

MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

TUESDAY, AUGUST 20, 2019 - 5:00 P.M.

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 5:00pm by Director Easterling. Roll call by Clerk of Board Alicea Caccavo. Directors in attendance: Easterling, Mann, Price, Taylor and Willis. Also present, Fire Chief Bill Paskle, Legal Counsel Steve Fitch, Clerk of the Board Alicea Caccavo and Clerk of the Board in Training Hannah Hughes.

2) PLEDGE OF ALLEGIANCE

Led by Fire Marshal Jason McBroom

3) INVOCATION

Given by Chaplin Drew Macintyre

4) APPROVAL OF AGENDA

Motion to approve agenda as presented.
(M/Willis 2nd/Price Approved 5-0)

5) APPROVAL OF MINUTES

1. Approval of the Minutes of Regular Meeting July 16, 2019 (pgs.4-7)

Motion to approve minutes as presented.
(M/Mann 2nd/Taylor Approved 5-0)

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6. **LAFCO- Cast Nomination for San Diego Local Agency Formation Commission Special Districts Advisory Committee. Discussion/Action.** Formal notice pursuant to Government Code Section 56332(1) to solicit eight special district members to serve on the Special Districts Advisory Committee. (Nomination for and information pgs. 35-37)
Fire Chief Paskle, recommends of Division Chief Brian Boggeln for nomination.
Motion to nominate Division Chief Boggeln for San Diego Local Agency Formation Commission Special Districts Advisory Committee.
(M/Mann 2nd/ Taylor Approved 5-0)

7. **Job Description Policies. Discussion/Action.**
To review and approve policies# 2001-2009. (Policy #2001-2009 pgs. 38-79)
Division Chief Boggeln, highlighted major changes and updates to policies. Director Taylor recommended changing Policies #2001-2002 to remove minimum age requirement for job description.
Motion to approve Polices #2001-2002 with minimum age requirement removed.
(M/Willis 2nd/ Price Approved 5-0)

- 9) **CONSENT CALENDAR**
 1. Financial Report – July 2018 (pgs. 80-102)
 2. Investment Portfolio as of July 31, 2018 (pg. 103)
 3. Employee Reimbursement Report – July 2018 (pg. 104)**Motion to approve Consent Calendar as presented.**
(M/Price 2nd/Easterling Approved 5-0)

- 10) **REPORTS – Information Only**
 1. Fire Chief (pgs.105-107)
Fire Chief Paskle, reported Division Chief Boggeln received 20 year pin and Engineer Scott Champlin will receive 25 year pin on September 5th. Fire Chief Paskle highlighted a recent donation of \$10,000 from local resident Ms. Peterson to the Alpine Fire Protection Foundation. Captain Greg O’Gorman and B Shift crew drove out to her home and personally thanked Ms. Peterson for donation.
 2. Fire Marshal – July 2018 (pg. 108)
Fire Marshal McBroom, explained the weed abatement process and highlighted the work of Part-Time Weed Abatement Inspector Meghan Swaney. Fire Marshal McBroom, clarified the lien process for residents that do not comply and the Alpine Fire Safe Council and their services.
 3. Local 2638
Local President Shane Ozbirn announced the Open House date is set for October 26, 2019.
 4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al)
Director Taylor reported about his recent tour of the Heartland Communication Center at the Heartland Communications Commission Meeting that was held on July 25th. The salaries of employees were discussed and approved. Director Willis reported he was late but attended the HFTFA Commission meeting. Also that he would be leaving the CALPERS Conference early and then he will go and attend the LAFCO Conference in Sacramento.
 5. Fire Statistics by Incident Type for prior month – June 2018 (pgs.109)
No comment.

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6. Grant Update (pgs.110-112)

Finance Officer Caccavo, reported on outstanding grants and purchasing process for current grants.

11) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

Read. No comment.

12) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

Easterling: No report

Mann: No report

Price: Reported on the devastating effects of the Paradise Fire after recent visit to Northern California.

Taylor: No report

Willis: No report

- **5:39pm adjourned to Closed Session**

13) CLOSED SESSION

a) California Government Code §54956.9

CONFERENCE WITH LEGAL COUNSEL – POSSIBLE LITIGATION

b) California Government Code §54957.6

CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Local 2638, Safety

c) California Government Code §54957.6

CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Fire Marshal, Compensation and Benefit Statement, Fire Chief

- **6:55pm reconvened to Open Session**
Direction given, no action taken.

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14) DISCUSSION- POSSIBLE ACTION ITEM

1. **Ratification of MOU for Fire Marshal.** Discussion/Action.
To approve changes to MOU for Fire Marshal. (MOU pgs. 113-124)
Motion to approve MOU for Fire Marshal as submitted.
(M/Price 2nd/Willis Approved 5-0)

15) ADJOURNMENT

- Motion to adjourn at 7:06pm
(M/Price 2nd/Easterling Approved 5-0)

NOTIFICATION OF NEXT MEETINGS

Next regular meeting will be held:

September 17th, 2019 at 5:00 p.m.
Alpine Fire Station 17, (Meeting Room)
1364 Tavern Road, Alpine, CA 91901

Minutes Approved:



Board Secretary

9-17-19

Date