



# ALPINE FIRE PROTECTION DISTRICT MINUTES

DIRECTOR EASTERLING  
DIRECTOR PRICE  
DIRECTOR TAYLOR  
DIRECTOR WILLIS  
DIRECTOR MEHRER

**TUESDAY**  
**JUNE 15, 2021**  
**5:00 P.M.**

FIRE CHIEF BRIAN BOGGELN  
CLERK OF THE BOARD ERIN DOOLEY

FIRE STATION 17 MEETING ROOM  
1364 TAVERN ROAD  
ALPINE, CA 91901

*All exhibits described here are available for public inspection at the time and date listed above or prior to such meeting when reports are ready in the Administrative Office. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting.*

## 1) CALL TO ORDER AND DETERMINATION OF A QUORUM

### *Moment of Silence for Retired Fire Chief Woodrow "Woody" Downing*

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order via teleconference at 5:00pm by Director Easterling in accordance with the Governor's Executive Order N-25-20 issued on 3/12/2020. Roll call by Fire Chief Brian Boggeln. Directors in attendance telephonically: Easterling, Mehrer, Price, Taylor, and Willis. Also present, Legal Counsel Steve Fitch, Local 2638 Representative Greg O'Gorman, Clerk of the Board Erin Dooley, Fire Marshal Jason McBroom, and Administrative Specialist Debbie Pinhero.

## 2) APPROVAL OF AGENDA

Motion to approve the agenda as submitted.

(M/Willis 2<sup>nd</sup>/Price Approved 5-0)

Telephonic Roll Call Vote: Aye (5); Easterling, Mehrer, Price, Taylor, Willis;  
Nay (0); Abstaining (0); Absent (0)

## 3) CONSENT CALENDAR

- 3.1 - Approve the Minutes: Regular Board Meeting – May 18, 2021(pgs.5-9)
- 3.2 - Financial Reports (pgs.10-28)
- 3.3 - Cash Flow Report (pgs.29-30)
- 3.4 - Investment Portfolio Report (pg.31)
- 3.5 - Monthly Incident Statistics (pg.32)



**Motion to approve Consent Calendar as submitted.**

**(M/Taylor 2<sup>nd</sup>/Willis Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5); Easterling, Mehrer, Price, Taylor, Willis;  
Nay (0); Abstaining (0); Absent (0)**

#### **4) PUBLIC HEARING ON AGENDA ITEMS**

*The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items. Read, no comment.*

#### **5) ACTION AGENDA ITEMS**

##### **5.1 - Fiscal Year 2021/2022 Preliminary Budget**

Staff Report: Chief Boggeln (pgs.33-42)

**Motion to approve Preliminary Budget for Fiscal Year 2021/2022.**

**(M/Taylor 2<sup>nd</sup>/Willis Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5); Easterling, Mehrer, Price,  
Taylor, Willis; Nay (0); Abstaining (0); Absent (0)**

##### **5.2 - Resolution 20/21 - 11 A Resolution of the Board of Directors of the Alpine Fire Protection District Establishing the Limit for Appropriations of Proceeds of Tax Subject to GANN Limitation for Fiscal Year 2021/22.**

Staff Report: Payroll and Accounting Specialist Pinhero (pgs.43-46)

**Motion to approve and adopt Resolution 20/21-11 as submitted.**

**(M/Willis 2<sup>nd</sup>/Easterling Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5); Easterling, Mehrer, Price,  
Taylor, Willis; Nay (0); Abstaining (0); Absent (0)**

##### **5.3 - American Rescue Plan Act of 2021 – Impact on Fire Districts**

Staff Report: Chief Boggeln (pg.47)

**Information only.**

##### **5.4 - Board Policy and Procedure – Job Description “Administrative Specialist”**

Staff Report: Chief Boggeln (pgs. 48-52)

**Motion to approve the “Administrative Specialist” Job Description as submitted.**

**(M/Willis 2<sup>nd</sup>/Taylor Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5); Easterling, Mehrer, Price,  
Taylor, Willis; Nay (0); Abstaining (0); Absent (0)**



## 6) REPORTS – INFORMATION ONLY

### 6.1 – Directors' Report

Director Willis explained that being on LAFCO, the ARPA has just begun being sought after with money available but with many districts being involved.

### 6.2 – Fire Chief

Fire Chief Boggeln gave a COVID-19 update, with hopes of the next Board Meeting being in person. Update on fire season with burn permits still suspended as well as continuing defensible space inspections with Cal Fire. Company Officer promotion around July 1<sup>st</sup>, with a conditional offer of employment to Firefighter due to a long term vacancy.

### 6.3 – Fire Marshal

Fire Marshal McBroom gave an update on the defensible space inspections.

### 6.4 – Alpine Firefighters Association - Local 2638

Fire Captain O'Gorman gave an update on the Boot Drive for The Burn Institute as well as their involvement with Chief Downing's memorial.

### 6.5 – Committee Reports

No report.

## 7) PUBLIC DISCUSSION

*In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the Board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda. Read, no comment.*

- Adjourned to Closed Session at 5:25 pm.

## 8) CLOSED SESSION

### a. Conference with Negotiators (*California Government Code §54957.6*)

Agency designated representatives: Taylor, Price, Boggeln

Employee Organization: Local 2638, Safety

### b. Conference with Negotiators (*California Government Code §54957.6*)

Agency designated representatives: Taylor, Price, Boggeln

Unrepresented Employee: Fire Marshal

### c. Conference with Negotiators (*California Government Code §54957.6*)

Agency designated representatives: Taylor, Price, Boggeln

Unrepresented employee: Payroll and Accounting Specialist/Administrative Specialist

### d. Conference with Negotiators (*California Government Code §54957.6*)

Agency designated representatives: Taylor, Price, Boggeln

Unrepresented employee: Administrative Assistant

### e. Public Employee Performance Evaluation (*California Government Code §54957*)

Title: Fire Chief



- f. Conference with Negotiators (California Government Code §54957.6)**  
Agency designated representative: Taylor, Price  
Unrepresented employee: Fire Chief

- Reconvened to Open Session at 6:13 pm
- Direction given, no action taken.

## **9) DISCUSSION AND POSSIBLE ACTION**

- 9.1 - Approval of Memorandum of Understanding for the Administrative Specialist Classification**  
Staff Report: Chief Boggeln (pgs.53-64)  
**Motion to approve Memorandum of Understanding for the Administrative Specialist as submitted with the addition of adding the name to the front page.**  
(M/Taylor 2<sup>nd</sup>/Willis Approved 5-0)  
Telephonic Roll Call Vote: Aye (5); Easterling, Mehrer, Price, Taylor, Willis; Nay (0); Abstaining (0); Absent (0)
- 9.2 - Ratification of Negotiations Between the Board of Directors and Local 2638**  
Staff Report: Chief Boggeln (pgs.65-89)  
**Motion to approve Ratification of Negotiations Between the Board of Directors and Local 2638 as submitted.**  
(M/Willis 2<sup>nd</sup>/Taylor Approved 5-0)  
Telephonic Roll Call Vote: Aye (5); Easterling, Mehrer, Price, Taylor, Willis; Nay (0); Abstaining (0); Absent (0)
- 9.3 - Ratification of Negotiations Between the Board of Directors and the Fire Marshal**  
Staff Report: Chief Boggeln (pgs.90-105)  
**Motion to approve Ratification of Negotiations Between the Board of Directors and the Fire Marshal as submitted.**  
(M/Taylor 2<sup>nd</sup>/Willis Approved 5-0)  
Telephonic Roll Call Vote: Aye (5); Easterling, Mehrer, Price, Taylor, Willis; Nay (0); Abstaining (0); Absent (0)
- 9.4 - Ratification of Negotiations Between the Board of Directors and the Administrative Assistant**  
Staff Report: Chief Boggeln (pgs.106-119)  
**Motion to approve Ratification of Negotiations Between the Board of Directors and the Administrative Assistant as submitted.**  
(M/Taylor 2<sup>nd</sup>/Price Approved 5-0)  
Telephonic Roll Call Vote: Aye (5); Easterling, Mehrer, Price, Taylor, Willis; Nay (0); Abstaining (0); Absent (0)



10) **ADJOURNMENT**

Motion to adjourn at 6:22 pm

(M/Taylor 2<sup>nd</sup>/Price Approved 5-0)

Telephonic Roll Call Vote: Aye (5); Easterling, Price, Taylor, Willis, Mehrer;  
Nay (0); Abstaining (0); Absent (0)

**NOTIFICATION OF NEXT MEETING**

Next regular meeting will be held:

July 20, 2021 at 5:00 p.m.

Alpine Fire Station 17 (meeting room)

1364 Tavern Road, Alpine, CA 91901

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**Minutes Approved:**

Board Secretary

8/17/21

Date