

# AGENDA



## REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

**TUESDAY, FEBRUARY 19, 2019 - 5:00 P.M.**

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

### 1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

### 2) PLEDGE OF ALLEGIANCE

### 3) INVOCATION

### 4) APPROVAL OF AGENDA

### 5) APPROVAL OF MINUTES

1. Approval of the Minutes of Regular Meeting January 15, 2019 (pgs. 4-7)

### 6) CORRESPONDENCE

1. Thank you card from the Ventura County Fire Department for the AFD's assistance during the Hill and Woolsey Fires. (pg. 8)

### 7) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items.

# AGENDA

## 8) DISCUSSION – POSSIBLE ACTION ITEMS

### 1. Disposal of District Property. Discussion/ Action.

To authorize Fire Chief to sell/dispose the 1998 Ford F-150 utility truck. (Staff Report pg. 9)

### 2. Benefit Fee Review for Fiscal Year 2019/2020. Discussion /Action.

To review the District Benefit Assessment and determine if the Board will approve and adopt an increase in the benefit fee for Fiscal Year 2019/2020. (Staff Report pg. 10) (Attachment A pg. 11)

### 3. Annual Benefit Fee Tax Report for Fiscal Year 2018/2019. Discussion/Action.

To review and approve the annual report for the prior fiscal year. (Report pgs. 12-24)

### 4. Finance Oversight Committee. Discussion/Action.

Report on the Finance Committee Meeting dated February 4, 2019. Budget review and strategies for the CalPERS pension liabilities. (Staff Report pgs. 25)

### 5. 2016-2020 Strategic Plan. Information Only.

Annual update. Power Point presentation by Division Chief Boggeln and Fire Marshal McBroom. (Handout pgs. 26-32)

### 6. Statement of Economic Interest - Form 700. Information Only.

Annual item to remain compliant with the Political Reform Act and the Agency's Conflict of Interest Code.

### 7. Policy 2016 Minimum Engine Staffing. Discussion only.

To review Policy 2016 as presented regarding Minimum Engine Staffing and its history as per request by Director Willis. (Policy pg. 33) (Labor document by Long Beach Firefighters union, Local 370 pgs. 34-38)

## 9) CONSENT CALENDAR

### 1. Financial Report – January 2019 (pgs. 39-61)

### 2. Investment Portfolio as of January 2019 (pg. 62)

### 3. Employee Reimbursement Report – January 2019 – (pg. 63)

## 10) REPORTS – Information Only

### 1. Fire Chief (pgs. 64-65)

### 2. Fire Marshal – January 2019 (pg. 66)

### 3. Local 2638

### 4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al)

### 5. Fire Statistics by Incident Type for prior months – January 2019 (pgs. 67)

### 6. Grant Update (pgs. 68-69)

# AGENDA

## 11) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

## 12) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

## 13) CLOSED SESSION

a) California Government Code §54957.6  
CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor  
Title: Local 2638

## 14) ADJOURNMENT

### *NOTIFICATION OF NEXT MEETINGS*

Next regular meeting will be held:

March 19, 2019 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room)


1364 Tavern Road, Alpine, CA 91901

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### Certification of Posting

I certify that on February 15<sup>th</sup>, 2019, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Alpine Fire Protection District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors. (Govt. Code Section 54954.2)

Executed at Alpine, California, on February 15<sup>th</sup>, 2019.



Alicea Caccavo, Clerk of the Board

# MINUTES



## REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

TUESDAY, JANUARY 15, 2019 - 5:00 P.M.

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

### 1) ATTENDANCE AT THE REGULAR MEETING

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The meeting was called to order at 5:00pm by Director Easterling. Roll call by Clerk of the Board Alicea Caccavo. Directors in attendance: Easterling, Mann, Price and Willis. Also present, Fire Chief Bill Paskle, Legal Counsel Steve Fitch and Clerk of the Board Alicea Caccavo Absent: Director Taylor.

### 2) PLEDGE OF ALLEGIANCE

Division Chief Brian Boggeln

### 3) INVOCATION

Director Easterling

### 4) APPROVAL OF AGENDA

Motion to approve agenda amended to include Item 7.3.

(M/Mann            2nd/Willis            Absent/Taylor            Approved 4-0)

### 5) APPROVAL OF MINUTES

Approval of the Minutes of December 18, 2018 (pgs. 3-7)

Motion to approve minutes as presented.

(M/Price            2nd/Mann            Absent/Taylor            Approved 4-0)

### 6) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are

# MINUTES

no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items. **Read. No Comment.**

## 7) DISCUSSION – POSSIBLE ACTION ITEMS

1. **Finance Committee Meeting.** Discussion / Action.  
To establish a date for the finance committee to meet to discuss budget for FY19/20. **(Finance committee members, please bring your calendars)**  
**Finance Committee members to coordinate a date.**  
**No action, no motion necessary.**
2. **Bank Accounts – Update Signature Cards.** Discussion/Action.  
Authorize staff to update signature cards to reflect current slate of Board of Directors, Fire Chief and Finance Officer (affected accounts - California Bank and Trust)  
**Finance Officer Caccavo reported that this was an annual item to reflect changes in the Board Members. Director Willis asked about Certificate of Deposits.**  
**Motion to approve staff to update bank signature cards.**  
**(M/Mann                      2nd/Willis                      Absent/Taylor                      Approved 4-0)**
3. **LAFCO – Call for Nominations.** Discussion/Action. Formal notice pursuant to Government Code Section 56332(1) to solicit two special district members – (a) one regular and (b) one alternate to serve on the San Diego Local Agency Formation Commission (LAFCO).  
**Director Willis would like to be nominated for the open seat.**  
**Motion to approve the nomination of Director Willis for the regular seat.**  
**(M/Mann                      2nd/Price                      Absent/Taylor                      Approved 4-0)**

## 8) CONSENT CALENDAR

1. Financial Reports – December 2018 (pgs. 8-33)
2. Employee Reimbursement Report: – December 2018 (pg. 34)
3. Investment Portfolio as of December 2018 (pg. 35)
4. Quarterly Investment Report as of December 31, 2018 (pg. 36-49)

**Motion to approve the Consent Calendar as presented.**

**(M/Mann                      2nd/Price                      Absent/Taylor                      Approved 4-0)**

**Director Willis asked if we had the ability to shop for market-linked CD's. Fire Chief advised that there are stringent rules in which a Special District is able to invest that reduces risk. Finance Officer Caccavo will check with current broker.**

## 9) REPORTS – Information Only

1. Fire Chief (pgs. 50-52) **Fire Chief Paskle advised that the status of the recruitment, hoping to have a start date before the end of February. Director Willis asked about the requirements of the FF/Paramedic. Finance Officer Caccavo advised the policies of the job descriptions detail the requirements. HCFA Commission meeting on 1/24. The annexation is scheduled to come before the LAFCO commission on February 4<sup>th</sup>.**
2. Fire Marshal (pg. 53) **Noted.**
3. Local 2638 **Firefighter/Paramedic Ozbirn reported that the Pancake Breakfast has been moved to 2/23/2019 from 8-11am. The toy drive raised toys for 19 kids of the Alpine community.**
4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al) **Director Mann reported that the HTFA: just received clean audit; elections resulted in Gary Kendrick as Chair and James Marugg is Vice Chair; environment building analysis was sound but needed repairs**

## MINUTES

completed for \$90,000; tower building will be addressed after the fire building is finished; burn room they allocated \$195,000, of which they spent \$55,000. Bid went out for \$122,000 for fire lining which was approved.

5. Fire Statistics by Incident Type for prior month (pg. 54-55) **Noted**
6. Grant Update (pgs. 56-57) **Finance Officer Caccavo** advised that the District applied for FY19 SHSP for \$13,228 for 4 VHF radios and 12 web gear packs. FY16 SHSP received payment and anticipating another payment totaling \$13,176. Closed out the 2018 Fire Foundation Grant for the Welcome Packets for new residents.

### 10) PUBLIC DISCUSSION

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**Fire Marshal McBroom** read a statement from **Jon Green** of the **Back Country Land Trust** updating the fuel reduction and habitat restoration efforts in November & December 2018. **Director Mann** asked about eucalyptus trees near **Alpine Creek**, **Fire Marshal McBroom** said that 58 trees will be removed with the FEMA grant that the District is still waiting on.

**Resident Bogdan Mandziuk** proposed having more fire breaks and defensible space that could be used for cycling throughout the County starting with **Alpine**.

### 11) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

**Director Easterling:** no report.

**Director Mann:** no report.

**Director Price:** no report.

**Director Willis:** asked to have the staffing policy added to the February agenda for discussion. He added that once the UAL is covered he would like to see us get back to a four person operational staff. **Director Willis** then submitted a document entitled "Four Person Staffing Facts" created by Long Beach Firefighters union, Local 372, to be included.

5:30pm Adjourned to Closed Session.

### 12) CLOSED SESSION

a) California Government Code §54957.6

#### CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Local 2638, Safety

b) California Government Code §54956.9

#### CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION

*Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9*

Case: Workers' Compensation related case

# MINUTES

5:48pm Out of Closed Session  
Direction given, no action taken.

## 13) ADJOURNMENT

Motion to adjourn at 5:49pm.

(M/Willis

2nd/Price

Absent/Taylor

Approved 4-0)

## 14) NOTIFICATION OF NEXT MEETINGS

Next regular meeting will be held:

February 19, 2019 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room) 1364 Tavern Road, Alpine

**Minutes Approved:**

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Board Secretary

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Date



On November 8, 2018, our community, still reeling from the devastating shooting at Borderline Bar & Grill, was struck by the Hill and Woolsey Fires. With fierce Santa Ana winds whipping through the region, battling the flames required strength, perseverance, and most importantly, all hands on deck. Thank you for the tremendous help and support you provided during this difficult fight — we couldn't have done it without you.

**MARK LORENZEN**

Fire Chief  
Ventura County Fire Department



ALPINE FIRE PROTECTION DISTRICT

**AGENDA ITEM**

**Item #: 8.1**

MEETING DATE: February 19, 2019

**SUBJECT: Disposal of Excess Vehicle**

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**SUBJECT SUMMARY:**

The District currently has a surplus vehicle that is no longer of use to the District.

**Background:**

The District recently purchased a new utility vehicle for general District use. The replaced vehicle is no longer useful to the District and must be disposed of.

**Discussion:**

Per Board Policy #1006, Surplus Property Disposal, the Fire Chief is asking the Board to approve the disposal of the vehicle.

Seeking the approval to dispose of the 1998 Ford F-150 PU. Vehicle will be sold as is. The estimated value for the vehicle is \$2000 - \$2500.

**Previous Board Action:**

None

**Recommendations:**

Authorize the Fire Chief to dispose of surplus property, the 1998 Ford F-150 PU, as per the Board Policy manual.

Appropriations Requested: None

Submitted by: Fire Chief Paskle

Attachments: None

ALPINE FIRE PROTECTION DISTRICT

AGENDA ITEM

Item #: 8.1

MEETING DATE: February 19, 2019

SUBJECT: Benefit Fee Review

**SUBJECT SUMMARY:**

Discussion and possible action to review the District Benefit fee to determine if the Board will approve and adopt an increase in the benefit fee for FY 19/20.

**Background:**

The benefit fee was voted and approved by the citizens of this District November, 2001. Resolution 01/02-2, Section 4 allows for an annual CPI increase equal to the adjusted price index measured between January 1 of the immediately preceding fiscal year and the preceding January 1 as determined for the San Diego area by the U.S. Department of Labor. The Board has approved seven increases since inception.

**Discussion:**

The following chart shows the increase in benefit fee unit, using U.S. Department of Labor, Bureau of Labor Statistics numbers and annual percentile calculation:

YEAR	BENEFIT UNITS	PER UNIT	PER UNIT	CPI INCREASE	SINGLE FAMILY DWELLING	TOTAL BENEFIT FEE INCOME	INCREASE	BOARD APPROVED
2007-08	26590	15.00000	15.00	0.0%	60.00	398,850.00	-	Nov-01
2008-09	26802	15.47850	15.48	3.2%	61.91	414,854.76	16,004.76	4/15/2008
2012-13	27290	15.90000	15.90	2.7%	63.60	433,911.00	19,056.24	2/21/2012
2013-14	27245	16.21800	16.22	2.0%	64.87	441,859.41	7,948.41	2/18/2013
2014-15	27129	16.39528	16.40	1.1%	65.58	444,787.54	2,928.13	2/18/2014
2015-16	27129	16.60842	16.61	1.3%	66.43	450,569.78	5,782.24	3/16/2015
2016-17	27048	16.75789	16.76	0.9%	67.03	453,267.52	2,697.74	3/15/2016
2017-18	27312	17.07629	17.08	1.9%	68.31	466,387.74	13,120.22	2/21/2017
2018-19	27241	17.55443	17.55	2.8%	70.22	478,200.23	11,812.49	3/20/2018
2019-20	27319	18.15128	18.15	3.4%	72.61	495,874.84	17,674.61	

**Previous Board Action:**

Board requested a review of the benefit fee annually when statistics are available on Bureau of Labor Statistics website (February-March)

**Recommendation:**

Report presented for Board deliberation.

Approved by Counsel Yes: \_\_\_\_\_ No: \_\_\_\_\_ Not Applicable:  X   
Appropriations Requested: None Fund No.

Submitted by: Finance Officer Caccavo

Attachments: CPI index

### CPI-All Urban Consumers (Current Series) Original Data Value

**Series Id:** CUURS49ESA0  
**Not Seasonally Adjusted**  
**Series Title:** All items in San Diego-Carlsbad, CA, all urban  
**Area:** San Diego-Carlsbad, CA  
**Item:** All items  
**Base Period:** 1982-84=100  
**Years:** 2008 to 2018

Year	Annual	HALF1	HALF2
2017	283.012	281.561	284.464
2018	292.547	290.076	295.018

### CPI-All Urban Consumers (Current Series) 12-Month Percent Change

**Series Id:** CUURS49ESA0  
**Not Seasonally Adjusted**  
**Series Title:** All items in San Diego-Carlsbad, CA, all urban  
**Area:** San Diego-Carlsbad, CA  
**Item:** All items  
**Base Period:** 1982-84=100  
**Years:** 2008 to 2018

Year	Annual	HALF1	HALF2
2017	3.0	3.3	2.8
2018	3.4	3.0	3.7



# ALPINE FIRE PROTECTION DISTRICT

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*SPECIAL BENEFIT TAX FOR:  
FIRE SUPPRESSION & EMERGENCY SERVICES - ALPINE*

**TAX REPORT**  
*FISCAL YEAR 2018-19*

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*BOARD OF DIRECTORS*

Jim Easterling

Jim Mann

Pat Price

Steve Taylor

Baron Willis

*FIRE CHIEF*

Bill F. Paskle

*FINANCE OFFICER*

Alicea Caccavo

*DISTRICT LEGAL COUNSEL*

Stephen J. Fitch and Associates, APC Attorneys at Law

*BENEFIT FEE PROCESSING*

Willdan Financial Services

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# INTRODUCTION

The community of Alpine began as a stage stop for the mines in the Cuyamaca Mountains. In 1887, Benjamin R. Arnold, seeking a place to cure his asthma, arrived in Alpine. His health improved and he built the family home in what is today the town center. Alpine gained publicity during World War II when a U.S. Government survey declared Alpine's climate as the best in the nation. "Best Climate in the U.S.A. by Government Report" became the town slogan. Alpine's elevation ranges from 1,800 to 2,600 feet and the town encompasses 27.5 square miles. Interstate 8, a major thoroughfare for travelers and transportation of goods, runs through the district for approximately 7 miles. The San Diego Association of Governments (SANDAG) listed the population as recorded in 2010 census, dated April 1, 2010 as 17,087 with a predicted 44% increase by the year 2040.

The Alpine Fire Protection District (the "District") was founded in 1948 and officially originated on December 19, 1957. Located in the unincorporated area of eastern San Diego County, the District has one fire station staffed by 12 full time paid firefighters, divided into three divisions, who provide advanced life support, fire suppression, fire prevention and support functions to the community.

The District's operations and services are funded from: a fraction of *ad valorem* property taxes; the fire suppression and emergency services special benefit tax; and other miscellaneous sources.

## ALPINE SPECIAL BENEFIT TAX

The Fire Suppression and Emergency Services Special Benefit Tax for the Alpine area (the "Alpine Special Benefit Tax") was created after it received a majority of votes at a special election held on November 6, 2001, within the boundaries of the Alpine Fire Protection District in the community of Alpine.

# RATES AND SPECIAL BENEFIT TAX METHODS OF APPORTIONMENT

The special benefit taxes are levied each year on each taxable parcel of land within its respective boundaries within the Alpine Fire Protection District at the annual rates shown in the following tables.

## ALPINE SPECIAL BENEFIT TAX

The passage of the Alpine Special Benefit Tax by the Alpine voters on November 6, 2001 authorized the District to levy the special benefit tax at a rate of \$15.00 per benefit unit as described in the table below. In order to help assure that the revenues from the Alpine Special Benefit tax grow in line with inflation and the cost of providing local fire protection and emergency medical services, the tax rate may be adjusted each year based in the increase in consumer price index for the San Diego Area (“CPI”) as determined by the United States Department of Labor as approved by the voters in November 2001. The following table shows the rates to be used for fiscal year 2018-19. During the annual Board review, an increase of 2.8% was approved and adopted which reflects the annual change in CPI as of December 31, 2018.

**FIGURE 1 – ALPINE SPECIAL BENEFIT TAX RATE**

Parcel Land Use	Maximum Number of Units of Benefit	Tax Rate per Benefit Unit
<b>Unimproved</b>	2 Units per acre/or portion of an acre up to 10 units per parcel	\$17.55
<b>Residential</b>	4 Units per dwelling	\$17.55
<b>Irrigated Farm</b>	4 Units per parcel	\$17.55
<b>Apartments</b>	3 Units per dwelling	\$17.55
<b>Mobil Homes</b>	2 Units per dwelling	\$17.55
<b>Commercial</b>	10 Units per enterprise (business)	\$17.55
<b>Vacant Land</b>	2/acre Units per acre or portion of an acre, max = 10	\$17.55



# SPECIAL TAX - FISCAL YEAR 2018-19

In general, revenue from the special benefit taxes for fiscal year 2018-19 property tax collections will be used to fund local fire suppression, protection and emergency medical services in the District. The District's services provided comprise the following:

- **EMERGENCY RESPONSE**  
Mitigate fire or explosion, medical emergencies, rescue, hazardous material spills and hazardous material spills.
- **DISASTER PREPAREDNESS**  
Maintenance and coordination of the District's Disaster Preparedness Program
- **PUBLIC ASSISTANCE**  
Respond to request for service from the public when those services are not otherwise assigned to other public agencies.
- **LOSS PREVENTION**  
Programs that include the implementation and enforcement of fire and life safety regulations and laws.
- **PUBLIC EDUCATION and INFORMATION**  
Programs to prepare the citizens of the District to better prevent and mitigate emergencies.
- **ADMINISTRATION**  
Administration and overhead costs.

More specifically, the Alpine Special Benefit Tax fund operating expenses, capital improvement expenditures, debt repayment and long term capital accrual in order to provide local fire suppression and emergency services.

## SPECIAL TAX ANNUAL REPORTING

Senate Bill 165, filed with the Secretary of State on September 19, 2000, enacted the Local Agency Special Tax and Bond Accountability Act. This Act requires that any local special tax or local bond measure subject to voter approval contain a statement indicating the specific purposes of the special tax, require that the proceeds of the special tax be applied to those purposes, require the creation of a fund account into which the proceeds shall be deposited, and require an annual report containing specified information concerning the use of the proceeds. The Act only applies to any local special tax measure or local bond measure adopted on or after January 1, 2001 in accordance with Section 50075.1, 50075.3, 50075.5 and Section 53410 of the California Government Code.

Some of the requirements of the Act are handled at the formation of the Special Tax District and others are handled through annual reports. This report intends to comply with Section 50075.3 or Section 53411 of the California Government Code that states:

“The chief fiscal officer of the issuing local agency shall file a report with its governing body no later than January 1, 2002, and at least once a year thereafter. The annual report shall contain all of the following:

- a) The amount of funds collected and expended.
- b) The status of any project required or authorized to be funded as identified in subdivision (a) of Section 50075.1 or Section 53410.”

The requirement of the Act applies to the following:

**FIGURE 2 – AMOUNT OF FUNDS COLLECTED AND EXPENDED**

Fiscal Year	Annual Assessment	Balance at end of Fiscal Year	Expended Amount	Service Status
2017-18 (final)	465,706.47	0.00	465,706.47	On-Going
2018-19 (opening)	478,200.00			On-Going

The Figure below displays the final budget for the Alpine Fire Protection District for fiscal year 2018-19:

**FIGURE 3 – FINAL BUDGET FOR FISCAL YEAR 2018-19**

<b>General Revenues</b>	<b>Amounts</b>
Alpine Special Benefit Tax Revenue	\$ 478,200
General Revenue from Other Sources	\$ 3,375,786
<b>General Expenses</b>	\$ 4,665,311
<b>Ending Balance</b>	\$ 0.00

*NOTE: Revenue from Other Sources includes the District's fraction of ad valorem property taxes, interest income and other miscellaneous sources.*

**EXEMPT PARCELS – FISCAL YEAR 2018-19**

Total exempt parcels as certified by the County of San Diego: **113**

# **ADMINISTRATION OF SPECIAL TAXES**

## **GENERAL ADMINISTRATIVE REQUIREMENTS**

The special benefit tax levy is calculated for all parcels on the new fiscal year's assessor roll. This roll includes all parcels that are in existence prior to January 1 of the previous fiscal year. After the special tax levies have been computed, the levy data must be filed with the County Auditor prior to August 10 of each year for inclusion on property tax bills.

After submission of the parcel tax levies, the final levies should be confirmed with the County Auditor prior to the preparation of tax bills, which typically occurs in October. The special tax is collected in two equal installments on the tax bills that are due on December 10 and April 10.

## **USE OF PROCEEDS**

All proceeds of the special benefit tax levied and imposed shall be accounted for and paid into a special account for the special benefit tax designated for use of operations and maintenance of the District.

# CERTIFICATES

The undersigned respectfully submits the enclosed Combined Tax Report for the special benefit tax for Fire Suppression and Emergency Services in the Alpine Fire Protection District.

Alicea Caccavo, Finance Officer

*Alicea Caccavo*

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I, the County Auditor of the County of San Diego, California, hereby certify that the Tax Rolls and tax levies for the special benefit taxes in Alpine Fire Protection District (Fire Suppression and Emergency Services – Alpine Fire Protection District) for fiscal year 2017-18 were filed with me on or before August 10, 2017.

County Auditor, County of San Diego

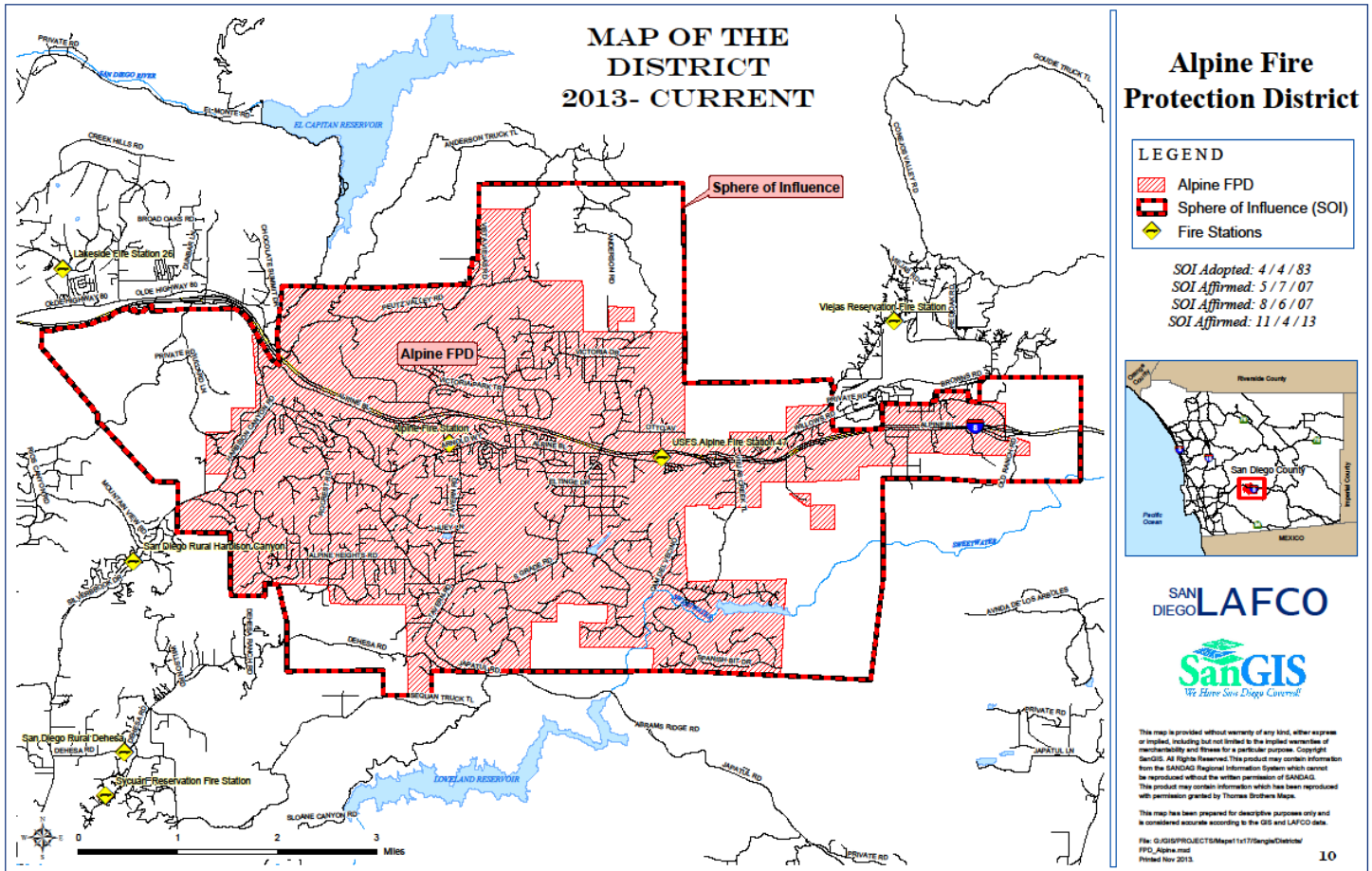
*Confirmed by County Auditor -  
Apportionment #3*

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# DISTRICT BOUNDARY

The following diagram displays the boundaries of the Alpine Fire Protection District.

FIGURE 4 – DISTRICT MAP



# SPECIAL TAX ROLLS, FISCAL YEAR 2018-19

The tax rolls for the benefit tax named below, listing the fiscal year 2018-19 special benefit tax, have been filed with the Alpine Fire Protection District and are included herein by reference as Exhibit "A" in the following section:

- Fire Suppression and Emergency Services – Alpine Fire Protection District



## ALPINE FIRE PROTECTION DISTRICT

August 7, 2018

County of San Diego  
Auditor and Controller  
Property Tax Services  
5530 Overland Avenue, Suite 410  
San Diego, CA 92123

**SUBJECT: CERTIFICATION OF FIXED CHARGE SPECIAL ASSESSMENTS  
FISCAL YEAR 2018/2019**

This letter certifies that according to the records of the **Alpine Fire Protection District**, that all assessments and special taxes are in compliance with Article XIII C & D of the Constitution of the State of California, that the total number of parcels subject to Fixed Charge Special Assessments and the dollar amount by fund for 2018/2019 are as listed below:

<u>Fund No.</u>	<u>Count</u>	<u>Amount</u>
310101	5,114	\$ 479,691.46
310102	1	250.00
<b>Total</b>	<b>5,115</b>	<b>\$47,9941.46</b>

Certified by:

  
\_\_\_\_\_

8/7/18  
Date

1364 Tavern Road Alpine, CA 91901-3831 Business: (619) 445-2635 Fax: (619) 445-2634

We are a public safety organization of dedicated professionals whose mission it is to:  
Save Lives, Protect Property and the Environment, Serve the Community  
[www.alpinefire.org](http://www.alpinefire.org)

# EXHIBIT A - SPECIAL TAX ROLL, FISCAL YEAR 2018-19

REPORT: ST070120-01A 310101  
 PROGRAM: ST0723  
 JOB: ST07P010

FIXED CHARGE SPECIAL ASSESSMENTS  
 \*\*\*\* FUND TOTALS \*\*\*\*

PAGE 60  
 RUN DATE: 08/08/2018  
 RUN TIME: 23:49

FUND NUMBER 310101 ALPINE FIRE PROTECTI

RECORDS	LOCAL	STATE	TOTAL	NET FEES +	ODD CENTS	ERRORS BY TYPE
IN	5,114	0	5,114	479,691.46		1 NON-NUMERIC DATA
DELETED	0	0	0	.00		2 FEE EQUALS ZERO
BAD	0	0	0	.00		3 DUPL PARCEL-FUND, LATEST USE
COMBINED		0	0			4 NO MATCH ON FUND
OUT	5,114	0	5,114	479,691.46		5 NO MATCH ON STATE ROLL
						6 NO MATCH ON LOCAL ROLL
						7 AV-LIMIT PARCEL, NO OVERRIDE
						8
TO DATE TOTALS:						
IN	5,114	0	5,114	479,691.46		
DELETED	0	0	0	.00		
BAD	0	0	0	.00		
COMBINED		0	0			
OUT	5,114	0	5,114	479,691.46		



ALPINE FIRE PROTECTION DISTRICT

AGENDA ITEM

Item #: 8.4

MEETING DATE: February 19, 2019

SUBJECT: CalPERS Pension Unfunded Accrued Liability

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**SUBJECT SUMMARY:**

Should the District pay an additional payment to CalPERS in FY 2019/20.

**Background:**

Since the implementation of GASB 68, the District is required to report the pension unfunded accrued liability (UAL) on the annual financial statements. According to the valuation reports obtained from the California Public Employees' Pension System (CalPERS) for FY 16/17, the District currently has five (5) plans in place with a total net pension liability of \$5,992,344. Three of said plans are funded greater than 95%; the remaining two plans are just over 70% funded. In FY 17/18 the Board approved a total of \$300,000 from the Economic Uncertainty Fund as an accelerated payment to bring funding status for the Miscellaneous 958 plan higher. The impact this accelerated payment should be reflected in the FY 19/20 valuation reports due to the two year lag between valuation date and the start of the contribution fiscal year.

**Discussion:**

At the Finance Oversight Committee meeting on February 4, 2019, the status of the CalPERS UAL and the funding issues were again discussed.

In an effort to continually work on reducing the UAL, Staff recommends approving excess funds, the amount to be determined at the end of the current budget cycle, to be used as an additional accelerated payment to Safety Plan 959's share of the pre-2013 pool UAL. This line item on the actuarial should create a short term savings reflected in the Employer Normal Cost Rate for the upcoming year.

**Recommendations:**

Direct Staff to return with an amount following the FY18/19 budget adjustments to be paid to CalPERS as an accelerated payment towards the Safety Plan 959.

Approved by Counsel                      Yes: \_\_\_\_\_      No: \_\_\_\_\_      Not Applicable:   x  \_\_\_\_\_

Submitted by: Finance Officer Caccavo



# ALPINE FIRE PROTECTION DISTRICT ACTION PLAN

## STRATEGIC PRIORITY: EMERGENCY SERVICES

ACTION ITEMS:					
ACTION STEP: What needs to be done?	RESPONSIBLE DIVISION: Who should take action to complete this step?	DEADLINE: When should this step be completed?	NECESSARY RESOURCES: What do you need in order to complete this step?	POTENTIAL CHALLENGES: Are there any potential challenges that may impede completion? How will you overcome them?	RESULTS: Was this step successfully completed? Were any new steps identified in the process?
MAINTAIN CURRENT STAFFING LEVELS	FINANCE, ADMIN, BOARD, FINANCIAL COMMITTEE	ONGOING	MAINTAIN CURRENT STAFFING LEVELS BY RESEARCH FUNDING AND PERSONNEL. STRIVE TO MAINTAIN 4/0 STAFFING DURING LONG TERM INJURY/ ILLNESSES.	LACK OF FUNDING, STAFFING, UNEXPECTED DRAW DOWNS	50 % IN PROGRESS
INVESTIGATE NEED FOR FUTURE STAFFING LEVELS	FINANCE, ADMIN, BOARD, OPS, FINANCIAL COMMITTEE	ONGOING	FORMAL RFP FOR DEPLOYMENT ANALYSIS STUDY INFORMALLY SPEAK WITH COMPANIES THAT PERFORM SERVICES AND SEEK FOR BUDGETARY FIGURES.	FUNDING. FUTURE GROWTH AND MARKET STABILITY. FINANCIAL SUCCESSES OF INVESTMENT RETURNS	0 % IN PROGRESS
CONTINUE TO PURCHASE THE BEST STATE OF THE ART EQUIPMENT & FACILITIES	OPS, MANAGEMENT, FINANCE	ONGOING	FUNDING, GRANTS WHEN POSSIBLE BUT NOT RELYING ON THEM. CAPITAL EXPENSE ITEM BUILD IN BUDGET	LACK OF FUNDING, DENIAL OF GRANTS.	100% COMPLETED
MAINTAIN AND EXPAND ON AUTO AID, MUTUAL AID AND EMS PARTNERSHIPS	OPS, MANAGEMENT	ONGOING	CONTINUE TO MAINTAIN RELATIONSHIPS WITH AGENCIES IN OUR AREA. REMAIN ACTIVE IN EMS ZONE II ISSUES. BUILD UPON CURRENT WORKING RELATIONSHIPS WITH AGENCY REPS FROM PRIVATE FIRE ENTITES & PUBLIC UTILITIES. CONTINUE PROFESSIONAL NETWORKING AT ALL LEVELS OF THE ORGANIZATION.	AGENCIES MODIFYING OF AGREEMENTS, AGREEMENTS EXPIRING, CHANGING NEEDS.	50% IN PROGRESS



# ALPINE FIRE PROTECTION DISTRICT ACTION PLAN

## STRATEGIC PRIORITY: INTERNAL DEVELOPMENT

ACTION ITEMS:					
ACTION STEP: What needs to be done?	RESPONSIBLE PERSON: Who should take action to complete this step?	DEADLINE: When should this step be completed?	NECESSARY RESOURCES: What do you need in order to complete this step?	POTENTIAL CHALLENGES: Are there any potential challenges that may impede completion? How will you overcome them?	RESULTS: Was this step successfully completed? Were any new steps identified in the process?
RECRUITMENT & RETENTION	BOARD, FINANCE	ONGOING	MAINTAIN FUNDING, EDUCATIONAL INCENTIVES AND COMPARABLES SALARIES AND COMPETITIVE BENEFITS. STANDARDIZE AND EXPAND HIRING PROCESS WITH BETTER ADVERTISING. STAY INVOLVED WITH HEARTLAND FIRE ACADEMY TO IDENTIFY POTENTIAL RECRUITS.	BUDGET CUTS OR SHORT COMINGS. INTERNAL FISCAL EMERGENCY	50 % IN PROGRESS
FORMAL MENTORING PROGRAM	MANAGEMENT, OPS, TRAINING	ONGOING	DEVELOP AND IMPLEMENT A WRITTEN SUCCESSION PLANS FOR ALL POSITIONS. IMPLEMENT AND UPDATE POSITION BOOKS FOR QUALIFICATIONS. UPDATE PROBATIONARY TESTING PROCESS.	LACK OF COMMITMENT AND WILLINGNESS TO MOVE UP. FAILURE TO COMPLETE TASK BOOKS.	50 % IN PROGRESS
OFFSIGHT GROUP SOCIAL GATHERINGS	ALL		SUPPORT TEAM AND MORALE BUILDING ACTIVITIES SUCH AS HOLIDAY GATHERINGS, RETIREMENT PARTIES AND OFFSITE SOCIAL EVENTS. USE CREATIVITY IN DETERMINING APPROPRIATE VENUES AND ACTIVITIES THAT ENCOURAGE HIGH MORALE AND ORGANIZATIONAL COHESION	SCHEDULING, LOCATIONS, FUNDING	0 % IN PROGRESS
STRUCTURED MONTHLY TRAINING	TRAINING, MANAGEMENT, PERSONNEL	ONGOING	IMPLEMENT A MONTHLY AND ANNUAL TRAINING CALENDAR WITH INSTRUCTOR ASSIGNMENTS. REVISIT AND SCHEDULE INTERAGENCY TRAINING. ENSURE TRAINING MANDATES ARE BEING MET.	TIME TO SCHEDULE EVENTS, CONTINUED COMMITMENT, DOCUMENTATION AND ACCOUNTABILITY	25% IN PROGRESS



# ALPINE FIRE PROTECTION DISTRICT ACTION PLAN

## STRATEGIC PRIORITY: FIRE PREVENTION AND PUBLIC EDUCATION

ACTION ITEM:					
ACTION STEP: What needs to be done?	RESPONSIBLE PERSON: Who should take action to complete this step?	DEADLINE: When should this step be completed?	NECESSARY RESOURCES: What do you need in order to complete this step?	POTENTIAL CHALLENGES: Are there any potential challenges that may impede completion? How will you overcome them?	RESULTS: Was this step successfully completed? Were any new steps identified in the process?
AGGRESSIVE FUELS ABATEMENT PROGRAM	PREVENTION, FINANCE,	ONGOING	FUND A FULL TIME WEED ABATEMENT PERSON TO WORK YEAR ROUND. ISSUE NOTICES AND HELP OWNERS CREATE DSPACE PLANS. MAINTAIN PARTNERSHIP WITH DSPACE GROUPS, GAFSC, CALTRANS AND SDGE.	LIENS, FORCED ABATEMENTS, LACK OF PARTICIPATION	100 % COMPLETED
HOMEOWNER EDUCATION OUTREACH	PREVENTION, FINANCE,	ONGOING	BRING ALL PROPERTIES IN DISTRICT INTO COMPLIANCE WITH DEFENSIBLE SPACE STANDARDS.	NEIGHBORING AGENCIES NOT BEING INVOLVED.	100% COMPLETED
SOCIAL MEDIA OUTREACH	ADMIN, FINANCE, PREVENTION	ONGOING	DISSEMINATE INFORMAITON TO PUBLIC ON A REGULAR BASIS. MONTHLY NEWSLETTER WITH PREVENTION, SAFETY AND INCIDENT INFO. FREQUENT WEBSITE UPDATES.	NOT REACHING ALL STAKEHOLDERS, LACK OF TECHNOLOGY OR MEDIA.	50 % IN PROGRESS
READY SET GO	ALL	ONGOING	ADOPT & IMPLEMENT PROGRAM. MODIFY & IMPROVE EXISTING HANDOUTS TO MEET OUR DISTRICTS NEEDS. DISTRIBUTE INFO TO EVERY RESIDENT.	FUNDING, DISTRIBUTION	100 % COMPLETED
COMMUNITY INVOLVEMENT	ALL	ONGOING	REACH OUT AND BUILD BETTER RELATIONSHIP WITH CLUBS, COMMUNITY ORGANIZATIONS, LOCAL BUSINESSES AND HOAS. ATTEND MEETINGS AND EVENTS TO COMMUNICATE OUR MISSION, BRIDGE THE RELATIONSHIP WITH THE COMMUNITY.	UNABLE TO ATTEND ALL MEETINGS DUE TO STAFFING.	100 % COMPLETED



# ALPINE FIRE PROTECTION DISTRICT ACTION PLAN

## STRATEGIC PRIORITY: FIRE PREVENTION AND PUBLIC EDUCATION

ACTION ITEM:					
ACTION STEP: What needs to be done?	RESPONSIBLE PERSON: Who should take action to complete this step?	DEADLINE: When should this step be completed?	NECESSARY RESOURCES: What do you need in order to complete this step?	POTENTIAL CHALLENGES: Are there any potential challenges that may impede completion? How will you overcome them?	RESULTS: Was this step successfully completed? Were any new steps identified in the process?
CPR PROGRAM	OPS, TRAINING, MEDICS	2018	RE-TRAINING AND CERTIFY TRAINING OFFICERS FOR STAFF.PROVIDE FUNDING SOURCE. NEED COMMITTED STAFF TO STEP INTO POSITION. SETTING HOLDING FEE FOR SPOT THEN REFUNDING BACK AFTER CLASS.	LACK OF FUNDING, LACK OF INTEREST FROM COMMUNITY.	0 % IN PROGRESS
AMERICAN HEART ASSOCIATION	OPS, TRAINING, MEDICS	2018	CPR IN JOAN MACQUEEN MIDDLE SCHOOL. TRAINING AT ALL LEVELS TO BE PROVIDED FROM A.H.A. PROVIDE SERVICE ALSO AT SIDEWALK CPR.	AMERICAN HEART ASSOCIATION NOT FUNDING THIS ITEM.	0 % IN PROGRESS
EXPANDING CERT PROGRAM	OPS	2018	COMMITMENT FROM COMMUNITY. HAND OUT FLYERS , HAVING CERT MEMEBERS BEING MORE INVOLVED AT LOWER LEVELS.	MEMBERSHIP, COMMITMENT, INTERST, MOTIVATION	50 % IN PROGRESS
IDENTIFY PAD LOCATIONS	OPS, FIRE PREV	2018	REQUIRING THE INSTALLATION OF PAD SYSTEMS TO BE INSTALLED AT ALL ASSEMBLY OCCUPANCIES OVER 100 PERSONS.	FUNDING OR LACK OF DONATIONS. LACK OF NEW GROWTH IN THE COMMUNITY.	25 % IN PROGRESS
PIO PROGRAM	FIRE PREV, OPS	ONGOING	CONTINUE TO PUSH TWEETS AND NEWS TO THE COMMUNITY. PRESS RELEASES AS APPROVED, PUBLIC ADDRESSES OF EVENTS AND ACTIVITES GOING ON IN EAST COUNTY	MEMBERSHIP FROM THE COMMUNITY, REACHING THE AUDIENCE.	50 % IN PROGRESS



# ALPINE FIRE PROTECTION DISTRICT ACTION PLAN

## STRATEGIC PRIORITY: REGIONALIZATION

ACTION ITEM:					
ACTION STEP: What needs to be done?	RESPONSIBLE PERSON: Who should take action to complete this step?	DEADLINE: When should this step be completed?	NECESSARY RESOURCES: What do you need in order to complete this step?	POTENTIAL CHALLENGES: Are there any potential challenges that may impede completion? How will you overcome them?	RESULTS: Was this step successfully completed? Were any new steps identified in the process?
MONITOR FUTURE MERGERS	ADMIN, BOARD, OPS	ONGOING	NETWORKING - ATTEND MEETING AT THE COUNTY CHIEFS LEVEL, OPERATIONS HEARTLAND AND REPORT BACK TO THE ORGANIZATION. MONITOR PROGRESS OF S.D.C.F		100 % COMPLETED
ANNEXATIONS / EXPANSION	ADMIN, FINANCE, BOARD, OPS	1 YEAR	PURSUE ANNEXATION OF THE BALANCE OF THE SPHERE OF INFLUENCE. IDENTIFY POTENTIAL LAND ACQUISITIONS FOR FUTRE FIRE STATION AND RESOURCES.	LAFCO, PLANNING DEVELOPMENT SERVICES, OUTSIDE AGENCIES INTEREST.	100 % COMPLETED



# ALPINE FIRE PROTECTION DISTRICT ACTION PLAN

## STRATEGIC PRIORITY: ENVIRONMENTAL

ACTION ITEM:					
ACTION STEP: What needs to be done?	RESPONSIBLE PERSON: Who should take action to complete this step?	DEADLINE: When should this step be completed?	NECESSARY RESOURCES: What do you need in order to complete this step?	POTENTIAL CHALLENGES: Are there any potential challenges that may impede completion? How will you overcome them?	RESULTS: Was this step successfully completed? Were any new steps identified in the process?
PURSUE OPPORTUNITIES TO REDUCE OUR ENERGY CONSUMPTION	OPS, FINANCE,	2018	COMPLETE LED UPGRADES TO THE STATION. MOTION SENSORS TO TURN OFF LIGHTING THROUGHOUT THE STATION. WHOLE HOUSE FANS IN AP FLOOR. DROUGHT TOLERANT PLANTS	MAINTENANCE COST, PUBLIC PERCEPTION	50 % IN PROGRESS
SUPPLEMENT OUR ELECTRICITY NEEDS WITH SOLAR POWER SYSTEM	OPS, ADMIN, BOARD, FAC MAINT	2018	SCOPE COSTS FOR INSTALLATION OF SOLAR SYSTEM TO POWER STATION.	FUNDING	0 % IN PROGRESS
REDUCE WATER USE TO MEET FUTURE POTENTIAL DROUGHT RESTRICTIONS	OPS, FAC MAINT	2018	INSTALL ARTIFICIAL GRASS, INSTALL A WELL TO CONTINUE LOW USAGE TO TREES, INSTALL HARDSCAPING.	FUNDING, MAINTENANCE	25 % IN PROGRESS



# ALPINE FIRE PROTECTION DISTRICT ACTION PLAN

STRATEGIC PRIORITY: FISCAL RESPONSIBILITY					
ACTION ITEM:					
ACTION STEP: What needs to be done?	RESPONSIBLE PERSON: Who should take action to complete this step?	DEADLINE: When should this step be completed?	NECESSARY RESOURCES: What do you need in order to complete this step?	POTENTIAL CHALLENGES: Are there any potential challenges that may impede completion? How will you overcome them?	RESULTS: Was this step successfully completed? Were any new steps identified in the process?
FINANCIAL OVERSIGHT	ADMIN, FINANCIAL COMMITTEE, BOARD	ONGOING	ESTABLISH A MEETING SCHEDULE FOR FINANCIAL OVERSIGHT COMMITTEE. MONITOR REVENUE SOURCES, INVESTMENTS, AND SEEK ALTERNATIVE REVENUE SOURCES. PROJECT FUTURE FINANCIAL OBLIGATIONS, STRIVE TO MAINTAIN ECONOMIC UNCERTAINTY FUND, DEVELOP BOARD POLICY THAT SUPPORTS FINANCIAL HEALTH AND DISTRICT GROWTH, MAINTAIN A COMPETENT FINANCIAL STAFF THROUGH EDUCATION AND SUCCESSION PLANNING	TO CONTINUOUSLY MONITOR ECONOMY FOR FUTURE ECONOMIC DOWN TURNS.	100 % COMPLETED
PENSION LIABILITY	FINANCE, ADMIN, BOARD	ONGOING	MONITOR ESCALATING PERS COSTS AND FORMULATE PLANS TO ADDRESS INCREASES. ATTEND PERS CONFERENCES TO GAIN KNOWLEDGE AND INFORMATION ON CRITICAL ISSUES, MONITOR LEGISLATION THAT IMPACTS PENSION COSTS. SEND REPS FROM EVERY LEVEL TO PERS CONFERENCE	NONE KNOWN.	100 % COMPLETED
WORKERS COMPENSATION	ADMIN, BOARD, LABOR	ONGOING	MONITOR HOW POTENTIAL EXPENSES WILL IMPACT THE DISTRICT BUDGET, PLAN FOR ANTICIPATED CLAIMS EXPENSES, MAINTAIN INSURANCE THE BEST SERVES THE DISTRICT, DEVELOP A PATH TO DECREASE FUTURE INJURIES AND COSTS THROUGH TRAINING AND WELLNESS PROGRAMS, MANDATORY PHYSICAL FITNESS TESTING, RESEARCHING MORE ADVANCED TECHNICAL TESTING.	CREATING A BASELINE AND HAVING A SUNSET DATE TO IMPLEMENT.	50 % IN PROGRESS





# ALPINE FIRE PROTECTION DISTRICT BOARD POLICY MANUAL

## POLICIES AND PROCEDURES

Last Modified Date: 10/18/2016

Policy #: 2016  
Page 1 of 1

Approved: 08/19/2008  
Revised:

### **2016 – Minimum Engine Staffing**

#### **PURPOSE:**

The purpose of this policy is to establish standards for the minimum staffing of engine apparatus.

#### **INTENT:**

This policy will ensure that staffing on District apparatus shall be a minimum of 4(four) qualified personnel.

#### **POLICY:**

Staffing for the District on engine apparatus shall be a minimum of 4(four) qualified personnel. The four shall consist of one qualified Captain (or qualified acting Captain), one qualified Engineer (or qualified acting Engineer), and two Firefighters. At least one position, preferably a Firefighter, shall also be a certified Paramedic. This includes all apparatus sent out for strike team assignments.

The Fire Chief may, due to staffing availability, temporarily reduce staffing to a minimum of 3 (three) personnel.

# Four-Person Staffing Facts

## **"Two in/Two Out Rule"**

Requires that there must be two firefighters outside before two firefighters can make entry into an Immediately Dangerous to Life and Health (IDLH) atmosphere.

- OSHA Standard,
- NFPA 1710

## **Fire Services Review 2005 (Independent Auditors hired by the City of Long Beach)**

- "Four-person engine companies are recommended for Long Beach. Multiple company operations are frequent in Long Beach. LBFD needs a lot of resources (firefighters) to perform fire operations. The City also has high call volume and many fire or emergency risks. While some cities are good candidates for three-person staffing, Long Beach is not."

## **NIST (National Institute of Standards and Technology)**

### **Report on Residential Fire Ground Field Experiments 4/2010**

- The four-person crews completed the same number of fire ground tasks (on average) 5.1 minutes faster — nearly 25% faster — than the three-person crew.
- Additional 6% (13 seconds with 2<sup>nd</sup> engine less than 1 minute away) difference in the "water on fire time" between the three- and four-person crews.
- The four-person crew operating on a low-hazard structure fire can complete laddering and ventilation (for life safety and rescue) 25% faster than the three-person crew.
- NFPA 1710 requires 15-17 FFs on scene in 8 minutes. The three-person crews were unable to assemble enough personnel to meet this standard. Four-person response time was 5:02 minutes.

## **International City Managers Association (ICMA)**

- In a report "Managing Fire Services" ICMA recommends 5 per engine for municipal fire administration.

## **International Association of Fire Chiefs (IAFC)**

- IAFC's Metro Fire Chiefs' minimum staffing position reads: "In order to permit effective operation of fire companies at the scene of a structure fire, the minimum number of personnel on both engines and ladder companies should be 5 members per unit."

## **International Organization for Standardization (ISO)**

- Insurance industry risk assessment calls for six-person response on initial fire attack (four firefighters plus two medics)

## **American Heart Association**

- Policy calls for minimum of four responders to administer proper Advanced Cardiac Life Support (ACLS)

## **California Office of Emergency Services**

- Statewide Mutual Aid Agreement mandates minimum four-person staffing on all mutual aid responses (such as wildfires, floods, earthquake, etc.)

## **American Insurance Association, "Fire Department Efficiency," Special Interest Bulletin No. 131, December 1975**

- Bulletin prepared by the American Insurance Association on fire department efficiency. Emphasis is placed on the importance of staffing companies with a minimum of four personnel. The bulletin further states that if companies are staffed with two or three personnel, they cannot perform the required functions of either an engine or ladder company.

**American Insurance Association, "Fire Department Manning," Special Interest Bulletin No. 319, December 1975**

-Bulletin prepared by the American Insurance Association on fire department staffing levels. Emphasis is placed on the importance of staffing companies with a minimum of four personnel. The bulletin further states that four personnel do not represent an adequately staffed company. It concludes with a statement that progressive fire chiefs believe a company should never respond with fewer than five or six personnel.

**Cushman, Jon, Seattle, WA Fire Department's "Abstract: Report to Executive Board, Minimum Manning as Health & Safety Issue, 1981.**

-This study, performed by the Seattle Fire Department, analyzed the link between staffing and fire fighter injuries by reviewing the average severity of injuries suffered by engine companies of fewer than four fire fighters as compared to companies with four or more fire fighters. The study concluded that the average time per disability increased as company strength decreased for both types of companies. This analysis indicated that the rate of fire fighter injuries expressed as total hours of disability per hours of fireground exposure were 54% greater for engine companies staffed with three personnel when compared to those staffed with four fire fighters, while companies staffed with five personnel had an injury rate that was only one-third that associated with four-person companies.

**Gerard, John C. and Jacobsen, A. Terry, "Reduced Staffing: At What Cost?," Fire Service Today, September 1981; pp. 15-21**

-This study concluded that an aggressive early initial interior attack on a working structural fire results in greatly reduced loss of life and property damage. Given that the progression of a structural fire to the point of flashover generally occurs in less than 10 minutes, two of the most important elements in limiting the spread of fire are the quick arrival of sufficient numbers of personnel and equipment to attack and extinguish the fire as close to the point of its origin as possible.

**International City Managers Association, Municipal Fire Administration (Chicago, IL:ICMA) 1967; pp. 161-162**

-The ICMA concluded that there must be enough personnel to put fire apparatus into effective use. It determined that a minimum of five personnel are required for engine (pumper) companies, three personnel are needed to place a single line of 2 ½ -inch hose in service, and one additional person, plus a foreperson, is needed to operate a pump.

**International Association of Fire Fighters, "Analysis of Fire Fighter Injuries and Minimum Staffing Per Piece of Apparatus in Cities With Populations of 150,000 or More," December 1991.**

-This study was a comprehensive analysis of fire fighter injuries and minimum staffing levels in a number of cities. The study found that 69% of jurisdictions that maintained crew sizes of fewer than four fire fighters had fire fighter injury rates of 10 or more per 100 fire fighters, while only 38.3% of jurisdictions maintaining crew sizes of four or more fire fighters had comparable injury rates. In other words, jurisdictions having crew sizes of fewer than four fire fighters suffered a benchmark injury rate at nearly twice the percentage rate of jurisdictions that maintained crew sizes of four or more fire fighters.

**Kimball, Warren Y., Manning for Fire Attack (Boston, MA: NFPA) 1969.**

-This book thoroughly covers staffing of fire companies. In summary, effective fireground staffing was demonstrated to involve two fundamentals; first, carefully engineered equipment components designed to deliver specified fire extinguishing capacity under stated conditions and second, personnel assigned and used to deliver specified fire attack capabilities. In other words the fire firefighting capability of a fire department ultimately depends upon a complete systems approach and not a mere massing of random forces when an emergency occurs.

**McManis Associates and John T. O'Hagan and Associates, "Dallas Fire Department Staffing Level Study," June 1984; pp. 1-2 & II-1 through II-7.**

-The Dallas Study is a benchmark study of the link between crew size and fire suppression effectiveness. This study was performed as a series of controlled evolutions on a specified set of fire situations using different components in the range of four to six people. Significantly, the study found that "fatigue was a serious problem for smaller groups." Indeed, the author of a 1993 memorandum concluded that this finding was relevant because it highlights the link between staffing and fire fighter deaths and injuries.

**Metro Chiefs/International Association of Fire Chiefs, "Metro Fire Chiefs-Minimum Staffing Position," May 1992.**

-In 1992, the Metro Fire Chiefs Division of the ICFEFS not only endorsed assembling at least four fire fighters before initiating an interior attack, but went a step further stating: In order to permit the effective operation of fire companies at the scene of a structure fire, the minimum number of personnel on both engine and ladder companies should be five members per unit. This firm position was taken by the Metro Fire Chiefs solely in the interest of the safety of both the citizens we serve and our nation's fire fighters.

**Morrison, Richard C., "Manning Levels for Engine and Ladder Companies in Small Fire Departments," 1990.**

-The conclusions reached in the Dallas study were confirmed for small fire departments by the Westerville, Ohio Fire Department. Using standard fire fighting tactics, the results of the Westerville Fire Department report showed that four fire fighters could perform rescue of potential victims 80% faster than a three fire fighter crew.

**National Fire Academy, Executive Development Program III, "Fire Engines are Becoming Expensive Taxi Cabs: Inadequate Manning," February 1981; pp. 2 & 4.**

-This NFA report summarizes a 1977 test conducted by the Dallas Fire Department which consisted of a simulated fire involving several rooms at the rear of the third floor of an old school. This simulation was conducted to determine how long it took a three, four, or five-person team to advance its line to this area and get water on the fire. Immediately following those tasks, each individual's physical condition was assessed. Timing began as each engine company entered the schoolyard. The average time for the engine companies to complete the tasks is revealing. The three-person team average was 18.8 minutes. All personnel were exhausted, rubber legged, had difficulty standing up and were unfit for further fire fighting. The four-person team, conducting the very same test, averaged 10.29 minutes and upon completion, were nearing exhaustion. The five-person team averaged 6.15 minutes, and showed little evidence of fatigue at the end of the exercise.

**National Fire Protection Association, "Decision of the Standards Council on the Complaint of M.E. Hines, Texas Commission on Fire Protection, concerning a Formal Interpretation of NFPA 1500, Standard on Fire Department Occupational Safety and Health Program," April 6, 1994.**

-In 1993, the NFPA included in its NFPA 1500 Consensus Standard on Fire Department Occupational Safety and Health a requirement addressing the minimum number of fire fighters necessary to initiate an offensive interior attack on structural fire. This Tentative Interim Agreement (TIA) to the fire fighter safety standard states:

*"At least four members shall be assembled before initiating interior fire fighting operations at a working structural fire."*

Consequently, in 1994, Mr. M.E. Hines, Director of the Texas Commission on Fire Protection, sought formal clarification from the NFPA on this issue. NFPA's formal interpretation of how the four fire fighters should be assembled is as follows:

*"...when a company is dispatched from a fire station together as a unit (which includes both personnel responding on or arriving with apparatus) rather than from various locations, the standard recommends that the company should contain a minimum of 4 fire fighters."*

**National Fire Protection Association, NFPA 1410 Training Standard on Initial Fire Attack, 2000.**

-The NFPA 1410 Standard contains the minimum requirements for evaluating training for initial fire suppression and rescue procedures used by fire department personnel engaged in emergency scene operations. This standard specifies basic evolutions that can be adapted to local conditions and serves as a standard mechanism for the evaluation of minimum acceptable performance during training for initial fire suppression and rescue activities.

The following are pertinent excerpts from NFPA 1410:

~~3-2.2 In addition to the requirements set forth in 3-2.1, the company officer shall ensure that the following are accomplished in interior structural fires: (1) At least two fire fighters enter the immediately dangerous to life and health (IDLH) atmosphere and remain in visual or voice contact with each other at all time. (2) At least two fire fighters are located outside the IDLH atmosphere. (3) All fire fighters engaged in interior structural fire fighting use SCBA.~~

~~A-3-2.2 One of the two individuals located outside the IDLH atmosphere could be assigned an additional role, such as incident commander in charge of the emergency, or safety officer, as long as this individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any fire fighter working at the incident.~~

**Nevada Occupational Safety and Health Review Board, Administrator of the Division of Occupational Safety & Health v. Clark County Fire Department (Statement of Position and Stipulation), Docket No. 89-385, October 1990.**

~~Citing that the Clark County Fire Department had prior knowledge that units staffed with three personnel were unsafe, the Nevada Department of Occupational Safety and Health issued a complaint that the Fire Department had willfully violated the industry standards relating to fire fighter safety. In the late 1990, the NIOSH agreed to vacate the violation when the Clark County Fire Department stipulated that it would immediately "maintain minimum staffing levels at each fire station so that no engine or ladder truck shall be dispatched from a fire station, staffed with less than four person." In addition, the stipulation entered into the NIOSH and the Fire Department stated that: "Any engine or ladder truck manned with less than four persons shall be defined to be "unsafely manned."~~

**Onieal, Denis G., "In Response to the Demand for Fire Department Cutbacks," Ed. D, Fire Engineering, August 1993.**

~~This study concludes that the only reliable available research data obtained under fire conditions indicate that four is the minimum staffing level for a fire fighting engine or ladder company. Cited research firmly and unequivocally concludes that for an engine company or ladder company, the minimum acceptable staffing level is four. That number of fire fighters is the minimum number required to successfully accomplish the fireground tasks required within an acceptable time period. Four is not the number at which negotiations begin, but it is the absolute bare minimum required for an effective and efficient fire company.~~

**Roberts, Bill, Fire Chief, City of Austin, "The Austin Fire Department Staffing Study," March 1993.**

~~In 1993, the Austin Fire Department conducted a study to determine whether companies staffed with four fire fighters were safer and more effective than the three-person companies the department was currently deploying. In order to compare the effectiveness of fire companies, the physiological impact on fire fighters and Austin fire department injury rates at various staffing levels, the Fire Department conducted drills consisting of a series of common fireground tasks divided into three scenarios: a simulated two-story residential fire; a simulated aerial ladder evolution; and a simulated engine company high-rise fire. These simulations revealed that regardless of the experience, preparation or the training of fire fighters, loss of life and property increases when a sufficient number of personnel are not available to conduct the tasks required in an efficient manner. The severity and the degree of hazard increases until controlled or the fire passes the critical point. Consequently, the Austin Fire Department concluded that fire fighter effectiveness significantly improves when a company is increased from three to four personnel. In the two-story residential fire, the efficiency or time improvement between the three-person and four-person crew was 73% in the aerial ladder evolution, the efficiency improvement between the three-person and four-person crews was 66%. In~~

the high-rise fire, the efficiency improvement between the three-person and four-person engine company crew was 35%. In addition to the fireground simulation, the Austin Fire Department also reviewed injury reports involving 136 emergency incidents from 1989 to 1992 to which 1,938 fire fighters responded. The analysis revealed that the injury rate for four or five-person crews was 5.3 per 100 fire fighters while the three-person companies experienced an injury rate of 7.77 injuries per 100 fire fighters. The injury rate for the three-person companies was 46% higher than the rate for larger crews.

**Brunacini, Alan V., "Shrinking Resources vs. Staffing Realities," *NFPA Journal*, May/June 1992; pp. 28 & 120**

-Chief Alan Brunacini concluded that it is illogical to maintain that the requirements, capabilities and conditions of fire department operations differ from one place to another. Fire conducts, convects and radiates the same all over North America. As such, two fighters cannot conduct a primary search that requires six fire fighters for effective completion in a survivable time frame.

**City of Long Beach Planning Department, "Long Beach General Plan Program Public Safety Element, May 1975/Reprinted in 2004.**

-The scope and purpose of the General Plan is defined on page 1 of the General Plan (GP). Numerous objectives are defined: Complying with State Law, assist public officials in dealing with matters of safety and emergency occurrences, provide Citizens with an increased sense of security and well-being to name just a few. According to the GP Long Beach Fire Department was rated a "Class 1" fire department and the City of Long Beach was categorized a "Class IIA" by the Insurance Services Office (ISO). The GP made "immediate action recommendations" necessary for attaining the established public safety goals set forth in the GP. The first listed goal was to "improve the insurance services rating for Long Beach, implementation of recommendations of the Insurance Services Office for improving fire protection in the City should be considered seriously." California Government Code 65301.5 states "The adoption of the general plan or any part or element thereof or the adoption of any amendment to such plan or any part or element thereof is a legislative act which shall be reviewable pursuant to Section 1085 of the Code of Civil Procedure."

*Long Beach Firefighters, Local 372*

[www.lbff.org](http://www.lbff.org)

LOCAL  
372

**ALPINE FIRE PROTECTION DISTRICT**  
**Balance Sheet**  
 As of January 31, 2019

Jan 31, 19

**ASSETS**

**Current Assets**

**Checking/Savings**

**1000 - COUNTY OF SAN DIEGO**

**1000.01 - Gen. 310100-47500**

Committed for UAL (CalPERS)	17,989.00
Committed for Vac-Sick Liabilit	84,620.29
Committed for Capital Accrual	357,554.85
<b>1000.01 - Gen. 310100-47500 - Other</b>	<b>1,061,939.48</b>

**Total 1000.01 - Gen. 310100-47500** 1,522,103.62

**1000.02 - Mitig.310135-47505**

Committed for Capital accrual	236,289.21
<b>1000.02 - Mitig.310135-47505 - Other</b>	<b>52,794.76</b>

**Total 1000.02 - Mitig.310135-47505** 289,083.97

**Total 1000 - COUNTY OF SAN DIEGO** 1,811,187.59

**1001 - OTHER A/C'S**

**1001.01 - CB&T-Checking** 7,010.25

**1001.04 - CB&T-(Workers Comp)** 7,714.59

**1101.06 - CB&T Money Plus**

General	82,409.13
Committed Accrual Fund	76,300.96
SRPL	26.70
Assigned Capital Veh Rep Fund	17,626.61
Assigned Building Accrual Fund	14,846.55
Assigned Equipment Accrual Fund	29,031.25

**Total 1101.06 - CB&T Money Plus** 220,241.20

**1101.09 - CB&T Savings (Grant)** 500.35

**Total 1001 - OTHER A/C'S** 235,466.39

**Total Checking/Savings** 2,046,653.98

**Accounts Receivable**

**1003 - \*Accounts Receivable** 181,804.68

**Total Accounts Receivable** 181,804.68

**Other Current Assets**

**1002 - OTHER CURRENT ASSETS**

**1002.1 - LAIF 17-37-006**

General	8,541.31
Assigned Vechicle Replacement	114,430.15
Assigned SRPL Funds	32,911.21
Committed Building Accrual Fund	27,103.24
Committed Equipment Replacement	152,272.00
Committed OPEB Liability	38,000.00
Committed Radio Replacement	28,000.00
Committed Vehicle Replacement	154,347.19

**Total 1002.1 - LAIF 17-37-006** 555,605.10

**1002.2 - PASIS-Risk Pool Deposit** 490,916.42

**ALPINE FIRE PROTECTION DISTRICT**  
**Balance Sheet**  
As of January 31, 2019

	<u>Jan 31, 19</u>
1002.6 - Petty Cash	75.70
1002.65 - Change Account	100.00
1002.10 - Multi-Bank Securities	
Securities	191,914.11
<b>Total 1002.10 - Multi-Bank Securities</b>	<b>191,914.11</b>
1002.13 - P1R-354391 - Comerica AFPD fund	
Securities	1,567,799.34
Money Market	47,807.30
<b>Total 1002.13 - P1R-354391 - Comerica AFPD fund</b>	<b>1,615,606.64</b>
1002.14 - P1R-114381 - Comerica SRPL fund	
Securities	262,458.80
Money Market	6,080.98
<b>Total 1002.14 - P1R-114381 - Comerica SRPL fund</b>	<b>268,539.78</b>
1002.15 - Deferred Outflows of Resources	3,330,069.00
<b>Total 1002 - OTHER CURRENT ASSETS</b>	<b>6,452,826.75</b>
<b>Total Other Current Assets</b>	<b>6,452,826.75</b>
<b>Total Current Assets</b>	<b>8,681,285.41</b>
<b>Fixed Assets</b>	
<b>1600 - FIXED ASSETS</b>	
1600.01 - Land	1,118,049.00
1600.04 - Equipment & Vehicles	3,911,619.00
1600.05 - Structures and Improvements	9,051,774.00
1600.06 - Construction in Process	571,457.00
1600.07 - Accumulated Depreciation	-5,649,904.00
<b>Total 1600 - FIXED ASSETS</b>	<b>9,002,995.00</b>
<b>Total Fixed Assets</b>	<b>9,002,995.00</b>
<b>TOTAL ASSETS</b>	<b>17,684,280.41</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 - Accounts Payable	16,259.01
<b>Total Accounts Payable</b>	<b>16,259.01</b>
<b>Credit Cards</b>	
<b>2002 - CREDIT CARDS</b>	
CalCard (Bill Paskle)	720.05
CalCard (Alicea Caccavo)	694.21
CalCard (Brian Boggeln)	478.90
CalCard (Jason McBroom)	395.00
<b>Total 2002 - CREDIT CARDS</b>	<b>2,288.16</b>
<b>Total Credit Cards</b>	<b>2,288.16</b>
<b>Other Current Liabilities</b>	
1800 - Market value of portfolio	-39,777.23
<b>2001 - ACCRUED LIABILITIES</b>	
2001.02 - Accrued Vacation	-92,905.00



**ALPINE FIRE PROTECTION DISTRICT**  
**Balance Sheet**  
As of January 31, 2019

	<u>Jan 31, 19</u>
Total 2001 - ACCRUED LIABILITIES	-92,905.00
2003 - OTHER LIABILITIES	
2003.12 - SRPL Mitigation Funds	303,285.57
Total 2003 - OTHER LIABILITIES	<u>303,285.57</u>
2100 - PAYROLL LIABILITIES	
2100.26 - PERS Safety 959 Add'l 1%	52.08
2100.04 - CalPERS Retirement - Company	75,324.00
2100.21 - CalPERS Retirement - Employee	-3,437.76
2100.07 - Long Term Disability	28.55
2100.16 - Life Insurance - Company	345.00
2100.17 - Supplemental Life Insurance	672.90
2100.22 - Health Benefits {ER}	1,567.39
2100.23 - Reportable Health Coverage {EE}	699.81
Total 2100 - PAYROLL LIABILITIES	<u>75,251.97</u>
Total Other Current Liabilities	<u>245,855.31</u>
Total Current Liabilities	264,402.48
Long Term Liabilities	
2500 - LONG TERM LIABILITIES	
2500.01 - Compensated Absences	489,914.10
2500.06 - Net Pension Liability Plan 959	10,754,895.00
2500.07 - Net Pension Liability Plan 958	458,923.00
2500.08 - Net Pension Liab. Plan 23014	7,058.00
2500.09 - Net Pension Liab. Plan 23190	635.00
2500.10 - Deferred Inflows of Resources	384,726.00
Total 2500 - LONG TERM LIABILITIES	<u>12,096,151.10</u>
Total Long Term Liabilities	<u>12,096,151.10</u>
Total Liabilities	12,360,553.58
Equity	
1110 - Retained Earnings	-612,286.30
3002 - UNRESERVED and UNDESIGNATED	
3002.01 - General Fund Balance	1,553,545.88
3002.02 - Mitigation Fee Fund	2,703.00
Total 3002 - UNRESERVED and UNDESIGNATED	<u>1,556,248.88</u>
3007 - Investment in Fixed Assets	4,587,086.00
Net Income	-207,321.75
Total Equity	<u>5,323,726.83</u>
TOTAL LIABILITIES & EQUITY	<u><u>17,684,280.41</u></u>

ALPINE FIRE PROTECTION DISTRICT  
Profit & Loss Budget vs. Actual  
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>4000 · COUNTY OF S.D.</b>				
4000.01 · 1% Property Tax	1,840,241.82	3,284,421.00	-1,444,179.18	56.03%
4000.02 · Interest-General Fund	11,130.16	8,000.00	3,130.16	139.13%
4000.03 · Mitigation Fees	32,208.80	40,000.00	-7,791.20	80.52%
4000.04 · Interest-Mitigation Fund	2,370.99	1,500.00	870.99	158.07%
4000.05 · Benefit Fee-Alpine	276,558.84	478,200.00	-201,641.16	57.83%
4000.06 · 1% Refunds	-12,371.18	-21,000.00	8,628.82	58.91%
<b>Total 4000 · COUNTY OF S.D.</b>	<b>2,150,139.43</b>	<b>3,791,121.00</b>	<b>-1,640,981.57</b>	<b>56.72%</b>
<b>4002 · INTEREST INCOME</b>				
.1 · California Bank & Trust	87.69	32.00	55.69	274.03%
.2 · PASIS	4,609.96	6,000.00	-1,390.04	76.83%
.3 · Investments	26,934.69	35,833.00	-8,898.31	75.17%
.4 · LAIF	5,947.23	5,000.00	947.23	118.95%
.6 · SRPL	1,906.47			
<b>Total 4002 · INTEREST INCOME</b>	<b>39,486.04</b>	<b>46,865.00</b>	<b>-7,378.96</b>	<b>84.26%</b>
<b>4005 · OTHER INCOME</b>				
.01 · Plan Check	10,319.60	11,000.00	-680.40	93.82%
.02 · First Responder	14,313.50	16,000.00	-1,686.50	89.46%
.04 · Other	44,549.94	30,500.00	14,049.94	146.07%
.05 · Donations	1.00			
.08 · Ambulance Sub-Lease(Restricted)	20,785.17	36,077.00	-15,291.83	57.61%
.09 · ALS Agreement (Restricted)	58,062.50	116,125.00	-58,062.50	50.0%
.11 · Vehicle Reimbursements	25,295.56	25,000.00	295.56	101.18%
<b>Total 4005 · OTHER INCOME</b>	<b>173,327.27</b>	<b>234,702.00</b>	<b>-61,374.73</b>	<b>73.85%</b>
<b>4006 · GRANT INCOME</b>				
4006.03 · SD Regional Fire & Emergency	9,500.00			
<b>4006.04 · CountySD</b>				
SHGP 2017	0.00	13,176.00	-13,176.00	0.0%
UASI 2017	3,587.36	4,753.00	-1,165.64	75.48%
<b>Total 4006.04 · CountySD</b>	<b>3,587.36</b>	<b>17,929.00</b>	<b>-14,341.64</b>	<b>20.01%</b>
4006.14 · Alpine Fire Foundation	0.00	7,800.00	-7,800.00	0.0%
4006.18 · CA Fire Foundation	7,277.72	7,277.00	0.72	100.01%
<b>Total 4006 · GRANT INCOME</b>	<b>20,365.08</b>	<b>33,006.00</b>	<b>-12,640.92</b>	<b>61.7%</b>
<b>Total Income</b>	<b>2,383,317.82</b>	<b>4,105,694.00</b>	<b>-1,722,376.18</b>	<b>58.05%</b>
<b>Expense</b>				
<b>5003 · GRANT EXPENSES</b>				
<b>5003.04 · CountySD</b>				
SHGP 2017	0.00	13,176.00	-13,176.00	0.0%
UASI 2017	349.00	4,753.00	-4,404.00	7.34%
<b>Total 5003.04 · CountySD</b>	<b>349.00</b>	<b>17,929.00</b>	<b>-17,580.00</b>	<b>1.95%</b>
<b>5003.14 · Alpine Fire Foundation</b>				
SEMPRA - Open House	341.28			
5003.14 · Alpine Fire Foundation - Other	351.87	7,800.00	-7,448.13	4.51%
<b>Total 5003.14 · Alpine Fire Foundation</b>	<b>693.15</b>	<b>7,800.00</b>	<b>-7,106.85</b>	<b>8.89%</b>
5003.15 · SRPL Mitigation Funds	347.56			
5003.18 · CA Fire Foundation	6,784.15	7,277.00	-492.85	93.23%
<b>Total 5003 · GRANT EXPENSES</b>	<b>8,173.86</b>	<b>33,006.00</b>	<b>-24,832.14</b>	<b>24.77%</b>
<b>5000 · SALARIES</b>				
5000.01 · Payroll	895,464.75	1,609,463.00	-713,998.25	55.64%
<b>5000.02 · OVERTIME</b>				
Critical Weather	9,927.10	23,964.00	-14,036.90	41.43%
FLSA	15,687.49	28,846.00	-13,158.51	54.38%
Sick Coverage	17,268.24	61,677.00	-44,408.76	28.0%

ALPINE FIRE PROTECTION DISTRICT  
Profit & Loss Budget vs. Actual  
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Strike Team	38,130.69	2,847.00	35,283.69	1,339.33%
Training	5,405.16	29,430.00	-24,024.84	18.37%
Unclassified-Meetings, etc	5,005.81	9,489.00	-4,483.19	52.75%
Vacation-Holiday Coverage	89,199.36	182,755.00	-93,555.64	48.81%
Worker's Comp Coverage	0.00	7,117.00	-7,117.00	0.0%
<b>Total 5000.02 · OVERTIME</b>	<b>180,623.85</b>	<b>346,125.00</b>	<b>-165,501.15</b>	<b>52.19%</b>
<b>Total 5000 · SALARIES</b>	<b>1,076,088.60</b>	<b>1,955,588.00</b>	<b>-879,499.40</b>	<b>55.03%</b>
<b>5002 · EMPLOYEE BENEFITS</b>				
5002.01 · Educational Incentive	91,628.46	111,288.00	-19,659.54	82.34%
5002.02 · Vacation/Sick Leave Expense	139,044.87	181,167.00	-42,122.13	76.75%
5002.03 · Medicare / Employer Exp	20,923.75	37,045.00	-16,121.25	56.48%
5002.04 · Retirement - Pers	260,598.10	296,274.00	-35,675.90	87.96%
5002.4d · Retirement-PERS Other Obligatio	396.55			
5002.4a · Retirement UAL Payments	304,979.00	328,683.00	-23,704.00	92.79%
5002.05 · Group Medical Ins	157,037.53	380,711.00	-223,673.47	41.25%
5002.06 · Life Insurance	2,487.00	4,499.00	-2,012.00	55.28%
5002.07 · LTD Insurance	2,981.28	5,307.00	-2,325.72	56.18%
5002.08 · Social Security(Employer)	1,358.28	3,306.00	-1,947.72	41.09%
5002.09 · Payroll Expenses	471.25	750.00	-278.75	62.83%
5002.10 · Retirement 401 (a)	3,067.50	5,000.00	-1,932.50	61.35%
<b>Total 5002 · EMPLOYEE BENEFITS</b>	<b>984,973.57</b>	<b>1,354,030.00</b>	<b>-369,056.43</b>	<b>72.74%</b>
<b>5006 · UNEMPLOYMENT</b>	<b>-5,176.62</b>	<b>500.00</b>	<b>-5,676.62</b>	<b>-1,035.32%</b>
<b>5007 · CLOTHING</b>				
5007.01 · Uniforms				
Uniforms	422.68	6,650.00	-6,227.32	6.36%
Accessories	1,516.93	700.00	816.93	216.7%
<b>Total 5007.01 · Uniforms</b>	<b>1,939.61</b>	<b>7,350.00</b>	<b>-5,410.39</b>	<b>26.39%</b>
5007.02 · Boots	216.87	1,875.00	-1,658.13	11.57%
5007.03 · Turn Outs/Helmets	813.96	9,635.00	-8,821.04	8.45%
5007.04 · Wildland gear	463.31	1,640.00	-1,176.69	28.25%
<b>Total 5007 · CLOTHING</b>	<b>3,433.75</b>	<b>20,500.00</b>	<b>-17,066.25</b>	<b>16.75%</b>
<b>5008 · COMMUNICATION</b>				
5008.01 · HCFA ,RCS - Internet	94,947.05	117,570.00	-22,622.95	80.76%
5008.02 · Mobile Communications	2,860.27	3,450.00	-589.73	82.91%
5008.03 · Mobile Data Terminals	1,200.38	3,055.00	-1,854.62	39.29%
5008.05 · Emergency Operations Center EOC	93.25	200.00	-106.75	46.63%
<b>Total 5008 · COMMUNICATION</b>	<b>99,100.95</b>	<b>124,275.00</b>	<b>-25,174.05</b>	<b>79.74%</b>
<b>5009 · PASIS (Workers Comp)</b>				
5009.01 · Administrative	79,178.84	89,383.00	-10,204.16	88.58%
5009.02 · Claim Related	67,476.84	75,000.00	-7,523.16	89.97%
<b>Total 5009 · PASIS (Workers Comp)</b>	<b>146,655.68</b>	<b>164,383.00</b>	<b>-17,727.32</b>	<b>89.22%</b>
<b>5010 · HOUSEHOLD</b>	<b>2,406.08</b>	<b>4,563.00</b>	<b>-2,156.92</b>	<b>52.73%</b>
<b>5011 · FAIRA</b>	<b>13,531.00</b>	<b>13,531.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>5012 · MAINTENANCE - EQUIPMENT</b>				
5012.01 · E17 (2015 KME)	7,601.30	19,822.00	-12,220.70	38.35%
5012.02 · E217 (2002 KME)	9,653.03	19,072.00	-9,418.97	50.61%
5012.03 · B17 (2002 International)	13,586.20	27,040.00	-13,453.80	50.25%
5012.04 · U17 (1998-Ford F150)	199.96	350.00	-150.04	57.13%
5012.05 · Rescue Tools	0.00	750.00	-750.00	0.0%
5012.06 · Hydrant	0.00	100.00	-100.00	0.0%
5012.07 · Generator	521.00	1,886.00	-1,365.00	27.63%
5012.08 · SCBA - Compressor	0.00	2,200.00	-2,200.00	0.0%
5012.09 · Portable Extinguishers	0.00	170.00	-170.00	0.0%
5012.10 · Ladder Testing	434.40	400.00	34.40	108.6%

ALPINE FIRE PROTECTION DISTRICT  
Profit & Loss Budget vs. Actual  
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5012.11 · Misc.Equipment	10.00	800.00	-790.00	1.25%
5012.12 · Fuel	16,408.65	22,720.00	-6,311.35	72.22%
5012.13 · Foam (Class A/B)	678.83	1,000.00	-321.17	67.88%
5012.14 · Fire Hose/Hose Packs	163.22	4,000.00	-3,836.78	4.08%
5012.16 · Air Compressor - Station	409.64	800.00	-390.36	51.21%
5012.18 · 2007 Ranger (4706)	251.90	1,000.00	-748.10	25.19%
5012.19 · SCBA's	0.00	1,475.00	-1,475.00	0.0%
5012.20 · 2008 Ford Expedition (4705)	326.56	1,500.00	-1,173.44	21.77%
5012.21 · 2012 Dodge Ram Truck 0966(4701)	940.19	2,000.00	-1,059.81	47.01%
5012.22 · 2012 Dodge Ram Truck 0965(4702)	599.24	3,000.00	-2,400.76	19.98%
<b>Total 5012 · MAINTENANCE - EQUIPMENT</b>	<b>51,784.12</b>	<b>110,085.00</b>	<b>-58,300.88</b>	<b>47.04%</b>
<b>5013 · MAINTENANCE - RADIOS</b>				
5013.01 · Maintenance Contract	2,100.00	3,600.00	-1,500.00	58.33%
5013.02 · Other radio maintenance	1,020.72	2,000.00	-979.28	51.04%
<b>Total 5013 · MAINTENANCE - RADIOS</b>	<b>3,120.72</b>	<b>5,600.00</b>	<b>-2,479.28</b>	<b>55.73%</b>
<b>5014 · MAINTENANCE - STRUCTURES</b>				
5014.01 · Station 17				
Station Maintenance	11,830.96	11,998.00	-167.04	98.61%
Plymovent System	202.76	1,970.00	-1,767.24	10.29%
Gym Equipment	0.00	500.00	-500.00	0.0%
Grounds Maintenance	0.00	3,500.00	-3,500.00	0.0%
<b>Total 5014.01 · Station 17</b>	<b>12,033.72</b>	<b>17,968.00</b>	<b>-5,934.28</b>	<b>66.97%</b>
5014.02 · HVAC Maintenance	345.00	2,383.00	-2,038.00	14.48%
5014.03 · Overhead Doors	2,579.00	9,640.00	-7,061.00	26.75%
5014.04 · Alarm System	975.00	3,715.00	-2,740.00	26.25%
<b>Total 5014 · MAINTENANCE - STRUCTURES</b>	<b>15,932.72</b>	<b>33,706.00</b>	<b>-17,773.28</b>	<b>47.27%</b>
<b>5015 · MEDICAL SUPPLIES</b>				
5015.01 · Disposable Supplies	25.83	1,257.00	-1,231.17	2.06%
5015.02 · Defib. supplies	1,742.32	2,243.00	-500.68	77.68%
5015.03 · Medic Engine Equipment	0.00	500.00	-500.00	0.0%
5015.04 · Defib.maintenance	4,025.00	4,025.00	0.00	100.0%
5015.07 · Narcotic Disposal	156.00	475.00	-319.00	32.84%
<b>Total 5015 · MEDICAL SUPPLIES</b>	<b>5,949.15</b>	<b>8,500.00</b>	<b>-2,550.85</b>	<b>69.99%</b>
<b>5016 · MEMBERSHIP</b>	<b>2,753.00</b>	<b>3,269.00</b>	<b>-516.00</b>	<b>84.22%</b>
<b>5018 · OFFICE EXPENSE</b>				
5018.01 · Expendable Supplies	1,460.80	1,600.00	-139.20	91.3%
5018.02 · Postage	438.12	800.00	-361.88	54.77%
5018.03 · Office Equip.& Maintenance	16,821.53	34,578.00	-17,756.47	48.65%
5018.04 · CrewSense/ WebStaff maintenance	1,239.03	1,700.00	-460.97	72.88%
<b>Total 5018 · OFFICE EXPENSE</b>	<b>19,959.48</b>	<b>38,678.00</b>	<b>-18,718.52</b>	<b>51.6%</b>
<b>5019 · PROFESSIONAL FEES</b>				
5019.01 · Legal Counsel	8,590.00	14,500.00	-5,910.00	59.24%
5019.02 · Auditor	8,200.00	10,150.00	-1,950.00	80.79%
5019.05 · Election	0.00	9,000.00	-9,000.00	0.0%
<b>Total 5019 · PROFESSIONAL FEES</b>	<b>16,790.00</b>	<b>33,650.00</b>	<b>-16,860.00</b>	<b>49.9%</b>
<b>5023 · TRAINING</b>				
5023.01 · Training Incidentals	1,862.19	2,500.00	-637.81	74.49%
5023.02 · Medical Training	407.50	400.00	7.50	101.88%
5023.03 · HTF	12,703.00	14,945.00	-2,242.00	85.0%
5023.04 · Education	1,310.28	8,000.00	-6,689.72	16.38%
5023.05 · Workshops	0.00	3,685.00	-3,685.00	0.0%
<b>Total 5023 · TRAINING</b>	<b>16,282.97</b>	<b>29,530.00</b>	<b>-13,247.03</b>	<b>55.14%</b>
<b>5025 · WORKSHOPS-MANAGEMENT</b>				
5025.01 · Administrative	3,068.59	4,170.00	-1,101.41	73.59%

ALPINE FIRE PROTECTION DISTRICT  
Profit & Loss Budget vs. Actual  
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5025.02 · Chief Officers	3,943.21	17,400.00	-13,456.79	22.66%
5025.03 · Board Members	1,351.91	4,650.00	-3,298.09	29.07%
5025.04 · In House Training	5,763.87	5,850.00	-86.13	98.53%
<b>Total 5025 · WORKSHOPS-MANAGEMENT</b>	<b>14,127.58</b>	<b>32,070.00</b>	<b>-17,942.42</b>	<b>44.05%</b>
<b>5028 · UTILITIES</b>				
5028.01 · SDG&E	21,580.93	35,166.00	-13,585.07	61.37%
5028.02 · Telephone	2,666.45	4,565.00	-1,898.55	58.41%
5028.03 · Water	3,568.61	7,000.00	-3,431.39	50.98%
5028.04 · Trash	654.50	1,205.00	-550.50	54.32%
5028.05 · Sewer	807.78	586.00	221.78	137.85%
<b>Total 5028 · UTILITIES</b>	<b>29,278.27</b>	<b>48,522.00</b>	<b>-19,243.73</b>	<b>60.34%</b>
<b>5030 · SPECIAL DISTRICT EXPENSE</b>				
5030.01 · District Operations	2,288.96	3,490.00	-1,201.04	65.59%
5030.02 · Publishing	231.00	660.00	-429.00	35.0%
5030.04 · County Admin.Fees	6,539.09	50,787.00	-44,247.91	12.88%
5030.05 · Rehab-Fire Ground Meals	1,468.45	1,000.00	468.45	146.85%
5030.06 · FIT Tests/HepBC/Wellness	21,041.10	24,103.00	-3,061.90	87.3%
5030.08 · LAFCO Budget	2,515.56	2,516.00	-0.44	99.98%
5030.10 · Web Site	183.40	160.00	23.40	114.63%
5030.11 · Recruitment-New Hires	0.00	573.00	-573.00	0.0%
5030.15 · Annexation costs	0.00	3,500.00	-3,500.00	0.0%
5030.16 · Reimbursable expenses	-710.47			
<b>Total 5030 · SPECIAL DISTRICT EXPENSE</b>	<b>33,557.09</b>	<b>86,789.00</b>	<b>-53,231.91</b>	<b>38.67%</b>
5031 · DIRECTORS FEES	3,200.00	7,000.00	-3,800.00	45.71%
<b>5032 · FIRE PREVENTION</b>				
5032.01 · Public Education	1,348.84	4,250.00	-2,901.16	31.74%
5032.02 · Supplies	172.24	575.00	-402.76	29.96%
5032.03 · Classes	2,432.37	4,440.00	-2,007.63	54.78%
5032.04 · Mapping	7.39	700.00	-692.61	1.06%
<b>Total 5032 · FIRE PREVENTION</b>	<b>3,960.84</b>	<b>9,965.00</b>	<b>-6,004.16</b>	<b>39.75%</b>
<b>5035 · UNCAPITALIZED EQUIPMENT</b>				
Communications	0.00	3,249.00	-3,249.00	0.0%
Facilities	0.00	2,831.00	-2,831.00	0.0%
Office	0.00	2,400.00	-2,400.00	0.0%
Operations	5,000.00	5,000.00	0.00	100.0%
<b>Total 5035 · UNCAPITALIZED EQUIPMENT</b>	<b>5,000.00</b>	<b>13,480.00</b>	<b>-8,480.00</b>	<b>37.09%</b>
<b>5037 · CAPITAL EXP. - EQUIPMENT</b>				
Command Vehicle	36,925.76			
Engines	0.00	444,150.00	-444,150.00	0.0%
Station	2,831.00			
<b>Total 5037 · CAPITAL EXP. - EQUIPMENT</b>	<b>39,756.76</b>	<b>444,150.00</b>	<b>-404,393.24</b>	<b>8.95%</b>
5038 · CONTINGENCY FUND	0.00	117,947.00	-117,947.00	0.0%
5039 · EMERGENCY FUND	0.00	5,000.00	-5,000.00	0.0%
5050 · INTERFUND TRANSFERS	0.00	-993,207.00	993,207.00	0.0%
5040 · FUND ACCURAL ACCOUNTS	0.00	400,584.00	-400,584.00	0.0%
<b>Total Expense</b>	<b>2,590,639.57</b>	<b>4,105,694.00</b>	<b>-1,515,054.43</b>	<b>63.1%</b>
<b>Net Income</b>	<b>-207,321.75</b>	<b>0.00</b>	<b>-207,321.75</b>	<b>100.0%</b>

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss**  
January 2019

	<u>Jan 19</u>
<b>Income</b>	
<b>4000 · COUNTY OF S.D.</b>	
4000.01 · 1% Property Tax	552,517.82
4000.02 · Interest-General Fund	707.97
4000.03 · Mitigation Fees	17,002.88
4000.04 · Interest-Mitigation Fund	397.95
4000.05 · Benefit Fee-Alpine	138,099.01
4000.06 · 1% Refunds	<u>-3,178.73</u>
<b>Total 4000 · COUNTY OF S.D.</b>	<u>705,546.90</u>
<b>4002 · INTEREST INCOME</b>	
.1 · California Bank & Trust	20.11
.3 · Investments	4,177.57
.4 · LAIF	3,139.56
.6 · SRPL	<u>205.82</u>
<b>Total 4002 · INTEREST INCOME</b>	<u>7,543.06</u>
<b>4005 · OTHER INCOME</b>	
.01 · Plan Check	1,270.95
.04 · Other	12,557.46
.08 · Ambulance Sub-Lease(Restricted)	2,969.31
.09 · ALS Agreement (Restricted)	29,031.25
.11 · Vehicle Reimbursements	<u>9,035.88</u>
<b>Total 4005 · OTHER INCOME</b>	<u>54,864.85</u>
<b>4006 · GRANT INCOME</b>	
4006.04 · CountySD	
UASI 2017	<u>3,587.36</u>
<b>Total 4006.04 · CountySD</b>	<u>3,587.36</u>
<b>Total 4006 · GRANT INCOME</b>	<u>3,587.36</u>
<b>Total Income</b>	<u>771,542.17</u>
<b>Expense</b>	
<b>5003 · GRANT EXPENSES</b>	
5003.14 · Alpine Fire Foundation	
SEMPRA - Open House	<u>179.67</u>
<b>Total 5003.14 · Alpine Fire Foundation</b>	<u>179.67</u>
5003.18 · CA Fire Foundation	<u>1,114.27</u>
<b>Total 5003 · GRANT EXPENSES</b>	<u>1,293.94</u>
<b>5000 · SALARIES</b>	
5000.01 · Payroll	121,008.79
5000.02 · OVERTIME	
FLSA	2,153.26
Reimbursable	0.00
Sick Coverage	1,382.88
Strike Team	-39,283.66
Training	638.16
Unclassified-Meetings, etc	1,765.04
Vacation-Holiday Coverage	16,234.48

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss**  
January 2019

	<u>Jan 19</u>
Total 5000.02 · OVERTIME	<u>-17,109.84</u>
Total 5000 · SALARIES	103,898.95
<b>5002 · EMPLOYEE BENEFITS</b>	
5002.02 · Vacation/Sick Leave Expense	0.00
5002.03 · Medicare / Employer Exp	2,098.86
5002.04 · Retirement - Pers	25,621.83
5002.05 · Group Medical Ins	21,640.07
5002.06 · Life Insurance	345.00
5002.07 · LTD Insurance	396.60
5002.08 · Social Security(Employer)	47.65
5002.09 · Payroll Expenses	59.00
5002.10 · Retirement 401 (a)	<u>337.50</u>
Total 5002 · EMPLOYEE BENEFITS	50,546.51
5006 · UNEMPLOYMENT	-1,335.64
<b>5008 · COMMUNICATION</b>	
5008.01 · HCFA ,RCS - Internet	26,420.50
5008.02 · Mobile Communications	<u>656.37</u>
Total 5008 · COMMUNICATION	27,076.87
<b>5009 · PASIS (Workers Comp)</b>	
5009.01 · Administrative	-2,667.36
5009.02 · Claim Related	<u>6,385.94</u>
Total 5009 · PASIS (Workers Comp)	3,718.58
5010 · HOUSEHOLD	1,398.40
<b>5012 · MAINTENANCE - EQUIPMENT</b>	
5012.01 · E17 (2015 KME)	62.60
5012.02 · E217 (2002 KME)	432.57
5012.12 · Fuel	571.98
5012.21 · 2012 Dodge Ram Truck 0966(4701)	605.22
5012.22 · 2012 Dodge Ram Truck 0965(4702)	<u>9.69</u>
Total 5012 · MAINTENANCE - EQUIPMENT	1,682.06
<b>5013 · MAINTENANCE - RADIOS</b>	
5013.01 · Maintenance Contract	<u>300.00</u>
Total 5013 · MAINTENANCE - RADIOS	300.00
<b>5014 · MAINTENANCE - STRUCTURES</b>	
5014.01 · Station 17	
Station Maintenance	<u>2,205.76</u>
Total 5014.01 · Station 17	2,205.76
5014.03 · Overhead Doors	1,605.00
5014.04 · Alarm System	<u>126.25</u>
Total 5014 · MAINTENANCE - STRUCTURES	3,937.01
<b>5015 · MEDICAL SUPPLIES</b>	
5015.01 · Disposable Supplies	25.83
5015.04 · Defib.maintenance	<u>50.00</u>
Total 5015 · MEDICAL SUPPLIES	75.83
5016 · MEMBERSHIP	310.00

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss**  
January 2019

	<u>Jan 19</u>
<b>5018 · OFFICE EXPENSE</b>	
5018.01 · Expendable Supplies	268.34
5018.02 · Postage	60.00
5018.03 · Office Equip.& Maintenance	2,217.33
5018.04 · CrewSense/ WebStaff maintenance	99.99
<b>Total 5018 · OFFICE EXPENSE</b>	<u>2,645.66</u>
<b>5019 · PROFESSIONAL FEES</b>	
5019.01 · Legal Counsel	420.00
<b>Total 5019 · PROFESSIONAL FEES</b>	<u>420.00</u>
<b>5023 · TRAINING</b>	
5023.03 · HTF	3,736.00
5023.04 · Education	192.95
<b>Total 5023 · TRAINING</b>	<u>3,928.95</u>
<b>5025 · WORKSHOPS-MANAGEMENT</b>	
5025.01 · Administrative	1,169.74
5025.02 · Chief Officers	951.20
<b>Total 5025 · WORKSHOPS-MANAGEMENT</b>	<u>2,120.94</u>
<b>5028 · UTILITIES</b>	
5028.01 · SDG&E	2,218.33
5028.02 · Telephone	415.62
5028.03 · Water	549.80
5028.04 · Trash	93.50
<b>Total 5028 · UTILITIES</b>	<u>3,277.25</u>
<b>5030 · SPECIAL DISTRICT EXPENSE</b>	
5030.01 · District Operations	217.18
5030.04 · County Admin.Fees	662.57
5030.10 · Web Site	183.40
5030.16 · Reimbursable expenses	0.00
<b>Total 5030 · SPECIAL DISTRICT EXPENSE</b>	<u>1,063.15</u>
<b>5031 · DIRECTORS FEES</b>	400.00
<b>5032 · FIRE PREVENTION</b>	
5032.01 · Public Education	798.14
5032.03 · Classes	214.00
<b>Total 5032 · FIRE PREVENTION</b>	<u>1,012.14</u>
<b>5035 · UNCAPITALIZED EQUIPMENT</b>	
Operations	5,000.00
<b>Total 5035 · UNCAPITALIZED EQUIPMENT</b>	<u>5,000.00</u>
<b>Total Expense</b>	<u>212,770.60</u>
<b>Net Income</b>	<u><u>558,771.57</u></u>



**ALPINE FIRE PROTECTION DISTRICT**  
**Current Month Expenses**  
 January 2019

	Date	Num	Name	Memo	Split	Amount
<b>5003 - GRANT EXPENSES</b>						
<b>5003.14 - Alpine Fire Foundation</b>						
<b>SEMPRA - Open House</b>						
	01/18/2019	18727	ALPINE FIREFIGHTERS ASSN.	Sempra Grant reimbursement: Kiwanis food for Open House 2017	1001.01 - CB&T-Checking	205.50
	01/18/2019			Expense over \$500 grant award	5030.01 - District Operations	-25.83
Total SEMPra - Open House						179.67
Total 5003.14 - Alpine Fire Foundation						179.67
<b>5003.18 - CA Fire Foundation</b>						
	01/08/2019	60020	MINUTEMAN PRESS	Grant Portion: 500 preparedness maps & 500 welcome home owner packets	2000 - Accounts Payable	1,114.27
Total 5003.18 - CA Fire Foundation						1,114.27
Total 5003 - GRANT EXPENSES						1,293.94
<b>5000 - SALARIES</b>						
Total 5000.01 - Payroll						121,008.79
<b>5000.02 - OVERTIME</b>						
Total FLSA						2,153.26
Total Reimbursable						0.00
Total Sick Coverage						1,382.88
Total Strike Team						-39,283.66
Total Training						638.16
Total Unclassified-Meetings, etc						1,765.04
Total Vacation-Holiday Coverage						16,234.48
Total 5000.02 - OVERTIME						-17,109.84
Total 5000 - SALARIES						103,898.95
<b>5002 - EMPLOYEE BENEFITS</b>						
Total 5002.02 - Vacation/Sick Leave Expense						0.00
Total 5002.03 - Medicare / Employer Exp						2,098.86
Total 5002.04 - Retirement - Pers						25,621.83
Total 5002.05 - Group Medical Ins						21,640.07
Total 5002.06 - Life Insurance						345.00
Total 5002.07 - LTD Insurance						396.60
Total 5002.08 - Social Security(Employer)						47.65
Total 5002.09 - Payroll Expenses						59.00
Total 5002.10 - Retirement 401 (a)						337.50
Total 5002 - EMPLOYEE BENEFITS						50,546.51
Total 5006 - UNEMPLOYMENT						-1,335.64
<b>5008 - COMMUNICATION</b>						
<b>5008.01 - HCFA ,RCS - Internet</b>						
	01/01/2019	19ALPFPDC06	COUNTYS-D-RCS	FY18/19: 6 CAP Code for paging @ 2.50 each 2018/12	2000 - Accounts Payable	15.00
	01/01/2019	19ALPFPDN06	COUNTYS-D-RCS	FY18/19: 24 Fire radios @ 28.50 each from 2018/12	2000 - Accounts Payable	684.00
	01/10/2019	HCA0000253	HEARTLAND COMMUNICATIONS	3rd Quarter assessment, member, 25% (Bal \$14,070)	2000 - Accounts Payable	23,450.00
	01/10/2019	HCA0000253	HEARTLAND COMMUNICATIONS	3rd Quarter assessment CIP Fund, member, 25% (Bal \$1258.50)	2000 - Accounts Payable	2,097.50
	01/10/2019	00131101026784011901	COX COMMUNICATIONS	Internet 1/9-2/8/19	2000 - Accounts Payable	174.00

**ALPINE FIRE PROTECTION DISTRICT**  
**Current Month Expenses**  
**January 2019**

	Date	Num	Name	Memo	Split	Amount
Total 5008.01 - HCFA ,RCS - Internet						26,420.50
<b>5008.02 - Mobile Communications</b>						
	01/01/2019	9821412074	VERIZON WIRELESS	-0050, -0592, -5562, -9741, -3866, -8870, -3339, -5729 (combined acct nbrs)	2000 - Accounts Payable	288.63
	01/01/2019	9821412077	VERIZON WIRELESS	MDC -9178, -0149, -4314 (4702), -4787 (4701)	2000 - Accounts Payable	367.74
Total 5008.02 - Mobile Communications						656.37
Total 5008 - COMMUNICATION						27,076.87
<b>5009 - PASIS (Workers Comp)</b>						
Total 5009.01 - Administrative						-2,667.36
Total 5009.02 - Claim Related						6,385.94
Total 5009 - PASIS (Workers Comp)						3,718.58
<b>5010 - HOUSEHOLD</b>						
	01/21/2019	78006003	WAXIE SANITARY SUPPLY	1 dustpan; 1super loop; 2 kleenex; 4 multifold; 1 hand cleaner; 3 ultra bleach; 2solvent; 1 bowl...	2000 - Accounts Payable	955.86
	01/21/2019	78007417	WAXIE SANITARY SUPPLY	1 case stainless steel cleaner	2000 - Accounts Payable	77.97
	01/23/2019		SMART & FINAL	14 Lysol toilet cleaner; 4 napkins; 10 shower clean; 2 coffee filters; 6 folgers coffee; 6 njoy ...	CalCard (Brian Boggeln)	364.57
Total 5010 - HOUSEHOLD						1,398.40
<b>5012 - MAINTENANCE - EQUIPMENT</b>						
<b>5012.01 - E17 (2015 KME)</b>						
	01/03/2019	25282/1	ACE HARDWARE INC	Battery alkaline	2000 - Accounts Payable	10.33
	01/15/2019	25388/1	ACE HARDWARE INC	Chain sharpening	2000 - Accounts Payable	20.00
	01/28/2019	76295	MEMO BILLING	1 clear spiral hose; worm gear clamps	CalCard (Brian Boggeln)	26.26
	01/29/2019	25524/1	ACE HARDWARE INC	Tube Braid	2000 - Accounts Payable	6.01
Total 5012.01 - E17 (2015 KME)						62.60
<b>5012.02 - E217 (2002 KME)</b>						
	01/15/2019		MUNICIPAL EMERGENCY SERVICES INC	6' Pike pole	2000 - Accounts Payable	70.49
Total 5012.02 - E217 (2002 KME)						70.49
<b>5012.03 - B17 (2002 International)</b>						
	01/24/2019	134920	CDCE INC	Panasonic Toughbook for BR17	2000 - Accounts Payable	362.08
Total 5012.03 - B17 (2002 International)						362.08
<b>5012.12 - Fuel</b>						
	01/09/2019	189798	COUNTYSD-FUEL	XR2020 (02) (72.40 gals unleaded @ \$3.09 gal) 2019/02	2000 - Accounts Payable	223.83
	01/09/2019	189798	COUNTYSD-FUEL	XR2022 (05) (27.3 gals unleaded @ \$3.00 gal)	2000 - Accounts Payable	81.97
	01/09/2019	189798	COUNTYSD-FUEL	XR2212 (06) (0 gals unleaded @ \$0.00 gal)	2000 - Accounts Payable	0.00
	01/09/2019	189798	COUNTYSD-FUEL	XR2384 (01) (61.60 gals unleaded @ \$3.13 gal)	2000 - Accounts Payable	192.91
	01/09/2019	189798	COUNTYSD-FUEL	XR0187 (06) (00.0 gals unleaded @ 0.00 gal)	2000 - Accounts Payable	0.00
	01/24/2019		VOYAGER	4705: 20.37 gal @ \$3.78	2000 - Accounts Payable	77.00
	01/24/2019		VOYAGER	Fed Gas & Deisel Tax	2000 - Accounts Payable	-3.73
Total 5012.12 - Fuel						571.98
<b>5012.21 - 2012 Dodge Ram Truck 0966(4701)</b>						
	01/09/2019		MEMO BILLING	4701 running board repairs	CalCard (Bill Paskle)	605.22

**ALPINE FIRE PROTECTION DISTRICT**  
**Current Month Expenses**  
**January 2019**

	Date	Num	Name	Memo	Split	Amount
Total 5012.21 - 2012 Dodge Ram Truck 0966(4701)						605.22
<b>5012.22 - 2012 Dodge Ram Truck 0965(4702)</b>						
	01/10/2019	25352/1	ACE HARDWARE INC	Hinge sure lock	2000 - Accounts Payable	9.69
Total 5012.22 - 2012 Dodge Ram Truck 0965(4702)						9.69
Total 5012 - MAINTENANCE - EQUIPMENT						1,682.06
<b>5013 - MAINTENANCE - RADIOS</b>						
<b>5013.01 - Maintenance Contract</b>						
	01/23/2019	610581	DAY WIRELESS SYSTEMS	Maintenance contract: 2019/01	2000 - Accounts Payable	300.00
Total 5013.01 - Maintenance Contract						300.00
Total 5013 - MAINTENANCE - RADIOS						300.00
<b>5014 - MAINTENANCE - STRUCTURES</b>						
<b>5014.01 - Station 17</b>						
<b>Station Maintenance</b>						
	01/08/2019	10475	BAJ BACKFLOW & PLUMBING	Backflow test x 4 stations @ 65.00 each (annual)	2000 - Accounts Payable	260.00
	01/08/2019	25325/1	ACE HARDWARE INC	Glue contact cement	2000 - Accounts Payable	7.53
	01/11/2019	6477	STAN'S CARPET CARE	Steam clean and scotch guard 8 recliners	2000 - Accounts Payable	320.00
	01/11/2019	6477	STAN'S CARPET CARE	Steam clean upstairs and downstairs carpets	2000 - Accounts Payable	850.00
	01/11/2019	6477	STAN'S CARPET CARE	Steam Clean bar stools	2000 - Accounts Payable	30.00
	01/16/2019	62096	BROWNE'S APPLIANCE REPAIR	A Shift refrigerator: replaced dumper assembly & resealed all RTU	2000 - Accounts Payable	368.25
	01/22/2019	SD 253466	ROTO-ROOTER PLUMBING & SERVICE	Utility sinks & Capt's sink	2000 - Accounts Payable	369.98
Total Station Maintenance						2,205.76
Total 5014.01 - Station 17						2,205.76
<b>5014.03 - Overhead Doors</b>						
	01/15/2019	97957	VINYARD DOORS INC	Door 5: Furnished & install cable with hardware; long stem roller; top roller bracket ; reset te...	2000 - Accounts Payable	1,605.00
Total 5014.03 - Overhead Doors						1,605.00
<b>5014.04 - Alarm System</b>						
	01/02/2019	20711852	JOHNSON CONTROL Laka SIMPLEXGRINNEL	Fire alarm system MONITORING 5/1/2017 - 4/30/2022 2019/02	2000 - Accounts Payable	35.00
	01/02/2019	20711971	JOHNSON CONTROL Laka SIMPLEXGRINNEL	Fire alarm system INSPECTIONS 3/1/2017 - 2/28/2022 2019/02	2000 - Accounts Payable	91.25
Total 5014.04 - Alarm System						126.25
Total 5014 - MAINTENANCE - STRUCTURES						3,937.01
<b>5015 - MEDICAL SUPPLIES</b>						
<b>5015.01 - Disposable Supplies</b>						
	01/28/2019	25507/1	ACE HARDWARE INC	Battery for glucometers	2000 - Accounts Payable	25.83
Total 5015.01 - Disposable Supplies						25.83
<b>5015.04 - Defib.maintenance</b>						
	01/10/2019	1000245312	CITY OF SAN DIEGO (AED)	2nd yr on 2 yr agreement for AED, front office 12/1/2017-11/30/2019	2000 - Accounts Payable	50.00
Total 5015.04 - Defib.maintenance						50.00
Total 5015 - MEDICAL SUPPLIES						75.83
<b>5016 - MEMBERSHIP</b>						
	01/18/2019	128317 FY 19-20	IAFC (INTL ASSN OF FIRE CHIEFS)	J. McBroom 128317: FY 19/20	2000 - Accounts Payable	155.00

**ALPINE FIRE PROTECTION DISTRICT**  
**Current Month Expenses**  
**January 2019**

	Date	Num	Name	Memo	Split	Amount
	01/30/2019		IAFC (INTL ASSN OF FIRE CHIEFS)	J. MCBroom 128317: FY 19/20 term 3/1/2019 - 2/29/2020	2000 · Accounts Payable	155.00
Total 5016 · MEMBERSHIP						310.00
<b>5018 · OFFICE EXPENSE</b>						
<b>5018.01 · Expendable Supplies</b>						
	01/11/2019	60045	MINUTEMAN PRESS	100 - 3part cost recover forms; 100-2 part open burn forms	2000 · Accounts Payable	80.26
	01/22/2019	10965	QBalance	W-2 forms 2018	CalCard (Alicea Caccavo)	54.94
	01/22/2019	39571-10965	QBalance	W-2 forms 2018 xtra forms	CalCard (Alicea Caccavo)	54.94
	01/23/2019		AMAZON.COM	Clear address labels; classification file folder qty 10	CalCard (Alicea Caccavo)	61.21
	01/23/2019		AMAZON.COM	12 pack yellow letter pads	CalCard (Alicea Caccavo)	16.99
Total 5018.01 · Expendable Supplies						268.34
<b>5018.02 · Postage</b>						
	01/18/2019	eft	FP POSTAGE RESET	Postage download	1001.01 · CB&T-Checking	60.00
Total 5018.02 · Postage						60.00
<b>5018.03 · Office Equip.&amp; Maintenance</b>						
	01/04/2019	14619	EXCEDEO - IT SUPPORT PROS	Network Administration: NOC Agent (10 comps @ \$45 - anti virus; logmein; MS updates) 2019/01	2000 · Accounts Payable	450.00
	01/04/2019	14619	EXCEDEO - IT SUPPORT PROS	Virtual Server \$250; Virtual Host \$50	2000 · Accounts Payable	300.00
	01/04/2019	14619	EXCEDEO - IT SUPPORT PROS	Backup: cloud & on premise	2000 · Accounts Payable	253.00
	01/04/2019	14619	EXCEDEO - IT SUPPORT PROS	Firewall; routers, network printer support	2000 · Accounts Payable	150.00
	01/04/2019	14619	EXCEDEO - IT SUPPORT PROS	Vendor Management: 5 vendors troubleshooting	2000 · Accounts Payable	150.00
	01/04/2019	14619	EXCEDEO - IT SUPPORT PROS	sales tax	2000 · Accounts Payable	9.69
	01/13/2019	RI103924471	FP MAILING SOLUTIONS_RENTAL	1/13/19 - 4/12/19	2000 · Accounts Payable	91.64
	01/18/2019	375987724	USBANK (COPIER LEASE)	Sharp lease, 1/15/19 - 2/15/19	2000 · Accounts Payable	424.00
	01/18/2019	375987724	USBANK (COPIER LEASE)	Sales and use tax	2000 · Accounts Payable	32.87
	01/23/2019		AMAZON.COM	Dymo Labelwriter w/ label tape	CalCard (Alicea Caccavo)	157.13
	01/24/2019	PQ7224	EXCEDEO - IT SUPPORT PROS_GOODS	J. MCBroom: Surface required Windows 10 pro license	2000 · Accounts Payable	199.00
Total 5018.03 · Office Equip.& Maintenance						2,217.33
<b>5018.04 · CrewSense/ WebStaff maintenance</b>						
	01/08/2019	0011162	CREWSENSE	2019/01	2000 · Accounts Payable	99.99
Total 5018.04 · CrewSense/ WebStaff maintenance						99.99
Total 5018 · OFFICE EXPENSE						2,645.66
<b>5019 · PROFESSIONAL FEES</b>						
<b>5019.01 · Legal Counsel</b>						
	01/31/2019	19398	FITCH LAW FIRM	District business \$150.00 x 2.80 hrs: 2019/02	2000 · Accounts Payable	420.00
Total 5019.01 · Legal Counsel						420.00
Total 5019 · PROFESSIONAL FEES						420.00
<b>5023 · TRAINING</b>						
<b>5023.03 · HTF</b>						
	01/17/2019	HFTA000121	CITY OF EL CAJON-HEARTLAND FIRE TRAINING	2018/19 Q3 operating fees 25% (Balance due \$1825)	2000 · Accounts Payable	3,041.00
	01/17/2019	HFTA000121	CITY OF EL CAJON-HEARTLAND FIRE TRAINING	2018/19 Q3 member facility lease 25% (Balance due \$417)	2000 · Accounts Payable	695.00
Total 5023.03 · HTF						3,736.00

**ALPINE FIRE PROTECTION DISTRICT**  
**Current Month Expenses**  
**January 2019**

	Date	Num	Name	Memo	Split	Amount
<b>5023.04 - Education</b>						
	01/15/2019	18726	OZBIRN, SHANE T	S. Ozbirn: Nutrition 150 course for AS Degree	1001.01 - CB&T-Checking	192.95
Total 5023.04 - Education						192.95
Total 5023 - TRAINING						3,928.95
<b>5025 - WORKSHOPS-MANAGEMENT</b>						
<b>5025.01 - Administrative</b>						
	01/07/2019		MARRIOTT HOTELS	A. Caccavo: CSMFO Annual Conf 1/7 - 1/11/2019: lodging (Deposit \$255.99 + due \$767.97)	CalCard (Alicea Caccavo)	255.99
	01/07/2019		Hilton Hotels	A. Caccavo: CSMFO Conference 1/7 - 1/11: meal	CalCard (Alicea Caccavo)	16.78
	01/07/2019		CVS	A. Caccavo: CSMFO Conference 1/7 - 1/11: incidentals	CalCard (Alicea Caccavo)	15.75
	01/09/2019		Hilton Hotels	A. Caccavo: CSMFO Conference 1/7 - 1/11: meal	CalCard (Alicea Caccavo)	47.33
	01/11/2019		MEMO BILLING	A. Caccavo: CSMFO Conference 1/7 - 1/11: meal	CalCard (Alicea Caccavo)	5.92
	01/11/2019		MARRIOTT HOTELS	A. Caccavo: CSMFO Annual Conf 1/7 - 1/11/2019: lodging	CalCard (Alicea Caccavo)	827.97
Total 5025.01 - Administrative						1,169.74
<b>5025.02 - Chief Officers</b>						
	01/18/2019		FDAC (workshops)	B. Paskie: FDAC Conference 2019, 4/3-4/5/19: registration	CalCard (Bill Paskie)	345.00
	01/25/2019		MARRIOTT HOTELS	B. Paskie: LCW Legal Conference 1/23-1/25/2019: lodging	CalCard (Bill Paskie)	606.20
Total 5025.02 - Chief Officers						951.20
Total 5025 - WORKSHOPS-MANAGEMENT						2,120.94
<b>5028 - UTILITIES</b>						
<b>5028.01 - SDG&amp;E</b>						
	01/07/2019	90325906219 2019/01	SDG&E	Electric 12/3-1/3 9,754 kWh (-6.2% decrease over prior month, -14.3% decrease over prior year)	2000 - Accounts Payable	2,056.61
	01/08/2019	90325928213 2019/01	SDG&E	Gas 12/4-1/4/19: 168 Therms (125% increase over prior month, 54.3% increase over prior year)	2000 - Accounts Payable	161.72
Total 5028.01 - SDG&E						2,218.33
<b>5028.02 - Telephone</b>						
	01/20/2019	004488 2019/01	ESI_Estech Systems	004488 2019/01	2000 - Accounts Payable	205.45
	01/25/2019	12522546	AT&T(CALNET3)	12/25/18 - 01/24/19	2000 - Accounts Payable	210.17
Total 5028.02 - Telephone						415.62
<b>5028.03 - Water</b>						
	01/18/2019	03329111561843 19/01	PADRE DAM (1364 TAVERN)	19377731 Commercial: 32 units (= +6 units usage from prior month) 12/9-1/14	2000 - Accounts Payable	273.11
	01/18/2019	03329111561843 19/01	PADRE DAM (1364 TAVERN)	9478671 Irrigation: 20 units (= -7 units usage from prior month)	2000 - Accounts Payable	213.60
	01/18/2019	03329111561843 19/01	PADRE DAM (1364 TAVERN)	Fire Sprinklers	2000 - Accounts Payable	63.09
Total 5028.03 - Water						549.80
<b>5028.04 - Trash</b>						
	01/01/2019	5680343-1584-2	WASTE MANAGEMENT	1 x 3yd (reg charge \$55.00) 2019/01	2000 - Accounts Payable	55.00
	01/01/2019	5680343-1584-2	WASTE MANAGEMENT	1.5yd recycle (reg charge \$38.50)	2000 - Accounts Payable	38.50
Total 5028.04 - Trash						93.50

**ALPINE FIRE PROTECTION DISTRICT**  
**Current Month Expenses**  
 January 2019

	Date	Num	Name	Memo	Split	Amount
Total 5028 - UTILITIES						3,277.25
<b>5030 - SPECIAL DISTRICT EXPENSE</b>						
<b>5030.01 - District Operations</b>						
	01/07/2019		MEMO BILLING	Mega code interview for FF/Para recruitment: Country Deli	CalCard (Brian Boggeln)	62.56
	01/14/2019		MEMO BILLING	Panel interview for FF/Para recruitment: Greek Village	CalCard (Jason McBroom)	47.16
	01/15/2019		MEMO BILLING	Admin Staff meeting: Janet's Cafe	CalCard (Bill Paskle)	76.27
	01/18/2019	828	ALPINE FIRE PROTECTION FOUNDATION	Alpine Fire Foundation expense paid by District	1003 - *Accounts Receivable	0.00
	01/18/2019	829	ALPINE FIRE PROTECTION FOUNDATION	Alpine Fire Foundation expense paid by District	1003 - *Accounts Receivable	-196.56
	01/18/2019			Expense over \$500 grant award	SEMPRA - Open House	25.83
	01/23/2019		MEMO BILLING	B. Paskle: LCW Legal Conference 1/23-1/25/2019: meal	CalCard (Bill Paskle)	26.03
	01/24/2019		MEMO BILLING	B. Paskle: LCW Legal Conference 1/23-1/25/2019: meal	CalCard (Bill Paskle)	58.14
	01/29/2019		MANANAS MEXICAN RESTAURANT	All Employee Staff Meeting 1/29/2019	CalCard (Brian Boggeln)	88.07
	01/29/2019		ALBERTSONS	All Employee Staff Meeting 1/29/2019	CalCard (Bill Paskle)	29.68
Total 5030.01 - District Operations						217.18
<b>5030.04 - County Admin.Fees</b>						
	01/15/2019		COUNTY OF SAN DIEGO 1%	Apport #6: supp admin cost	1000.01 - Gen. 310100-47500	662.57
Total 5030.04 - County Admin.Fees						662.57
<b>5030.10 - Web Site</b>						
	01/17/2019	5151	INTERNET CENTRICS	Annual Domain Renewal alpinefire.org	2000 - Accounts Payable	40.00
	01/17/2019	5151	INTERNET CENTRICS	Hosting-WordPress Term 3/15/19 - 3/15/20	2000 - Accounts Payable	143.40
Total 5030.10 - Web Site						183.40
Total 5030.16 - Reimbursable expenses						0.00
Total 5030 - SPECIAL DISTRICT EXPENSE						1,063.15
Total 5031 - DIRECTORS FEES						400.00
<b>5032 - FIRE PREVENTION</b>						
<b>5032.01 - Public Education</b>						
	01/08/2019	60020	MINUTEMAN PRESS	District Portion	2000 - Accounts Payable	415.65
	01/24/2019	7008338	4imprint	500 logo plastic bags	2000 - Accounts Payable	382.49
Total 5032.01 - Public Education						798.14
<b>5032.03 - Classes</b>						
	01/17/2019		CALIFORNIA FIRE CHIEFS ASSOC.- FPO	J. McBroom: Means of Egress Class 3/5/2019: registration	CalCard (Jason McBroom)	100.00
	01/24/2019	7418694Y	NATIONAL FIRE PROTECTION ASSOC.	NFPA Books: NFPA13D & 13R	2000 - Accounts Payable	114.00
Total 5032.03 - Classes						214.00
Total 5032 - FIRE PREVENTION						1,012.14
<b>5035 - UNCAPITALIZED EQUIPMENT</b>						
<b>Operations</b>						
	01/24/2019	134920	CDCE INC	Panasonic Toughbook for BR17	2000 - Accounts Payable	5,000.00
Total Operations						5,000.00
Total 5035 - UNCAPITALIZED EQUIPMENT						5,000.00
<b>TOTAL</b>						<b>212,770.60</b>

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Prev Year Comparison**  
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>	<u>Jul '17 - Jan 18</u>	<u>\$ Change</u>
<b>Income</b>			
<b>4000 · COUNTY OF S.D.</b>			
4000.01 · 1% Property Tax	1,840,241.82	1,929,990.60	-89,748.78
4000.02 · Interest-General Fund	11,130.16	4,731.79	6,398.37
4000.03 · Mitigation Fees	32,208.80	20,073.20	12,135.60
4000.04 · Interest-Mitigation Fund	2,370.99	1,037.06	1,333.93
4000.05 · Benefit Fee-Alpine	276,558.84	269,513.86	7,044.98
4000.06 · 1% Refunds	-12,371.18	-11,681.32	-689.86
<b>Total 4000 · COUNTY OF S.D.</b>	<u>2,150,139.43</u>	<u>2,213,665.19</u>	<u>-63,525.76</u>
<b>4002 · INTEREST INCOME</b>			
.1 · California Bank & Trust	87.69	16.20	71.49
.2 · PASIS	4,609.96	3,210.29	1,399.67
.3 · Investments	26,934.69	23,338.35	3,596.34
.4 · LAIF	5,947.23	2,653.15	3,294.08
.6 · SRPL	1,906.47	2,581.29	-674.82
<b>Total 4002 · INTEREST INCOME</b>	<u>39,486.04</u>	<u>31,799.28</u>	<u>7,686.76</u>
<b>4005 · OTHER INCOME</b>			
.01 · Plan Check	10,319.60	7,607.50	2,712.10
.02 · First Responder	14,313.50	0.00	14,313.50
.04 · Other	44,549.94	66,140.43	-21,590.49
.05 · Donations	1.00	0.00	1.00
.08 · Ambulance Sub-Lease(Restricted)	20,785.17	19,795.37	989.80
.09 · ALS Agreement (Restricted)	58,062.50	58,062.50	0.00
.11 · Vehicle Reimbursements	25,295.56	56,420.81	-31,125.25
<b>Total 4005 · OTHER INCOME</b>	<u>173,327.27</u>	<u>208,026.61</u>	<u>-34,699.34</u>
<b>4006 · GRANT INCOME</b>			
4006.03 · SD Regional Fire & Emergency	9,500.00	23,327.00	-13,827.00
4006.04 · CountySD			
UASI 2017	3,587.36	0.00	3,587.36
<b>Total 4006.04 · CountySD</b>	<u>3,587.36</u>	<u>0.00</u>	<u>3,587.36</u>
4006.14 · Alpine Fire Foundation	0.00	20.00	-20.00
4006.18 · CA Fire Foundation	7,277.72	0.00	7,277.72
<b>Total 4006 · GRANT INCOME</b>	<u>20,365.08</u>	<u>23,347.00</u>	<u>-2,981.92</u>
<b>Total Income</b>	<u>2,383,317.82</u>	<u>2,476,838.08</u>	<u>-93,520.26</u>
<b>Expense</b>			
<b>5003 · GRANT EXPENSES</b>			
5003.03 · SD Regional Fire & Emergency	0.00	2,244.71	-2,244.71
5003.04 · CountySD			
SHGP 2016	0.00	4,276.81	-4,276.81
UASI 2017	349.00	0.00	349.00
<b>Total 5003.04 · CountySD</b>	<u>349.00</u>	<u>4,276.81</u>	<u>-3,927.81</u>
5003.14 · Alpine Fire Foundation			
SEMPRA - Open House	341.28	158.72	182.56
5003.14 · Alpine Fire Foundation - Other	351.87	0.00	351.87

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Prev Year Comparison**  
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>	<u>Jul '17 - Jan 18</u>	<u>\$ Change</u>
Total 5003.14 - Alpine Fire Foundation	693.15	158.72	534.43
5003.15 - SRPL Mitigation Funds	347.56	0.00	347.56
5003.18 - CA Fire Foundation	6,784.15	0.00	6,784.15
<b>Total 5003 - GRANT EXPENSES</b>	<b>8,173.86</b>	<b>6,680.24</b>	<b>1,493.62</b>
<b>5000 - SALARIES</b>			
5000.01 - Payroll	895,464.75	910,803.54	-15,338.79
<b>5000.02 - OVERTIME</b>			
Critical Weather	9,927.10	25,260.27	-15,333.17
FLSA	15,687.49	16,008.44	-320.95
Paramedic Resource Pool	0.00	0.00	0.00
Reimbursable	0.00	2,332.72	-2,332.72
Sick Coverage	17,268.24	28,605.06	-11,336.82
Strike Team	38,130.69	62,585.88	-24,455.19
Training	5,405.16	4,596.80	808.36
Unclassified-Meetings, etc	5,005.81	859.04	4,146.77
Vacation-Holiday Coverage	89,199.36	77,904.95	11,294.41
<b>Total 5000.02 - OVERTIME</b>	<b>180,623.85</b>	<b>218,153.16</b>	<b>-37,529.31</b>
<b>Total 5000 - SALARIES</b>	<b>1,076,088.60</b>	<b>1,128,956.70</b>	<b>-52,868.10</b>
<b>5002 - EMPLOYEE BENEFITS</b>			
5002.01 - Educational Incentive	91,628.46	81,078.01	10,550.45
5002.02 - Vacation/Sick Leave Expense	139,044.87	81,990.60	57,054.27
5002.03 - Medicare / Employer Exp	20,923.75	21,122.22	-198.47
5002.04 - Retirement - Pers	260,598.10	252,328.21	8,269.89
5002.4d - Retirement-PERS Other Obligatio	396.55	0.00	396.55
5002.4a - Retirement UAL Payments	304,979.00	250,344.00	54,635.00
5002.05 - Group Medical Ins	157,037.53	157,536.34	-498.81
5002.06 - Life Insurance	2,487.00	2,313.60	173.40
5002.07 - LTD Insurance	2,981.28	3,023.20	-41.92
5002.08 - Social Security(Employer)	1,358.28	1,567.35	-209.07
5002.09 - Payroll Expenses	471.25	472.00	-0.75
5002.10 - Retirement 401 (a)	3,067.50	2,510.00	557.50
<b>Total 5002 - EMPLOYEE BENEFITS</b>	<b>984,973.57</b>	<b>854,285.53</b>	<b>130,688.04</b>
<b>5006 - UNEMPLOYMENT</b>	<b>-5,176.62</b>	<b>-13,087.12</b>	<b>7,910.50</b>
<b>5007 - CLOTHING</b>			
5007.01 - Uniforms			
Uniforms	422.68	231.62	191.06
Accessories	1,516.93	290.77	1,226.16
<b>Total 5007.01 - Uniforms</b>	<b>1,939.61</b>	<b>522.39</b>	<b>1,417.22</b>
5007.02 - Boots	216.87	401.13	-184.26
5007.03 - Turn Outs/Helmets	813.96	1,170.50	-356.54
5007.04 - Wildland gear	463.31	0.00	463.31
<b>Total 5007 - CLOTHING</b>	<b>3,433.75</b>	<b>2,094.02</b>	<b>1,339.73</b>
<b>5008 - COMMUNICATION</b>			
5008.01 - HCFA ,RCS - Internet	94,947.05	84,458.00	10,489.05



**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Prev Year Comparison**  
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>	<u>Jul '17 - Jan 18</u>	<u>\$ Change</u>
5008.02 · Mobile Communications	2,860.27	1,158.46	1,701.81
5008.03 · Mobile Data Terminals	1,200.38	2,770.76	-1,570.38
5008.05 · Emergency Operations Center EOC	93.25	0.00	93.25
<b>Total 5008 · COMMUNICATION</b>	<b>99,100.95</b>	<b>88,387.22</b>	<b>10,713.73</b>
<b>5009 · PASIS (Workers Comp)</b>			
5009.01 · Administrative	79,178.84	53,057.41	26,121.43
5009.02 · Claim Related	67,476.84	14,170.74	53,306.10
<b>Total 5009 · PASIS (Workers Comp)</b>	<b>146,655.68</b>	<b>67,228.15</b>	<b>79,427.53</b>
<b>5010 · HOUSEHOLD</b>	<b>2,406.08</b>	<b>2,592.13</b>	<b>-186.05</b>
<b>5011 · FAIRA</b>	<b>13,531.00</b>	<b>12,229.00</b>	<b>1,302.00</b>
<b>5012 · MAINTENANCE - EQUIPMENT</b>			
5012.01 · E17 (2015 KME)	7,601.30	10,868.02	-3,266.72
5012.02 · E217 (2002 KME)	9,653.03	7,176.88	2,476.15
5012.03 · B17 (2002 International)	13,586.20	15,863.85	-2,277.65
5012.04 · U17 (1998-Ford F150)	199.96	612.51	-412.55
5012.05 · Rescue Tools	0.00	121.22	-121.22
5012.06 · Hydrant	0.00	80.42	-80.42
5012.07 · Generator	521.00	736.63	-215.63
5012.10 · Ladder Testing	434.40	353.20	81.20
5012.11 · Misc.Equipment	10.00	32.50	-22.50
5012.12 · Fuel	16,408.65	16,092.56	316.09
5012.13 · Foam (Class A/B)	678.83	0.00	678.83
5012.14 · Fire Hose/Hose Packs	163.22	0.00	163.22
5012.16 · Air Compressor - Station	409.64	409.64	0.00
5012.18 · 2007 Ranger (4706)	251.90	753.21	-501.31
5012.20 · 2008 Ford Expedition (4705)	326.56	2,082.45	-1,755.89
5012.21 · 2012 Dodge Ram Truck 0966(4701)	940.19	1,144.72	-204.53
5012.22 · 2012 Dodge Ram Truck 0965(4702)	599.24	11,339.21	-10,739.97
<b>Total 5012 · MAINTENANCE - EQUIPMENT</b>	<b>51,784.12</b>	<b>67,667.02</b>	<b>-15,882.90</b>
<b>5013 · MAINTENANCE - RADIOS</b>			
5013.01 · Maintenance Contract	2,100.00	2,100.00	0.00
5013.02 · Other radio maintenance	1,020.72	361.68	659.04
<b>Total 5013 · MAINTENANCE - RADIOS</b>	<b>3,120.72</b>	<b>2,461.68</b>	<b>659.04</b>
<b>5014 · MAINTENANCE - STRUCTURES</b>			
5014.01 · Station 17			
Station Maintenance	11,830.96	2,611.09	9,219.87
Plymovent System	202.76	0.00	202.76
<b>Total 5014.01 · Station 17</b>	<b>12,033.72</b>	<b>2,611.09</b>	<b>9,422.63</b>
5014.02 · HVAC Maintenance	345.00	5,616.22	-5,271.22
5014.03 · Overhead Doors	2,579.00	3,441.00	-862.00
5014.04 · Alarm System	975.00	1,781.38	-806.38
<b>Total 5014 · MAINTENANCE - STRUCTURES</b>	<b>15,932.72</b>	<b>13,449.69</b>	<b>2,483.03</b>
<b>5015 · MEDICAL SUPPLIES</b>			
5015.01 · Disposable Supplies	25.83	0.00	25.83

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Prev Year Comparison**  
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>	<u>Jul '17 - Jan 18</u>	<u>\$ Change</u>
5015.02 · Defib. supplies	1,742.32	0.00	1,742.32
5015.04 · Defib.maintenance	4,025.00	50.00	3,975.00
5015.07 · Narcotic Disposal	156.00	156.00	0.00
<b>Total 5015 · MEDICAL SUPPLIES</b>	<b>5,949.15</b>	<b>206.00</b>	<b>5,743.15</b>
<b>5016 · MEMBERSHIP</b>	<b>2,753.00</b>	<b>1,843.00</b>	<b>910.00</b>
<b>5018 · OFFICE EXPENSE</b>			
5018.01 · Expendable Supplies	1,460.80	892.35	568.45
5018.02 · Postage	438.12	667.87	-229.75
5018.03 · Office Equip.& Maintenance	16,821.53	17,088.43	-266.90
5018.04 · CrewSense/ WebStaff maintenance	1,239.03	0.00	1,239.03
<b>Total 5018 · OFFICE EXPENSE</b>	<b>19,959.48</b>	<b>18,648.65</b>	<b>1,310.83</b>
<b>5019 · PROFESSIONAL FEES</b>			
5019.01 · Legal Counsel	8,590.00	7,215.00	1,375.00
5019.02 · Auditor	8,200.00	8,035.00	165.00
<b>Total 5019 · PROFESSIONAL FEES</b>	<b>16,790.00</b>	<b>15,250.00</b>	<b>1,540.00</b>
<b>5023 · TRAINING</b>			
5023.01 · Training Incidentals	1,862.19	1,969.56	-107.37
5023.02 · Medical Training	407.50	0.00	407.50
5023.03 · HTF	12,703.00	13,530.00	-827.00
5023.04 · Education	1,310.28	1,342.00	-31.72
5023.05 · Workshops	0.00	676.31	-676.31
<b>Total 5023 · TRAINING</b>	<b>16,282.97</b>	<b>17,517.87</b>	<b>-1,234.90</b>
<b>5025 · WORKSHOPS-MANAGEMENT</b>			
5025.01 · Administrative	3,068.59	2,405.45	663.14
5025.02 · Chief Officers	3,943.21	3,813.31	129.90
5025.03 · Board Members	1,351.91	1,137.82	214.09
5025.04 · In House Training	5,763.87	808.68	4,955.19
<b>Total 5025 · WORKSHOPS-MANAGEMENT</b>	<b>14,127.58</b>	<b>8,165.26</b>	<b>5,962.32</b>
<b>5028 · UTILITIES</b>			
5028.01 · SDG&E	21,580.93	21,193.27	387.66
5028.02 · Telephone	2,666.45	2,528.32	138.13
5028.03 · Water	3,568.61	4,312.85	-744.24
5028.04 · Trash	654.50	654.50	0.00
5028.05 · Sewer	807.78	538.00	269.78
<b>Total 5028 · UTILITIES</b>	<b>29,278.27</b>	<b>29,226.94</b>	<b>51.33</b>
<b>5030 · SPECIAL DISTRICT EXPENSE</b>			
5030.01 · District Operations	2,288.96	1,812.19	476.77
5030.02 · Publishing	231.00	199.50	31.50
5030.04 · County Admin.Fees	6,539.09	6,543.32	-4.23
5030.05 · Rehab-Fire Ground Meals	1,468.45	95.81	1,372.64
5030.06 · FIT Tests/HepBC/Wellness	21,041.10	12,627.67	8,413.43
5030.08 · LAFCO Budget	2,515.56	2,206.48	309.08
5030.10 · Web Site	183.40	159.40	24.00
5030.11 · Recruitment-New Hires	0.00	138.00	-138.00

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Prev Year Comparison**  
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>	<u>Jul '17 - Jan 18</u>	<u>\$ Change</u>
5030.16 · Reimbursable expenses	-710.47	0.00	-710.47
<b>Total 5030 · SPECIAL DISTRICT EXPENSE</b>	<b>33,557.09</b>	<b>23,782.37</b>	<b>9,774.72</b>
5031 · DIRECTORS FEES	3,200.00	2,800.00	400.00
<b>5032 · FIRE PREVENTION</b>			
5032.01 · Public Education	1,348.84	3,370.67	-2,021.83
5032.02 · Supplies	172.24	437.32	-265.08
5032.03 · Classes	2,432.37	1,801.96	630.41
5032.04 · Mapping	7.39	0.00	7.39
<b>Total 5032 · FIRE PREVENTION</b>	<b>3,960.84</b>	<b>5,609.95</b>	<b>-1,649.11</b>
<b>5035 · UNCAPITALIZED EQUIPMENT</b>			
Office	0.00	979.50	-979.50
Operations	5,000.00	0.00	5,000.00
<b>Total 5035 · UNCAPITALIZED EQUIPMENT</b>	<b>5,000.00</b>	<b>979.50</b>	<b>4,020.50</b>
<b>5037 · CAPITAL EXP. - EQUIPMENT</b>			
Command Vehicle	36,925.76	0.00	36,925.76
Station	2,831.00	0.00	2,831.00
<b>Total 5037 · CAPITAL EXP. - EQUIPMENT</b>	<b>39,756.76</b>	<b>0.00</b>	<b>39,756.76</b>
<b>Total Expense</b>	<b>2,590,639.57</b>	<b>2,356,973.80</b>	<b>233,665.77</b>
<b>Net Income</b>	<b>-207,321.75</b>	<b>119,864.28</b>	<b>-327,186.03</b>

**ALPINE FIRE PROTECTION DISTRICT  
CASH FLOW STATEMENT  
As of 1/31/2019**

**FUND STATUS - UNASSIGNED & REVOLVING**

1000.01	<b>County SD General Fund</b> (Revolving cash account)	\$	1,061,939.48
1001.01	<b>California Bank &amp; Trust</b> (Revolving cash account)	\$	7,010.25
1101.06	<b>California Bank &amp; Trust</b> (Money Mkt - General business saving)	\$	82,409.13
1002.01	<b>LAIF</b> (General)	\$	8,541.31
1002.06	<b>Petty Cash</b> (Imprest account)	\$	75.70
1002.65	<b>Change Account</b>	\$	100.00
1499	<b>Undeposited Funds</b>	\$	-
		<b>\$</b>	<b>1,160,075.87</b>

**\*\*Apportionment Schedule: 10/30=2%; 12/11=38%; 1/15=10%; 2/12=5%; 4/9=31%; 4/30=9%; 5/28=1%; 6/18=2%; 7/19=2%**

**FUND STATUS - ASSIGNED**

1000.02	<b>County of SD Mitigation Fund - Mitigation Fund</b>	\$	52,794.76
1001.04	<b>California Bank &amp; Trust</b> - Workers Compensation checking	\$	7,714.59
1001.06	<b>California Bank &amp; Trust</b> (Money Mkt - SRPL)	\$	26.70
	<b>California Bank &amp; Trust</b> (Money Mkt - Capital Vehicle Accrual)	\$	17,626.61
	<b>California Bank &amp; Trust</b> (Money Mkt - Assigned Building Accrual)	\$	14,846.55
	<b>California Bank &amp; Trust</b> (Money Mkt - Assigned Equipment Accrual)	\$	29,031.25
1002.01	<b>LAIF</b> (SRPL Powerlink Mitigation Funds)	\$	32,911.21
1002.02	<b>PASIS LAIF</b> - Risk Pool Deposit Workers Compensation	\$	-
1002.10	<b>Multi Bank Securities</b> - Investment account - Market Value Fluctuation	\$	(5,085.89)
1002.13	<b>Comerica Securities</b> - Investment account - Market Value Fluctuation	\$	(58,794.13)
1002.13	<b>Comerica Securities</b> - Investment account - Money Market for reinvestment	\$	47,807.30
1002.14	<b>Comerica Securities</b> - Assigned (SRPL Sunrise Powerlink Mitigation Funds)	\$	262,458.80
1002.14	<b>Comerica Securities</b> - SRPL - Money Market for reinvestment	\$	6,080.98
1002.14	<b>Comerica Securities</b> - SRPL - Market Value Fluctuation	\$	0.00
1101.09	<b>CB&amp;T Savings</b> (Trust account / Grants)	\$	500.35
		<b>\$</b>	<b>407,919.08</b>

\* Mitigation funds can only be used for capital expenditures, i.e.: Fire Station, additional Apparatus (not replacements), etc. New building fees, not property taxes generate these funds.

**ALPINE FIRE PROTECTION DISTRICT  
CASH FLOW STATEMENT  
As of 1/31/2019**

**FUND STATUS - COMMITTED/ASSIGNED - (RESOLUTION 18/19-01)**

1000.01.1	<b>County SD General Fund: Committed &amp; Assigned- Vacation Sick Liability</b>	\$	84,620.29
	<b>County SD General Fund: Assigned - Capital Vehicle Replacement (B17)</b>	\$	357,554.85
	<b>County SD General Fund: Assigned - CalPers Unfunded Actuarial Liability</b>	\$	17,989.00
1000.02.1	<b>County SD Mitigation Fund: Assigned - Capital Vehicle Replacement (B17)</b>	\$	236,289.21
1002.01	<b>LAIF: Committed -OPEB Retiree Health</b>	\$	38,000.00
	<b>LAIF - Committed - Capital Building Fund</b>	\$	27,103.24
	<b>LAIF - Committed - Equipment Replacement Fund</b>	\$	152,272.00
	<b>LAIF - Committed - Portable Radios/MDT's (FY25/26-FY34/35)</b>	\$	28,000.00
	<b>LAIF - Committed - Capital Vehicle Replacement (E17)</b>	\$	63,794.00
	<b>LAIF - Committed - Capital Vehicle Replacement (4705)</b>	\$	57,000.00
	<b>LAIF - Committed - Capital Vehicle Replacement (4701/4702)</b>	\$	33,553.19
	<b>LAIF - Assigned - Capital Vehicle Replacement (U17)</b>	\$	36,500.00
	<b>LAIF - Assigned - Capital Vehicle Replacement (B17)</b>	\$	77,930.15
1002.02	<b>PASIS LAIF: Committed - Risk Pool Deposit Workers Compensation</b>	\$	490,916.42
1002.10	<b>Multi Bank Securities: Committed - CalPERS Unfunded Liability</b>	\$	197,000.00
1002.13	<b>Comerica Securities Inc Committed - Economic Uncertainty Fund</b>	\$	800,000.00
	<b>Comerica Securities Inc Committed - Unfunded Liability</b>	\$	201,179.00
	<b>Comerica Securities Inc Committed - Capital Building Fund</b>	\$	206,443.61
	<b>Comerica Securities Inc Committed - Radio Replacement</b>	\$	65,050.00
	<b>Comerica Securities Inc Committed - Capital Vehicle Replacement (E17)</b>	\$	157,845.00
	<b>Comerica Securities Inc Committed - Capital Vehicle Replacement (4701/4702)</b>	\$	72,606.15
	<b>Comerica Securities Inc Committed - Vacation Sick Liability Fund</b>	\$	123,469.71
1101.06	<b>California Bank &amp; Trust (Money Mkt - Capital Vehicle Accrual)</b>	\$	76,300.96
		\$	3,601,416.78

\* Mitigation funds can only be used for capital expenditures, i.e.: Fire Station, additional Apparatus (not replacements), etc. New building fees, not property taxes generate these funds.

# Portfolio Analysis

1/31/2019

Total cost of accounts (cash value)	\$2,944,658.52
Value of accounts (market value)	\$2,897,025.77
Unrealized gain/loss \$ (market v - cash v)	(\$47,632.75)
Unrealized gain/loss %	-1.62%
Average earning % CD	2.15%

Investment Name	Broker/Dealer	CUSIP	Maturity Date	Term in Months	Interest Rate	Quantity	Purchase Price Per Unit	Total Cost (Purchase Price)	Market Price	Market Value	Gain/Loss (\$)	Gain/Loss (%)
Goldman Sachs (CD)	Comerica	38143AXE0	7/25/2019	84	2.15%	2470	\$ 100.00	\$ 247,000.00	\$ 99.88	\$ 246,708.54	↓ \$ (291.46)	-0.12%
BMW Bank Nth Am (CD)	Comerica	05580ACW2	9/14/2020	60	2.20%	1800	\$ 100.00	\$ 180,000.00	\$ 99.32	\$ 178,767.00	↓ \$ (1,233.00)	-0.69%
American Express Bk (CD)	MBS	02587DM70	11/28/2021	60	2.05%	980	\$ 100.00	\$ 98,000.00	\$ 97.25	\$ 95,308.92	↓ \$ (2,691.08)	-2.75%
Wells Fargo Bk (CD)	Comerica	949763FE1	3/1/2022	60	2.30%	1000	\$ 100.00	\$ 100,000.00	\$ 97.84	\$ 97,842.00	↓ \$ (2,158.00)	-2.16%
JPMorgan Chase Bank (CD)	Comerica	48126XJ55	4/13/2022	60	2.57%	1000	\$ 100.00	\$ 100,000.00	\$ 98.86	\$ 98,864.00	↓ \$ (1,136.00)	-1.14%
Capital One Bank (CD)	Comerica	14042RFS5	5/17/2022	60	2.40%	1130	\$ 100.00	\$ 113,000.00	\$ 98.13	\$ 110,888.03	↓ \$ (2,111.97)	-1.87%
American Express Bk (CD)	MBS	02587CEZ9	5/17/2022	60	2.40%	990	\$ 100.00	\$ 99,000.00	\$ 97.58	\$ 96,605.19	↓ \$ (2,394.81)	-2.42%
Crossfirst Bk (CD)	Comerica	22766ABR5	9/22/2022	60	2.00%	1140	\$ 100.00	\$ 114,000.00	\$ 96.35	\$ 109,841.28	↓ \$ (4,158.72)	-3.65%
Farmers & Merchants	Comerica	308862CE9	12/12/2022	120	1.96%	1250	\$ 100.00	\$ 125,000.00	\$ 98.56	\$ 123,196.25	↓ \$ (1,803.75)	-1.44%
JPMorgan Chase Bank (CD)	Comerica	48125YZC1	2/10/2023	84	2.25%	600	\$ 100.00	\$ 60,000.00	\$ 97.82	\$ 58,689.60	↓ \$ (1,310.40)	-2.18%
Enerbank USA	Comerica	29266NH67	2/27/2023	96	2.30%	1250	\$ 100.00	\$ 125,000.00	\$ 96.86	\$ 121,070.00	↓ \$ (3,930.00)	-3.14%
Wells Fargo Bk (CD)	Comerica	949763RG3	6/6/2023	60	3.25%	1220	\$ 100.00	\$ 122,000.00	\$ 99.72	\$ 121,663.28	↓ \$ (336.72)	-0.28%
BOFI Federal Bank	Comerica	09710LBC8	8/28/2025	120	3.00%	1880	\$ 100.00	\$ 188,000.00	\$ 97.20	\$ 182,730.36	↓ \$ (5,269.64)	-2.80%
Discover Bank (CD)	Comerica	254672XR4	2/18/2026	120	2.30%	1500	\$ 100.00	\$ 150,000.00	\$ 93.03	\$ 139,539.00	↓ \$ (10,461.00)	-6.97%
<b>SRPL FUNDS</b>								\$ -				
American Exp Centurion (CD)	Comerica	02587D2Q0	12/5/2022	60	2.50%	1210	\$ 100.00	\$ 121,000.00	\$ 96.68	\$ 116,982.80	↓ \$ (4,017.20)	-3.32%
FNMA (Agency) (Bonds)*	Comerica	3136G06W6	11/20/2023	120	2.00%	1500	\$ 99.87	\$ 149,805.00	\$ 96.98	\$ 145,476.00	↓ \$ (4,329.00)	-2.89%
COMERICA	Comerica	Money Mkt				6080.98	\$ 1.00	\$ 6,080.98	\$ 1.00	\$ 6,080.98	⇒ \$ -	0.00%
LAIF	LAIF	Local Agency Inv.Fund			2.355%	32911.21	\$ 1.00	\$ 32,911.21	\$ 1.00	\$ 32,911.21	⇒ \$ -	0.00%
<b>COMMITTED &amp; ASSIGNED</b>												
LAIF	LAIF	Local Agency Inv.Fund			2.355%	486693.89	\$ 1.00	\$ 486,693.89	\$ 1.00	\$ 486,693.89	⇒ \$ -	0.00%
CB&T	CB&T	Money Mkt			0.03%	220241.2	\$ 1.00	\$ 220,241.20	\$ 1.00	\$ 220,241.20	⇒ \$ -	0.00%
MBS	MBS	Money Mkt				0	\$ 1.00	\$ -	\$ 1.00	\$ -	⇒ \$ -	0.00%
COMERICA	Comerica	Money Mkt				25807.3	\$ 1.00	\$ 25,807.30	\$ 1.00	\$ 25,807.30	⇒ \$ -	0.00%
<b>UNASSIGNED</b>												
CB&T	CB&T	Checking				81118.94	\$ 1.00	\$ 81,118.94	\$ 1.00	\$ 81,118.94	⇒ \$ -	0.00%
<b>Total</b>								\$ 2,944,658.52		\$ 2,897,025.77	↓ \$ (47,632.75)	-1.62%

\* Callable

BASE VALUE		MARKET VALUE	
\$ 32,911.21		\$ 32,911.21	LAIF / SRPL
\$ 486,693.89		\$ 486,693.89	LAIF/AFP
\$ 197,000.00		\$ 191,914.11	MBS
\$ 1,649,807.30		\$ 1,615,606.64	Comerica
\$ 276,885.98		\$ 268,539.78	Comerica/SRPL
\$ 301,360.14		\$ 301,360.14	CB&T
<u>\$ 2,944,658.52</u>		<u>\$ 2,897,025.77</u>	
\$ 309,797.19		\$ 301,450.99	SRPL
\$ 2,634,861.33		\$ 2,595,574.78	GENERAL
<u>\$ 2,944,658.52</u>		<u>\$ 2,897,025.77</u>	

# ALPINE FIRE PROTECTION DISTRICT Employee Reimbursement Report

January 2019

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Jan 19							
	Check	01/15/2019	18726	OZBIRN, SHANE T	S. Ozbirn: Nutrition 150 course for AS Degree	5023.04 · Education	192.95
Jan 19							<u>192.95</u>

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# FIRE CHIEFS REPORT

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FEBRUARY 2019

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1. **San Diego County Fire Chiefs**
  - Discussed the funding for the Youth Firesetter Program to be administered by the Burn Institute
  - We had a presentation from SDFD on their Behavioral Wellness Program.
  - Miramar College gave a presentation on declining college funding from the state.
  - We created a new section – Firefighter Wellness
2. **Fire Districts of San Diego County**
  - No meeting this month.
3. **HCFA Board of Chiefs (BOC)**
  - No meeting this month.
4. **Central Zone Board of Chiefs (BOC)**
  - Discussed Zone Fire Investigation, Light and Air units and Chaplin resources
  - Discussed possible projects for funding from San Diego Regional Fire Foundation
5. **HFTFA Board of Chiefs (BOC)**
  - We received facility repair updates.
6. **RCS Board of Directors**
  - We received updates on the system
  - We approved a new customer agreement with the Manzanita Police Department for 10 radios.
  - We approved a new customer agreement with Coast Medical Transport.
  - We approved an amendment to Ocean Hills Country Club customer agreement to extend term until March 31, 2021.
  - We formed a subcommittee to explore SDGE either joining as a customer or member. I'm a member of the subcommittee.
  - We approved the FY 19/20 budget.
7. **FAIRA**
  - No meeting this month, next meeting March 11, 2019 in San Francisco.
8. **RCCP Administrative Oversight Committee**
  - Meeting cancelled this month.



**9. PASIS**

- We received an update from AdminSure on status of claims transfer
- We reviewed claims report
- We discussed CSAC renewal proposals
- We agreed to extend the contract for the manager and awarded her a bonus as per her MOU.
- 

**10. EBA**

- No meeting this month

**11.** I made a conditional offer of employment to a new firefighter.

**12.** SOI annexation update. The annexation was approved by the LAFCO Commission by a vote of 8-0 in favor.

**13.** The District received no Public Records requests this month.

# FIRE MARSHAL'S REPORT

## January 1<sup>st</sup> – January 31<sup>st</sup>

### **CONSTRUCTION:**

Remodel plan checks, Sprinkler plan checks, Sprinkler Hydros, on-site inspections, business inspections, burn permits and other office duties. (*see monthly inspection sheet*)

**TRAINING:** Safety Committee held it quarterly meeting 1-10-2019.

### **MEETINGS:**

San Diego Fire Prevention Officers- Meeting was held on 1-16-2019 SPEP main discussion

San Diego Fire Protection Association- No meeting held this month

AFSA - No meeting was held this month

PIO- No meeting was held this month

NFPA- No meeting this month.

OES – No meeting this month.

FSC – No meeting this month

Miramar Advisory – No meeting

### **PUBLIC EDUCATION - OUTREACH:**

Attended the Open House kick off Sunrise Powerlink Meeting in Buchman Springs.

Sat on interview panel for Solana Beach Fire, they are hiring for Fire Protection Specialist.  
Participated in Living with Residential Fire Sprinklers for the Fire Sprinkler Coalition.

ALPINE FIRE PROTECTION DISTRICT  
 FIRE CHIEF'S MONTHLY REPORT  
 January 2019

<b>PERSONNEL</b>	<b>Jan-19</b>	<b>YTD</b>	<b>Jan-18</b>	<b>YTD</b>
Total at end of month	16	18	17	18
Days lost for sickness	5	55.78	5.61	24.54
Days lost due to injury	0	44	0	65
# Emp's out on injury	0	1	1	1
<b>TRAINING HOURS</b>				
Captains	107.00	253.00	64.50	386.25
Engineers	60.50	133.00	20.50	274.50
Firefighter	106.00	271.00	43.00	524.75
Total Training Hours:	273.50	529.00	128.00	1185.50
<b>FIRE PREVENTION ACTIVITIES</b>				
Business Insp-Re Inspection	34	84	25	131
On Site Assess/Complaint	2	19	1	21
Plan Checks	13	47	6	35
Subdivision Map / Parcel Map	0	0	0	1
Violation Notices/Parking Warnings	0	0	0	0
Construction & Final Inspections	6	15	3	19
Burn Permits Issued	24	0	0	49
Public Ed Programs (hours)	8	21	1	16
Weed Abatement-Notice/Insp	2	88	4	87

# GRANT UPDATE

## GRANTS – IN PROCESS:

Grantor: **Sempra Energy/Alpine Fire Foundation - CERT 2014** Amount: \$2,500  
Purpose: **Equipment/ OT** Date Submitted: 7/11/2014  
Performance Period:

Grant provides funds for CERT. Funds held in Foundation until needed. *(Captain Dotson)* Balance remaining 3/31/2016: \$1,465.24. 4/30/2017: Canopy ordered and received for CERT events and fire district public education \$1227.20.  
**10/2017: Balance remaining \$238.76**

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Grantor: **Sempra Energy/Alpine Fire Foundation - CERT 2015** Amount: \$2,500  
Purpose: **Equipment/ OT** Date Submitted: 7/20/2015  
Performance Period:

Grant provides funds for CERT. Funds held in Foundation until needed. *(Retired Finance Officer Moore)* 7/20/2015: Award received. **10/2017: No funds expended.**

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Grantor: **Alpine Fire Protection Foundation**  Amount: \$7,800.00  
Purpose: **EOC Podium; 20 Chairs, 10 tables** Date Received: 8/9/2018  
Performance Period: FY 18/19

To purchase for the Training & Emergency Ops Center: 1 Podium; 20 Chairs, 10 tables. *(Finance Officers Caccavo & Moore; Fire Chief Bill Paskle)* **2/14/2019: Purchase to begin next week.**

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Grantor: **SD Regional Fire Foundation** Amount: \$9,500.00  
Purpose: **42 Pairs of Nomex Wildland Fire Protective Pants** Date Submitted: 5/16/2018  
Performance Period: 3/31/2019

To purchase 42 pairs of Nomex Wildland fire protective pants. *(Finance Office Caccavo, Captain Boggeln)*  
8/16/2018: 39 pairs of wildland pants ordered. **2/14/2019: Invoice fm MES received.**

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Grantor: **FY17 UASI**  Amount: \$4,753  
Purpose: **Training Participation** Date Submitted: 11/14/2017  
Performance Period: 9/1/2017 - 12/31/2019 Awarded: 11/16/2017

4/10/2018: 1 training class taken; cash receipt to be submitted. 5/10/2018: Cash request #1 submitted. 6/7/2018: Cash request #2 submitted. 10/05/2018: Check received \$1165.64 for Cash Requests #1 & #2. **1/23/2019: Submitted Cash Request #3 for \$3587.36.**

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Grantor: **FY17 SHGP** Amount: \$13,176  
Purpose: **Turnout (PPE) Cache** Date Submitted: 3/21/2018  
Performance Period: 12/12/2017 - 6/30/2019 Awarded: 3/21/2018

Grant provides funds to build turnout cache. *(Retired Finance Officer Moore, Captain Boggeln)* **7/20/18: Staff to begin purchasing immediately.**

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Grantor: **FEMA4305-DR-CA CaIOES**  Amount: \$9,350.36  
Purpose: **Late January Storms Disaster Recovery** Date Submitted: 3/22/2017  
Performance Period: As approved (Max 120 days)

Reimburse 75% of Critical Weather overtime costs for January 21, 22, 23, 2017. *(Retired Finance Officer Moore, Fire Chief Paskle)* 4/30/2017: Regional Systems Manager has been assigned. 5/31/2017 - 6/30/2017: Reimbursement request working its way through the federal system for approval and payment. 7/31/2017: Reimbursement approved. 12/7/17: Received the Federal portion \$6071.00. **2/14/2019: Waiting on the State portion however cannot receive \$1131.73 until meets the State Funding threshold of \$2500. Project Completion and Certification Report completed.**

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# GRANT UPDATE

## GRANTS SUBMITTED

Grantor: **FY17 FEMA Cal OES Hazard Mit. Grant** Amount: \$180,000  
 Purpose: **Alpine Creek Fuels Reduction** Date Submitted: 7/1/2018

Grantor: **FY18 SHGP** Amount: \$13,261  
 Purpose: **Turnout (PPE) Cache** Date Submitted: 1/18/2018  
 Performance Period: 9/1/17 - 5/31/2020 Awarded:  
 Grant provides funds to build turnout cache. (Finance Officer Caccavo, Captain Boggeln) **12/13/18: Email county to determine status of application.**


Grantor: **FY19 SHGP** Amount: \$13,228  
 Purpose: **4 VHF Radios / 12 Web Gear Packs** Date Submitted: 12/13/2018  
 Performance Period: 12/15/2019 - 7/31/2021 Awarded:  
 Grant provides funds purchasa four (4) VHF Radios with accessories and twelve (12) Web Gear Packs. (Finance Officer Caccavo, Captain Boggeln) **12/13/18: Emailed application electronically to Raluca Pimenta and hard copy in the mail.**

## GRANTS CLOSED - AWAITING CLOSE OUT CONFIRMATION

Grantor: **FY15 Assistance to Firefighters (AFG)** Amount: \$129,106  
 Purpose: **SCBA's and RIT packs** Date Submitted: 1/13/2016  
 Performance Period: April-September 2016  
 Grant would provide funds to replace 14 SCBA's and 2 RIT packs. District portion \$6,147; Federal portion \$122,959. (Finance Officer Moore, Captains Boggeln, Dotson) Awarded 8/26/2016. 11/3/2016: GPO contract will be approved 11/15/16 with Board approval to purchase. Goods purchased. 12/2016: goods received. 1/25/2017: 1st Q report submitted. Reimbursement requested and received. 2/2017: Received approval to use balance of funds on any allowable expense. 2/24/2017: Excess funds used for investigative lighting and face-pieces. Reimbursement received from AFG. 7/31/2017: Quarterly report submitted.  
**Final Closeout is due 11/19/2017 and will be submitted when closeout report available on AFG website; a/o 11/14/2018 no report on website.**

Grantor: **FY16 SHGP** Amount: \$13,176  
 Purpose: **Turnout (PPE) Cache** Date Submitted: 12/1/2016  
 Performance Period: Dec 2016 (FY16/17)  
 Grant provides funds to build turnout cache. (Finance Officer Moore, Captain Boggeln) 12/1/2016: Waiting for State of California to approve funding and release award. 4/28/2017: Award released, OK to purchase. 10/2017: Two sets of Lion turnouts on order. 2/16/2018: 2 sets received; 4 sets ordered. Cash Request #1 sent. 4/10/2018: Received the remaining 4 sets. 6/8/18: Cash request #2 submitted. 12/19/18: Waiting for payment to close out. **12/27/2018: Recieved payment for Cash Request #2; County advised Cash Request #1 payment is in line for payment.**

Grantor: **CA Fire Foundation** Amount: \$7,277.72  
 Purpose: **Prevention & Preparedness due to Climate Change** Date Submitted: 6/11/2018  
 Performance Period: 7/16/18 - 12/15/18  
 To purchase Fire Prevention materials for school visits and new resident Welcome Kits. (Finance Office Caccavo, Fire Marshal McBroom) 8/14/18: Begin purchasing items for kits & school visits. **12/13/2018: Submitted Final Report; close out letter anticipated first week of January 2019.**

Grantor: **2017 Sempra Energy/Alpine Fire Foundation** Amount: \$500  
 Purpose: **Open House 2017** Date Submitted: 9/15/2017  
 Performance Period: 10/4/2017   
 Grant provides funds for AFDPD Open House (Finance Officer Caccavo) 11/29/2017: Receipts from Open House to be provided to Finance Officer. 8/2018: Finance Officer to meet with new Local Treasurer Hiebing. 1/4/19: Local Treasurer and Finance Officer to wrap this up and close out. 1/18/19: Waiting for close out confirmation.