual report for the prior fiscal year.

Motion to approve agenda item as presented. Finance Officer Caccavo clarified the item is an annual report to remain in compliance with SB 165.

(M/Willis 2nd/Price Absent/Easterling Approved 4-0)

4. Finance Oversight Committee. Discussion/Action.

Report on the Finance Committee Meeting dated February 4, 2019. Budget review and strategies for the CalPERS pension liabilities.

Finance Officer Caccavo reported that the Finance Oversight Committee met on 2/4/2019. Committee went through the Budget thoroughly and then discussed the CalPERS UAL. Committee recommends paying excess funds after budget adjustments to the first line of Safety plan 959 for short term savings. Fire Chief Paskle advised that CalPERS has advised they are reporting returns of -3.9% fiscal year to December 1st. Staff to return after budget cycle with amount recommended.

5. 2016-2020 Strategic Plan. Information Only.

Annual update. Power Point presentation by Division Chief Boggeln and Fire Marshal McBroom. **Division Chief Boggeln and Fire Marshal McBroom presented Power Point presentation regarding status of the Strategic Plan as deemed by the Committee. Strategic Plan Committee comprised of Directors Easterling and Price, Chief Rushing (retired), Fire Marshal McBroom, Engineer Thorn and Captain Dotson. Division Chief Boggeln to take over for Retired Chief Rushing.**

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6. Statement of Economic Interest - Form 700. Information Only.

Annual item to remain compliant with the Political Reform Act and the Agency's Conflict of Interest Code.

Finance Officer Caccavo reminded Board members that April 1st is due date for submitting the Form 700 electronically through eDisclosure.

7. Policy 2016 Minimum Engine Staffing. Discussion only.

To review Policy 2016 as presented regarding Minimum Engine Staffing and its history as per request by Director Willis.

Discussion regarding operational items as they pertain to staffing. Fire Chief Paskle explained the differences of the Labor Document presented and how the Alpine Fire Protection District differs from it and other agencies. He went onto explain that the internal Staffing Memo that was put out has resulted in 7 shifts since its implementation. The measure was another step in addressing the liability of the UAL. Director Willis felt that the staffing level was more of priority than the UAL. Fire Chief Paskle explained that without a solid base on finances the District cannot address operational issues. Director Taylor agreed that solvency is the number one priority. Fire Chief Paskle's goal is to prevent future permanent attrition.

9) CONSENT CALENDAR

1. Financial Report – January 2019
2. Investment Portfolio as of January 2019
3. Employee Reimbursement Report – January 2019

Motion to approve the Consent Calendar as presented. Finance Officer Caccavo clarified to Director Willis that the Market Price for the CD's are increasing, just have not reached the threshold on the document.

(M/Willis 2nd/Taylor Absent/Easterling Approved 4-0)

10) REPORTS – Information Only

1. Fire Chief - **Director Price** asked about the annexation. Chief Paskle advised that there is a 30 day protest period for the 270 residents in that area. LAFCO is an investment in Alpine Fire Protection District's future as the tax increment will be 5%. The recruitment for Firefighter/Paramedic has closed and a conditional offer has been made. February 14th the Brush Rig was up staffed; Fire Chief Paskle would like to thank the Staff for coming in.
2. Fire Marshal – January 2019 **No report.**
3. Local 2638 **Pancake Breakfast** will be 2/23. The **Boot Drive** benefitting the **Burn Institute's Camp Beyond Scars** will be on 3/6.
4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al) **Director Taylor reported that in the Heartland Communications meeting three items of note 1) HCFA will release the Santa Ysabel Fire Department from their contract; 2) HCFA will be implementing a mental health stress program, and 3) HCFA received a clean audit.**
5. Fire Statistics by Incident Type for prior months – January 2019

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6. Grant Update **Finance Officer Caccavo reported that the Alpine Fire Protection Foundation will be providing \$7800 for chairs, tables and a new podium. UASI 17 submitted third and final cash request.**

11) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda. **An Alpine resident, who prefers to remain anonymous, asked for clarification on smart meters. Additionally, she inquired about the LED lighting and wanted to advise that they are dangerous to the eyes.**

12) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda. **None.**

6:07 p.m. adjourned to Closed Session.

13) CLOSED SESSION

- a) **California Government Code §54957.6**
CONFERENCE WITH NEGOTIATORS
Negotiators: Mann, Taylor
Title: Local 2638

6:24 p.m. reconvened to Open Session. No Action Taken, Direction Given.

14) ADJOURNMENT

Motion to approve agenda as presented.

(M/Taylor 2nd/Price Absent/Easterling Approved 4-0)

15) NOTIFICATION OF NEXT MEETINGS

Next regular meeting will be held:

March 19, 2019 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room)

1364 Tavern Road, Alpine, CA 91901

Minutes Approved:

Board Secretary

Date