

ALPINE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

Director Taylor
Director Willis
Director Mehrer
Director Paskle
Director Cromwell

Regular Board Meeting

Tuesday – 3/19/2024
5:00 P.M.

Fire Chief Brian Boggeln

Fire Station 17
1364 Tavern Road
Alpine, CA 91901



DISABLED ACCESS TO MEETING: A request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Any such request must be made to the Clerk of the Board at 619-445-2635 at least 24-hours before the meeting.

WRITINGS DISTRIBUTED TO THE BOARD: Pursuant to Government Code 54957.5, written materials distributed to the Board of Directors in connection with this agenda will be available to the public at the Alpine Fire Protection District Administration Office located at 1364 Tavern Road, Alpine, CA 91901. In addition, supporting documentation (including attachments referenced in the agenda) is available for viewing on the Alpine Fire Protection District website.

PUBLIC COMMENT AND DISCUSSION: Members of the public may address the Board during public comment on a particular agenda item, or if they wish, to make a general comment on a matter within the subject matter jurisdiction of the District. On their own initiative or in response to questions posed by the public, board members may ask a question for clarification; provide reference to staff or other resources for factual information or request staff to report back at a subsequent meeting. The District limits each speaker to 3 minutes per subject or topic.

CERTIFICATION OF POSTING

I certify that a copy of the foregoing Agenda was posted near the regular meeting place of the Board of Directors of Alpine Fire Protection District, said time being at least 72-hours in advance of the Regular Meeting of the Board of Directors. (Govt. Code Section 54954.2)

Brian Boggeln

Brian Boggeln, Fire Chief

**ALPINE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

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Regular Board Meeting

Tuesday – 3/19/2024
5:00 P.M.

Fire Chief Brian Boggeln

Fire Station 17
1364 Tavern Road
Alpine, CA 91901

- 1. CALL TO ORDER AND DETERMINATION OF A QUORUM**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. APPROVAL OF AGENDA**
- 4. CONSENT CALENDAR**
 - 4.1. Minutes: February 20, 2024 Board Meeting pg. 03
 - 4.2. Financial Reports pg. 05
 - 4.3. Monthly Incident Statistics pg. 25
- 5. PUBLIC COMMENT AND DISCUSSION**
- 6. AGENDA ITEMS**
 - 6.1. Authorization to Participate in the Fire Mitigation Fee Program for FY 24/25 and Adoption of a Capital Improvement Plan for the Use of Fire Mitigation Fee Revenue pg. 26
 - 6.2. Annual Occupancy Inspection Report to Satisfy the Requirements of California Health & Safety Code Section 13146.4 pg. 28
 - 6.3. Review and Adjust the Non-Represented Non-Safety Salary and Benefits Resolution pg. 34
- 7. REPORTS**
 - 7.1. Directors' Report Verbal
 - 7.2. Fire Chief Verbal
 - 7.3. Fire Marshal Verbal
 - 7.4. Alpine Firefighters Association – Local 2638 Verbal
- 8. ADJOURNMENT**

NEXT MEETING:

Tuesday, 4/16/2024, 5:00 p.m.: 1364 Tavern Road, Alpine, CA 91901

ALPINE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

Director Taylor
Director Willis
Director Mehrer
Director Paskle
Director Cromwell

Regular Board Meeting
Tuesday – 2/20/2024
5:00 P.M.

Fire Chief Brian Boggeln
Fire Station 17
1364 Tavern Road
Alpine, CA 91901

**** MINUTES ****

1. CALL TO ORDER AND DETERMINATION OF A QUORUM:

Meeting called to order at 5:00 pm by Director Taylor. Directors Present: Taylor, Paskle, Willis, Mehrer and Cromwell

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Pledge of allegiance led by Eric Hiebing. Invocation by Director Willis.

3. APPROVAL OF AGENDA

Motion to approve agenda by Director Mehrer. Second Director Willis.
Ayes (5) Noes (0)

4. CONSENT CALENDAR

- 4.1. Minutes: January 16, 2024 Board Meeting pg. 03
- 4.2. Financial Reports pg. 05
- 4.3. Monthly Incident Statistics pg. 28

Motion to approve the consent calendar Director Willis. Second Director Mehrer.
Ayes (5) Noes (0)

5. PUBLIC COMMENT AND DISCUSSION : None

6. AGENDA ITEMS

- 6.1. Ratification of Resolution No. 23/24-11: Authorizing the Purchase of One (1) Vermeer BC1500 Wood/Brush Chipper from R.D.O Equipment, a Dealership for Vermeer, at a one-time cost not to exceed \$108,355.00 pg. 29

Motion by Director Willis. Second Director Mehrer. pg. 31
Roll call vote: Taylor, Paskle, Willis, Mehrer, and Cromwell

- 6.2. Ratification of Resolution No. 23/24-12: Authorizing the Purchase of One (1) C-MAC Video Laryngoscope in an Amount Not to Exceed \$14,250.00 pg. 33

Motion by Director Willis. Second Director Cromwell.

Roll call vote: Taylor, Paskle, Willis, Mehrer, and Cromwell

- 6.3. Annual Review and Adoption of Special Benefit Fee for Fire Protection and Emergency Services for Fiscal Year 2024/25.

5.18% Increase. Motion by Director Willis. Second Director Taylor.
Ayes (4 – Taylor, Willis, Mehrer, Cromwell) Noes (1 - Paskle)

- 6.4. Approve the Issuance of "Request for Proposal for Financial Audit Services" pg. 36

Motion by Director Paskle. Second Director Cromwell. Debbie Pinhero provided details regarding the audit services, Director Taylor needed the language to reflect auditor shall prepare to auditor shall agree to
Ayes (5) Noes (0)

- 6.5. Approve Budget Adjustments and Expenditure of \$10,599 for Station 17 Generator Repair pg. 44

**Motion by Director Cromwell. Second Director Willis.
Ayes (5) Noes (0)**

- 6.6. Election of Two Board Members to Serve on the Strategic Plan Committee Volunteer Director Taylor and Mehrer.

**Motion to approve Director Willis. Second Director Cromwell.
Ayes (5) Noes (0)**

7. REPORTS

- 7.1. Directors' Report: **Willis mentioned he's now the Vice Chair for LAFCO** Verbal
- 7.2. Fire Chief: **Fire on LaForce Rd overview- 60 personnel assisted and several fire stations. Jan 22nd no weather related call from the storm. Setter completed probation. Medina is halfway through school. Form 700's needed to be completed. Solar is on its way; about 2 months before its in service** Verbal
- 7.3. Fire Marshal: **AVFSC had a wildfire event this month with 65 members in attendance; several vendors showed up with a great turn out** Verbal
- 7.4. Alpine Firefighters Association – Local 2638: **Ross and Setter both promoted** Verbal

8. CLOSED SESSION 05:26 pm

- 8.1. Conference with Real Property Negotiators (Gov. Code §54956.8)

- *Property: 1364 Tavern Road, Alpine, CA 91901*
- *Agency Negotiators: Chief Boggeln, Legal Counsel*
- *Negotiating Parties: County of San Diego*
- *Under Negotiation: Lease Price and Terms*

REPORT OUT FROM CLOSED SESSION: No direction given/action taken

9. ADJOURNMENT: 5:33pm

Motion Director Willis. Second Director Mehrer.
Ayes (5) Noes (0)

ALPINE FIRE PROTECTION DISTRICT

Balance Sheet

As of February 29, 2024

	Feb 29, 24
ASSETS	
Current Assets	
Checking/Savings	
1000 · COUNTY OF SAN DIEGO	
1000.01 · Gen. 310100-47500	668,280.66
1000.02 · Mitig.310135-47505	
Assigned for Capital Accrual	26,421.99
Committed for Capital Accrual	5,428.88
Total 1000.02 · Mitig.310135-47505	31,850.87
Total 1000 · COUNTY OF SAN DIEGO	700,131.53
1001 · OTHER A/C'S	
1001.04 · CB&T-(Workers Comp)	12,244.75
1001.07 · CB&T Checking - 8473	135,225.48
1101.06 · CB&T Money Plus	
General	56,868.19
Total 1101.06 · CB&T Money Plus	56,868.19
1101.10 · CALIFORNIA CLASS	
CA-01-0075-006 1%	3,337.47
CA-01-0075 -0001 AFPD-Prime	4,193,731.08
CA-01-0075-005 Sunrise Pwr Lnk	245,747.55
Total 1101.10 · CALIFORNIA CLASS	4,442,816.10
1101.09 · CB&T Savings (Grant)	500.98
1200.00 · US Bank - Trust Fund PARS 115	21,705.33
Total 1001 · OTHER A/C'S	4,669,360.83
Total Checking/Savings	5,369,492.36
Accounts Receivable	
1003 · *Accounts Receivable	17,173.50
Total Accounts Receivable	17,173.50
Other Current Assets	
1002 · OTHER CURRENT ASSETS	
1002.65 · Change Account	100.00
1002.1 · LAIF 17-37-006	5,808.01
1002.2 · PASIS-Risk Pool Deposit	540,888.38
1002.6 · Petty Cash	76.00
1002.13a - Ameriprise	1,771,231.74
1002.14a - Ameriprise	259,489.40
1002.15 · Deferred Outflows of Resources	5,612,984.00
1002.16 · US Bank Bond Interest on Inter.	0.35
Total 1002 · OTHER CURRENT ASSETS	8,190,577.88
1499 · Undeposited Funds	20.66
Total Other Current Assets	8,190,598.54
Total Current Assets	13,577,264.40
Fixed Assets	
1600 · FIXED ASSETS	4,243,062.73
Total Fixed Assets	4,243,062.73
TOTAL ASSETS	17,820,327.13
LIABILITIES & EQUITY	

ALPINE FIRE PROTECTION DISTRICT

Balance Sheet

As of February 29, 2024

	Feb 29, 24
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	16,560.45
Total Accounts Payable	16,560.45
Other Current Liabilities	
1800 · Market value of portfolio	40,840.59
2003 · OTHER LIABILITIES	
2003.12 · SRPL Mitigation Funds	225,418.39
Total 2003 · OTHER LIABILITIES	225,418.39
2100 · PAYROLL LIABILITIES	1,746.05
Total Other Current Liabilities	268,005.03
Total Current Liabilities	284,565.48
Long Term Liabilities	
2500 · LONG TERM LIABILITIES	13,291,540.10
Total Long Term Liabilities	13,291,540.10
Total Liabilities	13,576,105.58
Equity	
1110 · Retained Earnings	-6,399,075.72
3000 · OPENING BAL EQUITY	5,192,924.00
3002 · UNRESERVED and UNDESIGNATED	
3002.01 · General Fund Balance	1,553,545.88
3002.02 · Mitigation Fee Fund	2,703.00
Total 3002 · UNRESERVED and UNDESIGNATED	1,556,248.88
3007 · Investment in Fixed Assets	4,291,938.00
Net Income	-397,813.61
Total Equity	4,244,221.55
TOTAL LIABILITIES & EQUITY	17,820,327.13

ALPINE FIRE PROTECTION DISTRICT
Current Month Expenses
February 2024

	Date	Num	Name	Memo	Split	Amount
5003 - GRANT EXPENSES						
5003.03 - SD Regional Fire Foundation						
	02/07/2024	1683877	RDO Equipment Co.	Sourcewell Contract #4031721-VRM Tree Maint EQ	2000 - Accounts Payable	104,616.97
Total 5003.03 - SD Regional Fire Foundation						104,616.97
5003.21 - San Diego River Conservancy						
Type 6						
	02/20/2024	8281822432	MOTOROLA SOLUTIONS INC	APX6500 ENHANCED 7/800 MHZ MOBILE (2) SERIAL #	2000 - Accounts Payable	6,075.94
Total Type 6						6,075.94
Total 5003.21 - San Diego River Conservancy						6,075.94
Total 5003 - GRANT EXPENSES						110,694.91
5000 - SALARIES						
Total 5000.01 - Payroll						156,878.63
5000.02 - OVERTIME						
Total Critical Weather						7,065.23
Total FLSA						3,168.28
Total Paramedic Resource Pool						0.00
Total Sick Coverage						6,202.56
Total Strike Team						0.00
Total Training						2,287.67
Total Unclassified-Meetings, etc						5,662.32
Total Vacation-Holiday Coverage						11,951.28
Total Worker's Comp Coverage						0.00
Total 5000.02 - OVERTIME						36,337.34
Total 5000 - SALARIES						193,215.97
5002 - EMPLOYEE BENEFITS						
Total 5002.03 - Medicare / Employer Exp						2,887.02
Total 5002.04 - Retirement - Pers						29,693.29
Total 5002.05 - Group Medical Ins						33,736.38
Total 5002.06 - Life Insurance						531.53
Total 5002.07 - LTD Insurance						615.85
Total 5002.08 - Social Security(Employer)						31.00
Total 5002.09 - Payroll Expenses						0.00
Total 5002.10 - Retirement 401 (e)						245.00
Total 5002 - EMPLOYEE BENEFITS						74,629.58
5006 - UNEMPLOYMENT						
Total 5006 - UNEMPLOYMENT	02/07/2024	21786	EDD	Unemployment Benefit Charge 1001-12/31/2023 for BW	1001.07 - CB&T Checking - 8473	26.00
5007 - CLOTHING						
5007.01 - Uniforms						
Uniforms						
	02/08/2024	21797	HOWELL, II, GERALD	Reimbursement for Uniforms @ Ace Uniforms	1001.07 - CB&T Checking - 8473	115.50
	02/17/2024	3632	T-shirt Mart	Silcreening/Embroidery	CalCard (Brian Boggeln -2115)	186.41
	02/21/2024	IN2008325	MUNICIPAL EMERGENCY SERVICES INC	Fire Marshal Uniforms	2000 - Accounts Payable	585.86
Total Uniforms						890.77
Total 5007.01 - Uniforms						890.77
5008 - COMMUNICATION						
5008.02 - Mobile Communications						
Total 5008.02 - Mobile Communications	02/01/2024	9955644618	VERIZON WIRELESS	2024/01 Acct -0005 13 lines total: (-0050, -6522,-7844, -6226, -7650, -9635, -4087, -4175, -396...	2000 - Accounts Payable	515.22
5008.07 - Regional Comm Sys						
Total 5008.07 - Regional Comm Sys	02/21/2024	24ALPFPD07	COUNTYS-REGIONAL COMM SYS	FY23/24 -25 Fire radios @ 28.50 2024/01 partial month of 25	2000 - Accounts Payable	712.50
Total 5008 - Cox Communications						712.50

ALPINE FIRE PROTECTION DISTRICT
Current Month Expenses
February 2024

	Date	Num	Name	Memo	Split	Amount
Total 5008.08 - Cox Communications						
	02/08/2024	02/09-03/08/2024	COX COMMUNICATIONS	Internet Services02/09-03/08/2024 (Total Month)	2000 - Accounts Payable	255.99
	02/08/2024	02/09-03/08/2024	COX COMMUNICATIONS	Taxes, Fees and Surcharges	2000 - Accounts Payable	0.93
Total 5009 - COMMUNICATION						
5009 - PASIS (Workers Comp)						
Total 5009.02 - Claim Related						
Total 5009 - PASIS (Workers Comp)						
5010 - HOUSEHOLD						
	02/09/2024	174265661	ULINE	Household Supplies	2000 - Accounts Payable	435.06
	02/12/2024	82280069	WAXIE SANITARY SUPPLY	21320 Surpass Boutique Facial	2000 - Accounts Payable	54.79
	02/14/2024	82284500	WAXIE SANITARY SUPPLY	Liquid Laundry, Crew Cling, Windex, Kleenline	2000 - Accounts Payable	313.67
	02/14/2024	9723	COSTCO	Station Coffee	CalCard (Brian Boggeln-2115)	39.89
Total 5010 - HOUSEHOLD						846.41
5012 - MAINTENANCE - EQUIPMENT						
5012.04 - 2019 F-250						
	02/07/2024	162	Magnum Electronics	VHF Radio Charger	CalCard (Brian Boggeln-2115)	398.43
	02/18/2024	02/18/2024	Amazon	Detail Spray	2000 - Accounts Payable	155.10
	02/18/2024	02/18/2024	Amazon	Car Soap	2000 - Accounts Payable	79.98
	02/18/2024	02/18/2024	Amazon	LockBox	2000 - Accounts Payable	46.60
	02/18/2024	02/18/2024	Amazon	Hitch Pins	2000 - Accounts Payable	66.57
	02/18/2024	02/18/2024	Amazon	Hitch Adapter	2000 - Accounts Payable	9.15
	02/18/2024	02/18/2024	Amazon	Tax	2000 - Accounts Payable	28.72
	02/27/2024	21822	Pine Valley Auto Repair	Oil Change Invoice 58264	2000 - Accounts Payable	30.16
Total 5012.04 - 2019 F-250					1001.07 - CB&T Checking - 8473	115.01
5012.07 - Station Generator						
	02/07/2024	05519-2005-R12024	COUNTYS-D-AIRPOLLUTION	Combustion Maintenance Notice	2000 - Accounts Payable	932.72
Total 5012.07 - Station Generator						620.00
5012.08 - SCBA - Compressor						
	02/26/2024	IN2012901	MUNICIPAL EMERGENCY SERVICES INC	SCBA Repair	2000 - Accounts Payable	356.60
	02/26/2024	IN2013244	MUNICIPAL EMERGENCY SERVICES INC	Hydro Test & Joint Concept Hydro	2000 - Accounts Payable	92.36
Total 5012.08 - SCBA - Compressor						448.96
5012.11 - Misc. Equipment						
	02/09/2024	5978	EL CAJON AUTO TRIM SHOP	Hose strap for E17	CalCard (Patrick Dotson-1983)	33.62
Total 5012.11 - Misc. Equipment						33.62
5012.12 - Fuel						
Total 5012.12 - Fuel						
5012.16 - Air Compressor - Station						
	02/27/2024	DEH32005-HUPFP204634	COUNTYS-DEH	State Surcharges for CUPA Program Oversight 8HCUPATSUP1 CUPA 1 Supp Invoice	2000 - Accounts Payable	10.00
Total 5012.16 - Air Compressor - Station						10.00
5012.19 - SCBA's						
	02/14/2024	30223	AIR-VAC SYSTEMS INC.	Routine Service & Replace BCSME, BCSM element	2000 - Accounts Payable	625.80
Total 5012.19 - SCBA's						625.80
Total 5012.19 - SCBA's						
	02/03/2024	4635711	ACE HARDWARE INC	Plastic Buckets	2000 - Accounts Payable	12.05
Total 5012.19 - SCBA's						12.05
5013 - MAINTENANCE - RADIOS						
5013.01 - Maintenance Contract						
	02/01/2024	INV811784	DAY WIRELESS SYSTEMS	Company Maintenance Contract 2024/2	2000 - Accounts Payable	201.00
Total 5013.01 - Maintenance Contract						201.00
Total 5013 - MAINTENANCE - RADIOS						201.00
5014 - MAINTENANCE - STRUCTURES						
5014.01 - Station 17						
Station Maintenance						
	02/03/2024	0275915	CARTWRIGHT TERMITES & PEST CNTRL, INC	2024/02 Service	2000 - Accounts Payable	153.15

ALPINE FIRE PROTECTION DISTRICT
Current Month Expenses
February 2024

	Date	Num	Name	Memo	Split	Amount
	02/03/2024	46352/1	ACE HARDWARE INC	Chain Saw	2000 - Accounts Payable	12.50
	02/07/2024	3396	EcoWater SoCal	Hero 385-50- Gal Membrane- Water filter	Calcard (Joseph Laff - 9290)	328.46
	02/09/2024	46429/1	ACE HARDWARE INC	SPLYFACT 3/8x2/8	2000 - Accounts Payable	9.26
	02/09/2024	6836	Home Depot	Plumbing supplies	Calcard (Joseph Laff - 9290)	459.60
	02/09/2024	5596	SHERWIN WILLIAMS	Trellis Paint	Calcard (Joseph Laff - 9290)	294.69
	02/12/2024	6516	Home Depot	Plumbing supplies	Calcard (Joseph Laff - 9290)	30.87
	02/13/2024	46465/1	ACE HARDWARE INC	Caulk Tool	2000 - Accounts Payable	27.77
	02/16/2024	46509/1	ACE HARDWARE INC	Keyrailer	2000 - Accounts Payable	4.30
	02/16/2024	46516/1	ACE HARDWARE INC	Portable Opener	2000 - Accounts Payable	16.15
	02/26/2024	46567/1	ACE HARDWARE INC	Stucco Patch, Elbow and Multiscrew	2000 - Accounts Payable	32.93
	02/27/2024	SD10006	San Diego County/Vector Control Program	Mosquito & Vector Disease Control Assessment	2000 - Accounts Payable	9.10
	02/29/2024	31649	Access Professional Systems	Gate sensor	2000 - Accounts Payable	529.50
			Total Station Maintenance			1,908.28
			Total 5014.01 - Station 17			1,908.28
			5014.04 - ST117 Life Safety Systems			
	02/01/2024	23960086	JOHNSON CONTROLS	Fire alarm system MONITORING 05/01/2022-04/30/2027	2000 - Accounts Payable	70.00
			Total 5014.04 - ST117 Life Safety Systems			70.00
			Total 5014 - MAINTENANCE - STRUCTURES			1,978.28
			5015 - EMERGENCY MEDICAL SERVICES			
			5015.01 - EMS Supplies			
	02/06/2024	DF33	Amazon	Apple USB-C Adapter (2)	2000 - Accounts Payable	38.90
	02/06/2024	8679	PELICAN	Pelican case for C/MAC	CalCard (Patrick Dotson - 1963)	221.91
	02/28/2024	3923968	ZOLL MEDICAL CORPORATION	CABLE, LIMB LEAD ECG, AAMI, PROPAQ MD	2000 - Accounts Payable	119.12
	02/29/2024	46628/1	ACE HARDWARE INC	Batteries, Stencil	2000 - Accounts Payable	27.99
			Total 5015.01 - EMS Supplies			407.92
			Total 5015 - EMERGENCY MEDICAL SERVICES			407.92
			5016 - MEMBERSHIP			
	02/09/2024	3103	CAL CHIEFS TRAINING OFFICERS- SOUTHERN DIV	Cal Chiefs Symposium Credit	CalCard (Patrick Dotson - 1963)	-537.00
	02/21/2024	1713	SDCFCA-Training Officers	Membership	CalCard (Brian Boggelsh - 2115)	50.00
			Total 5016 - MEMBERSHIP			-487.00
			5018 - OFFICE EXPENSE			
			5018.01 - Expendable Supplies			
	02/02/2024	KLMT	Amazon	HP Black Toner, Inner Cartridge 4 Pk and Blue Ballpoint Pens	2000 - Accounts Payable	272.46
	02/08/2024	11767652	CALIFORNIA CHAMBER OF COMMERCE	HR Quick Guide, CA Labor Law Poster, Required Pamphlets Kit	CalCard (Debbie Pinhero -5683)	222.43
	02/08/2024	43PN	Amazon	ACCU-Stamp Ink Refill: Blue & Red	2000 - Accounts Payable	8.50
	02/14/2024	9723	COSTCO	Office Supplies	CalCard (Brian Boggelsh - 2115)	103.40
	02/16/2024	1177862	CALIFORNIA CHAMBER OF COMMERCE	Unemployment Ins, Pamphlets & Workers Comp Pamphlets English	CalCard (Debbie Pinhero -5683)	35.56
			Total 5018.01 - Expendable Supplies			642.35
			5018.02 - Postage			
	02/12/2024	EFT	FP POSTAGE RESET	Replenish Funds in Postage Meter	1001.07 - CB&T Checking - 8473	100.00
			Total 5018.02 - Postage			100.00
			5018.03 - IT Equipment			
	02/05/2024	AR306705	COPYLINK	BW/Color Service 02/01-2/29/2024	2000 - Accounts Payable	191.15
	02/05/2024	AR306705	COPYLINK	Overage 01/1-01/31/2024	2000 - Accounts Payable	0.54
			Total 5018.03 - IT Equipment			191.69
			Total 5018 - OFFICE EXPENSE			834.04
			5019 - PROFESSIONAL FEES			
			5019.01 - Legal Counsel			
	02/29/2024	10411	FITCH LAW FIRM	District business: 124h (6.2 hrs), Postage 0 2024/02	2000 - Accounts Payable	1,240.00
			Total 5019.01 - Legal Counsel			1,240.00
			5019.02 - Auditor			
	02/13/2024	2720	FECHTER & COMPANY, CPAs	FY 2022-23 State of CA Report	2000 - Accounts Payable	1,000.00
			Total 5019.02 - Auditor			1,000.00

ALPINE FIRE PROTECTION DISTRICT
Current Month Expenses
 February 2024

	Date	Num	Name	Memo	Split	Amount
5019.09 - IT Services						
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Managed Workstations: NCC Agent (11 comps @ \$45 - anti virus, logmein, MS updates) 2023-12	2000 - Accounts Payable	485.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Next Gen Endpoint Security	2000 - Accounts Payable	132.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Managed Server 1	2000 - Accounts Payable	250.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Managed VMware 1	2000 - Accounts Payable	50.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Next Gen Endpoint Security	2000 - Accounts Payable	24.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Office 365 Management	2000 - Accounts Payable	150.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	On premise BDR Solution	2000 - Accounts Payable	128.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Virtual Unit Backup	2000 - Accounts Payable	12.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Cyber Protect Cloud Storage	2000 - Accounts Payable	49.60
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Cyber Protect Cloud Disaster Recovery Storage	2000 - Accounts Payable	74.40
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Cloud Premium - Tier 3	2000 - Accounts Payable	0.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Site Support - remote and onsite	2000 - Accounts Payable	150.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Vendor Management	2000 - Accounts Payable	150.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Microsoft 365 (6)	2000 - Accounts Payable	24.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Breach Prevention Platform	2000 - Accounts Payable	70.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	WAP Warranty Subscription for AP440	2000 - Accounts Payable	84.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	WAP Warranty Subscription for AP840	2000 - Accounts Payable	25.00
	02/01/2024	19719	EXCEDEO - IT SUPPORT PROS	Sales tax	2000 - Accounts Payable	9.92
						1,877.92
						4,117.92
Total 5019.09 - IT Services						
Total 5019 - PROFESSIONAL FEES						
5025 - PROFESSIONAL DEVELOPMENT						
5025.01 - Administrative						
	02/01/2024	CS2135949	SD SHRM	Admin Director Membership Annual 2024	CalCard (Dabbe Pinhero -5683)	244.00
	02/16/2024	5389	SOUTHWEST AIRLINES	Airfare for FAIRA Meeting	CalCard (Brian Boggath -2115)	299.96
	02/20/2024	190	Holiday Inn Hotel	IQS Class (02/21-02/22/2024)	CalCard (Brian Boggath -2115)	165.33
	02/21/2024	9075	CITY OF NEWPORT BEACH	Parking (IQS Class)	CalCard (Brian Boggath -2115)	17.00
						726.29
Total 5025.01 - Administrative						726.29
Total 5025 - PROFESSIONAL DEVELOPMENT						
5028 - UTILITIES						
5028.01 - SDG&E						
	02/05/2024	90325928213 2024/02	SDG&E	105-01/02/2024 - 205 Therms (66% increase over prior month, 13.1% decrease over prior year)	2000 - Accounts Payable	309.95
	02/05/2024	90325906219 2024/02	SDG&E	Electric 1/5/02/2024 8113 kWh (.6% decrease over prior month 2.0% decrease over prior year)	2000 - Accounts Payable	2,687.36
						3,207.31
Total 5028.01 - SDG&E						
5028.02 - Telephone						
	02/01/2024	110574	ESL Estech Systems	2024/02	2000 - Accounts Payable	182.26
Total 5028.02 - Telephone						182.26
5028.03 - Water						
	02/20/2024	11561843 2024/02	PADRE DAM (1364 TAVERN)	86831501 Commercial 17 units (=64 units usage from prior month) 01/14-02/12/2024	2000 - Accounts Payable	224.21
	02/20/2024	11561843 2024/02	PADRE DAM (1364 TAVERN)	91616302 Irrigation: 0 units (= units usage from prior month) 01/14-02/12/2024	2000 - Accounts Payable	40.97
	02/20/2024	11561843 2024/02	PADRE DAM (1364 TAVERN)	Fire Sprinklers 01/14-02/12/2024	2000 - Accounts Payable	66.94
						332.12
Total 5028.03 - Water						332.12
5028.04 - Trash						
	02/27/2024	2024/03	WASTE MANAGEMENT	1 - 3yd (reg charge \$59.61) 2024/02	2000 - Accounts Payable	59.61
	02/27/2024	2024/03	WASTE MANAGEMENT	1.5yd dumpster recycle (reg charge 41.54) 2024/02	2000 - Accounts Payable	41.54
	02/27/2024	2024/03	WASTE MANAGEMENT	Organics 64 gal cart service 2024/02	2000 - Accounts Payable	106.10
						207.25
Total 5028.04 - Trash						3928.94
Total 5028 - UTILITIES						
5030 - SPECIAL DISTRICT EXPENSE						
5030.01 - District Operations						
	02/01/2024	1011	CVS	Personal Photos	CalCard (Brian Boggath -2115)	5.43

ALPINE FIRE PROTECTION DISTRICT
Current Month Expenses
February 2024

	Date	Num	Name	Memo	Split	Amount
	02/08/2024	7237	CVS	Personal Photos	CalCard (Brian Boggish -2115)	2.72
	02/22/2024	1346	TAPATIOS	Mexican food: Breakfast burritos staff meeting/Receipt in bag was thrown away	CalCard (Jason McBroom -1843)	123.64
Total 5030.01 - District Operations						131.79
5030.04 - SD County Admin Fees						
	02/13/2024		COUNTY OF SAN DIEGO 1%	Appoint#7 Admin Cost	4000.01 - 1% Property Tax	461.44
Total 5030.04 - SD County Admin Fees						461.44
5030.10 - Web Site						
	02/01/2024	5CFDACE6-0039	STREAMLINE	Website Domain Concierge (10.00) Web 50k-250k (75.00) 02/2024	2000 - Accounts Payable	90.00
Total 5030.10 - Web Site						90.00
5030.16 - Reimbursable expenses						
Total 5030.16 - Reimbursable expenses						0.00
5030.17 - Software/Licenses						
	02/04/2024	21573	ADOBE INC.	Admin Assist 02/2024	CalCard (Debbie Pinhero -5683)	9.99
	02/05/2024	21563	ADOBE INC.	Admin Director 02/2024	CalCard (Debbie Pinhero -5683)	9.99
	02/05/2024		ADOBE INC.	Fire Chief 02/2024	CalCard (Debbie Pinhero -5683)	9.99
	02/08/2024	ESO-132682	ESO SOLUTIONS, INC	EHR CAD Integration 3/6-3/7/2025	2000 - Accounts Payable	346.62
	02/08/2024	89910	TARGET SOLUTIONS	TSCRPRO Vector Scheduling Pro Annual	2000 - Accounts Payable	1,260.35
Total 5030.17 - Software/Licenses						1,636.94
Total 5030 - SPECIAL DISTRICT EXPENSE						2,320.17
5031 - DIRECTORS FEES						
Total 5031 - DIRECTORS FEES						500.00
5037 - CAPITAL EXP - EQUIPMENT						
Facilities						
	02/21/2024	49837	BAKER ELECTRIC & RENEWABLE LLC	Milestone 5 JOB 23967 90% Procurement of Modules & 50% of Delivery of Remaining Materials	2000 - Accounts Payable	173,517.12
Total Facilities						173,517.12
Medical						
	02/05/2024	2024/2000005725	Laerdal Medical Corporation	PO2324-52 MegaCode Kelly Basic ECS Cap.	2000 - Accounts Payable	7,174.05
Total Medical						7,174.05
Total 5037 - CAPITAL EXP - EQUIPMENT						180,691.17
TOTAL						594,115.33

ALPINE FIRE PROTECTION DISTRICT

Profit & Loss

February 2024

03/13/24

Accrual Basis

	Feb 24
Income	
4000 · COUNTY OF S.D.	
4000.01 · 1% Property Tax	117,931.94
4000.05 · Benefit Fee-Alpine	13,608.24
4000.06 · 1% Refunds	-5,741.58
Total 4000 · COUNTY OF S.D.	125,798.60
4002 · INTEREST INCOME	
.1 · California Bank & Trust	24.78
.3 · Investments	3,545.22
.6 · SRPL	1,054.63
.7 · CA CLASS	16,247.89
Total 4002 · INTEREST INCOME	20,872.52
4005 · OTHER INCOME	
.01 · Plan Check	6,408.16
.04 · Other	4,361.73
Total 4005 · OTHER INCOME	10,769.89
4006 · GRANT INCOME	
4006.19 · ARPA	14,284.40
Total 4006 · GRANT INCOME	14,284.40
Total Income	171,725.41
Gross Profit	171,725.41
Expense	
5003 · GRANT EXPENSES	
5003.03 · SD Regional Fire Foundation	104,618.97
5003.21 · San Diego River Conservancy Type 6	6,075.94
Total 5003.21 · San Diego River Conservancy	6,075.94
Total 5003 · GRANT EXPENSES	110,694.91
5000 · SALARIES	
5000.01 · Payroll	156,878.63
5000.02 · OVERTIME	
Critical Weather	7,065.23
FLSA	3,168.28
Paramedic Resource Pool	0.00
Sick Coverage	6,202.56
Strike Team	0.00
Training	2,287.67
Unclassified-Meetings, etc	5,662.32
Vacation-Holiday Coverage	11,951.28
Worker's Comp Coverage	0.00
Total 5000.02 · OVERTIME	36,337.34
Total 5000 · SALARIES	193,215.97
5002 · EMPLOYEE BENEFITS	
5002.01 · Educational Incentive	7,709.50
5002.02 · Vacation/Sick Leave Expense	-802.99
5002.03 · Medicare / Employer Exp	2,867.02
5002.04 · Retirement - Pers	29,693.29
5002.05 · Group Medical Ins	33,736.38
5002.06 · Life Insurance	531.53
5002.07 · LTD Insurance	618.85
5002.08 · Social Security(Employer)	31.00
5002.09 · Payroll Expenses	0.00
5002.10 · Retirement 401 (a)	245.00

ALPINE FIRE PROTECTION DISTRICT

Profit & Loss

February 2024

	Feb 24
Total 5002 · EMPLOYEE BENEFITS	74,629.58
5006 · UNEMPLOYMENT	26.00
5007 · CLOTHING	
5007.01 · Uniforms	
Uniforms	890.77
Total 5007.01 · Uniforms	890.77
Total 5007 · CLOTHING	890.77
5008 · COMMUNICATION	
5008.02 · Mobile Communications	515.22
5008.07 · Regional Comm Sys	712.50
5008.08 · Cox Communications	256.92
Total 5008 · COMMUNICATION	1,484.64
5009 · PASIS (Workers Comp)	
5009.02 · Claim Related	14,325.17
Total 5009 · PASIS (Workers Comp)	14,325.17
5010 · HOUSEHOLD	846.41
5012 · MAINTENANCE - EQUIPMENT	
5012.04 · 2019 F-250	932.72
5012.07 · Station Generator	620.00
5012.08 · SCBA - Compressor	448.96
5012.11 · Misc.Equipment	33.62
5012.12 · Fuel	10.00
5012.16 · Air Compressor - Station	625.80
5012.19 · SCBA's	12.05
Total 5012 · MAINTENANCE - EQUIPMENT	2,683.15
5013 · MAINTENANCE - RADIOS	
5013.01 · Maintenance Contract	201.00
Total 5013 · MAINTENANCE - RADIOS	201.00
5014 · MAINTENANCE - STRUCTURES	
5014.01 · Station 17	
Station Maintenance	1,908.28
Total 5014.01 · Station 17	1,908.28
5014.04 · ST17 Life Safety Systems	70.00
Total 5014 · MAINTENANCE - STRUCTURES	1,978.28
5015 · EMERGENCY MEDICAL SERVICES	
5015.01 · EMS Supplies	407.92
Total 5015 · EMERGENCY MEDICAL SERVICES	407.92
5016 · MEMBERSHIP	-487.00
5018 · OFFICE EXPENSE	
5018.01 · Expendable Supplies	642.35
5018.02 · Postage	100.00
5018.03 · IT Equipment	191.69
Total 5018 · OFFICE EXPENSE	934.04
5019 · PROFESSIONAL FEES	
5019.01 · Legal Counsel	1,240.00
5019.02 · Auditor	1,000.00
5019.09 · IT Services	1,877.92
Total 5019 · PROFESSIONAL FEES	4,117.92
5025 · PROFESSIONAL DEVELOPMENT	

ALPINE FIRE PROTECTION DISTRICT

Profit & Loss

February 2024

03/13/24

Accrual Basis

	<u>Feb 24</u>
5025.01 · Administrative	726.29
Total 5025 · PROFESSIONAL DEVELOPMENT	726.29
5028 · UTILITIES	
5028.01 · SDG&E	3,207.31
5028.02 · Telephone	182.26
5028.03 · Water	332.12
5028.04 · Trash	207.25
Total 5028 · UTILITIES	3,928.94
5030 · SPECIAL DISTRICT EXPENSE	
5030.01 · District Operations	131.79
5030.04 · SD County Admin Fees	461.44
5030.10 · Web Site	90.00
5030.16 · Reimbursable expenses	0.00
5030.17 · Software/Licenses	1,636.94
Total 5030 · SPECIAL DISTRICT EXPENSE	2,320.17
5031 · DIRECTORS FEES	500.00
5037 · CAPITAL EXP. - EQUIPMENT	
Facilities	173,517.12
Medical	7,174.05
Total 5037 · CAPITAL EXP. - EQUIPMENT	180,691.17
Total Expense	594,115.33
Net Income	<u><u>-422,389.92</u></u>

ALPINE FIRE PROTECTION DISTRICT Profit & Loss Prev Year Comparison July 2023 through February 2024

	Jul '23 - Feb 24	Jul '22 - Feb 23	\$ Change
Income			
4000 · COUNTY OF S.D.			
4000.01 · 1% Property Tax	2,517,153.78	2,466,459.79	50,693.99
4000.02 · Interest-General Fund	21,490.74	13,033.01	8,457.73
4000.03 · Mitigation Fees	20,466.72	28,153.76	-7,687.04
4000.04 · Interest-Mitigation Fund	295.97	395.43	-99.46
4000.05 · Benefit Fee-Alpine	359,845.97	342,198.98	17,646.99
4000.06 · 1% Refunds	-24,469.48	-23,442.99	-1,026.49
Total 4000 · COUNTY OF S.D.	2,894,783.70	2,826,797.98	67,985.72
4002 · INTEREST INCOME			
.1 · California Bank & Trust	348.28	477.93	-129.65
.2 · PASIS	8,099.15	5,029.35	3,069.80
.3 · Investments	52,425.64	26,407.41	26,018.23
.4 · LAIF	374.97	6,680.30	-6,305.33
.6 · SRPL	7,259.91	2,719.05	4,540.86
.7 · CA CLASS	67,128.92	0.00	67,128.92
Total 4002 · INTEREST INCOME	135,636.87	41,314.04	94,322.83
4005 · OTHER INCOME			
.01 · Plan Check	42,919.69	25,116.50	17,803.19
.04 · Other	19,489.06	17,453.85	2,035.21
.05 · Donations	0.00	7.00	-7.00
.08 · Ambulance Sub-Lease(Restricted)	8,000.00	60,000.00	-52,000.00
.09 · ALS Agreement (Restricted)	0.00	28,950.00	-28,950.00
.10 · Training	0.00	409.50	-409.50
.11 · Vehicle Reimbursements	18,525.05	28,474.60	-9,949.55
.21 · ECAA Loan Solar	275,768.28	0.00	275,768.28
.13 · Strike Team Personnel Reimb.	113,439.85	183,235.97	-69,796.12
.14 · Other Strike Team Reimb.	40,425.46	51,653.52	-11,228.06
Total 4005 · OTHER INCOME	518,567.39	395,300.94	123,266.45
4006 · GRANT INCOME			
4006.14 · Alpine Fire Foundation	364.00	2,438.95	-2,074.95
4006.19 · ARPA	14,284.40	129,496.52	-115,212.12
4006.21 · San Diego River Conservancy Fuels Management	60,101.25	0.00	60,101.25
Total 4006.21 · San Diego River Conservancy	60,101.25	0.00	60,101.25
4006.22 · SD Regional Fire Foundation	108,354.53	0.00	108,354.53
Total 4006 · GRANT INCOME	183,104.18	131,935.47	51,168.71
Total Income	3,732,092.14	3,395,348.43	336,743.71
Gross Profit	3,732,092.14	3,395,348.43	336,743.71
Expense			
8000 · DEBT SERVICE FUND			
8000.01 POB			
8000.1 · POB - Principle	210,756.22	200,000.00	10,756.22
8000.1b · POB - Interest	162,858.50	166,497.40	-3,638.90
Total 8000.01 POB	373,614.72	366,497.40	7,117.32
Total 8000 · DEBT SERVICE FUND	373,614.72	366,497.40	7,117.32
5003 · GRANT EXPENSES			
5003.03 · SD Regional Fire Foundation	104,618.97	0.00	104,618.97
5003.14 · Alpine Fire Foundation Other Awards	1,080.74	9,442.85	-8,362.11
Total 5003.14 · Alpine Fire Foundation	1,080.74	9,442.85	-8,362.11
5003.19 · ARPA	14,284.40	91,103.54	-76,819.14
5003.21 · San Diego River Conservancy Fuels Management Type 6	60,101.25 18,840.30	0.00 0.00	60,101.25 18,840.30
Total 5003.21 · San Diego River Conservancy	78,941.55	0.00	78,941.55
Total 5003 · GRANT EXPENSES	198,925.66	100,546.39	98,379.27
5000 · SALARIES			
5000.01 · Payroll	1,300,160.22	1,149,106.81	151,053.41
5000.02 · OVERTIME			
Critical Weather	11,529.77	8,091.45	3,438.32
FLSA	25,434.77	20,260.94	5,173.83
Paramedic Resource Pool	0.00	0.00	0.00
Sick Coverage	54,831.67	51,369.99	3,461.68
Strike Team	88,812.84	150,004.06	-61,191.22
Training	11,642.17	11,749.76	-107.59
Unclassified-Meetings, etc	11,246.46	4,952.84	6,293.62
Vacation-Holiday Coverage	98,540.32	124,611.12	-26,070.80
Worker's Comp Coverage	8,936.98	19,488.60	-10,551.62
Total 5000.02 · OVERTIME	310,974.98	390,528.76	-79,553.78

ALPINE FIRE PROTECTION DISTRICT Profit & Loss Prev Year Comparison

July 2023 through February 2024

	Jul '23 - Feb 24	Jul '22 - Feb 23	\$ Change
Total 5000 · SALARIES	1,611,135.20	1,539,635.57	71,499.63
5002 · EMPLOYEE BENEFITS			
5002.01 · Educational Incentive	72,379.54	89,945.64	-17,566.10
5002.02 · Vacation/Sick Leave Expense	2,366.68	72,952.33	-70,585.65
5002.03 · Medicare / Employer Exp	23,083.40	24,487.14	-1,403.74
5002.04 · Retirement - Pers	248,453.44	187,822.70	60,630.74
5002.4a · Retirement UAL Payments	125,318.00	132,355.00	-7,037.00
5002.05 · Group Medical Ins	269,902.43	248,133.45	21,768.98
5002.06 · Life Insurance	4,252.25	4,122.33	129.92
5002.07 · LTD Insurance	4,950.80	4,321.79	629.01
5002.08 · Social Security(Employer)	198.40	220.10	-21.70
5002.09 · Payroll Expenses	28.39	0.00	28.39
5002.10 · Retirement 401 (a)	10,230.00	2,201.25	8,028.75
5002.11 · Uniform Allowance (Admin)	250.00	500.00	-250.00
Total 5002 · EMPLOYEE BENEFITS	761,413.33	767,061.73	-5,648.40
5006 · UNEMPLOYMENT	26.00	0.00	26.00
5007 · CLOTHING			
5007.01 · Uniforms			
Uniforms	4,762.83	14,580.48	-9,817.65
Total 5007.01 · Uniforms	4,762.83	14,580.48	-9,817.65
5007.02 · Boots	0.00	1,370.04	-1,370.04
5007.03 · Structure PPE	19,950.27	18,477.95	1,472.32
5007.04 · Wildland gear	0.00	2,233.87	-2,233.87
Total 5007 · CLOTHING	24,713.10	36,662.34	-11,949.24
5008 · COMMUNICATION			
5008.01 · Heartland Comm Facility	89,346.05	72,108.97	17,237.08
5008.02 · Mobile Communications	3,942.18	0.00	3,942.18
5008.03 · Mobile Data Terminals	0.00	4,426.35	-4,426.35
5008.05 · Emergency Operations Center EOC	128.22	0.00	128.22
5008.07 · Regional Comm Sys	4,826.61	0.00	4,826.61
5008.08 · Cox Communications	2,116.31	0.00	2,116.31
Total 5008 · COMMUNICATION	100,359.37	76,535.32	23,824.05
5009 · PASIS (Workers Comp)			
5009.01 · Administrative	117,126.00	100,501.00	16,625.00
5009.02 · Claim Related	78,163.55	34,526.53	43,637.02
Total 5009 · PASIS (Workers Comp)	195,289.55	135,027.53	60,262.02
5010 · HOUSEHOLD	3,160.28	2,529.24	631.04
5011 · FAIRA	53,718.00	46,011.00	7,707.00
5012 · MAINTENANCE - EQUIPMENT			
5012.01 · E17 KME (2015)	5,896.60	43,262.57	-37,365.97
5012.02 · E217 KME (2005)	19,249.89	12,732.51	6,517.38
5012.3B · B17 Hi-Tech (2019)	12,095.11	2,055.98	10,039.13
5012.04 · 2019 F-250	3,106.77	1,435.75	1,671.02
5012.05 · Rescue Tools	51.13	0.00	51.13
5012.06 · Hydrant Maintenance	0.00	235.82	-235.82
5012.07 · Station Generator	1,074.09	1,364.02	-289.93
5012.08 · SCBA - Compressor	3,897.21	851.00	3,046.21
5012.11 · Misc.Equipment	601.73	373.77	227.96
5012.12 · Fuel	21,706.88	23,041.79	-1,334.91
5012.13 · Foam (Class A/B)	2,047.25	0.00	2,047.25
5012.14 · Fire Hose	0.00	3,639.42	-3,639.42
5012.16 · Air Compressor - Station	1,446.55	269.52	1,177.03
5012.19 · SCBA's	768.69	1,925.26	-1,156.57
5012.21 · 4701 (2021 Silverado)	2,469.86	443.58	2,026.28
5012.22 · SQ17 (2023 Silverado)	158.02	702.11	-544.09
5012.23 · 4705 2020Ford Exp/2021 EQ Maint	0.00	116.00	-116.00
Total 5012 · MAINTENANCE - EQUIPMENT	74,569.78	92,449.10	-17,879.32
5013 · MAINTENANCE - RADIOS			
5013.01 · Maintenance Contract	1,608.00	1,849.94	-241.94
5013.02 · Radio Maintenance/Parts	1,107.86	441.41	666.45
Total 5013 · MAINTENANCE - RADIOS	2,715.86	2,291.35	424.51
5014 · MAINTENANCE - STRUCTURES			
5014.01 · Station 17			
Station Maintenance	14,102.79	13,184.17	918.62
5014.01 · Station 17 - Other	0.00	0.00	0.00
Total 5014.01 · Station 17	14,102.79	13,184.17	918.62
5014.02 · HVAC Maintenance	1,452.00	4,534.00	-3,082.00
5014.03 · Apparatus Bay Doors & Gates	1,128.62	525.00	603.62
5014.04 · ST17 Life Safety Systems	560.00	1,695.44	-1,135.44
5014.06 · Gym Equipment	226.11	225.00	1.11
5014.07 · Grounds Maintenance	968.39	5,876.85	-4,908.46
Total 5014 · MAINTENANCE - STRUCTURES	18,437.91	26,040.46	-7,602.55
5015 · EMERGENCY MEDICAL SERVICES			

ALPINE FIRE PROTECTION DISTRICT Profit & Loss Prev Year Comparison July 2023 through February 2024

	Jul '23 - Feb 24	Jul '22 - Feb 23	\$ Change
5015.01 · EMS Supplies	3,000.02	1,210.33	1,789.69
5015.02 · Defib. supplies	50.00	0.00	50.00
5015.04 · EMS Maintenance Contracts	3,438.00	6,309.00	-2,871.00
5015.07 · Medication Disposal	282.00	280.00	2.00
Total 5015 · EMERGENCY MEDICAL SERVICES	6,770.02	7,799.33	-1,029.31
5016 · MEMBERSHIP	799.87	1,699.00	-899.13
5018 · OFFICE EXPENSE			
5018.01 · Expendable Supplies	1,864.61	1,666.89	197.72
5018.02 · Postage	249.60	310.00	-60.40
5018.03 · IT Equipment	7,308.76	25,228.88	-17,920.12
Total 5018 · OFFICE EXPENSE	9,422.97	27,205.77	-17,782.80
5019 · PROFESSIONAL FEES			
5019.01 · Legal Counsel	17,031.54	23,656.40	-6,624.86
5019.02 · Auditor	13,603.00	11,729.00	1,874.00
5019.05 · Election	0.00	15,000.00	-15,000.00
5019.09 · IT Services	21,988.49	0.00	21,988.49
Total 5019 · PROFESSIONAL FEES	52,623.03	50,385.40	2,237.63
5023 · TRAINING			
5023.01 · Training Incidentals	493.85	1,664.00	-1,170.15
5023.02 · EMS (Medical Training)	5,826.00	9,953.77	-4,127.77
5023.03 · Heartland Training Facility	10,495.00	12,204.00	-1,709.00
5023.04 · Education	5,368.29	2,144.00	3,224.29
5023.05 · Workshops	0.00	388.00	-388.00
Total 5023 · TRAINING	22,183.14	26,353.77	-4,170.63
5025 · PROFESSIONAL DEVELOPMENT			
5025.01 · Administrative	4,571.90	3,191.82	1,380.08
5025.02 · Chief Officers	1,060.65	399.29	661.36
5025.03 · Board of Directors	0.00	1,240.01	-1,240.01
5025.04 · In House Training	3,470.00	3,305.00	165.00
5025.05 · Community Risk Reduction	1,308.46	738.57	569.89
5025.06 · Workshops-Operations	6,472.02	0.00	6,472.02
Total 5025 · PROFESSIONAL DEVELOPMENT	16,883.03	8,874.69	8,008.34
5028 · UTILITIES			
5028.01 · SDG&E	37,920.60	33,269.76	4,650.84
5028.02 · Telephone	1,476.24	1,439.04	37.20
5028.03 · Water	2,786.12	4,567.99	-1,781.87
5028.04 · Trash	1,658.00	1,102.30	555.70
5028.05 · Sewer	3,888.45	3,748.46	139.99
Total 5028 · UTILITIES	47,729.41	44,127.55	3,601.86
5030 · SPECIAL DISTRICT EXPENSE			
5030.01 · District Operations	4,944.22	7,561.27	-2,617.05
5030.02 · Publishing	208.49	308.00	-99.51
5030.04 · SD County Admin Fees	9,447.34	9,182.20	265.14
5030.05 · Incident Operations	3,266.87	8,340.91	-5,074.04
5030.06 · Wellness	500.00	15,393.88	-14,893.88
5030.08 · SD LAFCO	2,812.63	2,648.55	164.08
5030.10 · Web Site	690.00	680.00	10.00
5030.11 · Recruitment	0.00	531.00	-531.00
5030.16 · Reimbursable expenses	126.40	76.26	50.14
5030.17 · Software/Licenses	16,604.31	16,145.82	458.49
Total 5030 · SPECIAL DISTRICT EXPENSE	38,600.26	60,867.89	-22,267.63
5031 · DIRECTORS FEES	3,200.00	3,550.00	-350.00
5032 · Community Risk Reduction			
5032.01 · Public Education	4,751.62	1,559.16	3,192.46
5032.02 · Supplies	12.62	1,781.28	-1,768.66
5032.04 · Mapping	100.00	0.00	100.00
Total 5032 · Community Risk Reduction	4,864.24	3,340.44	1,523.80
5035 · UNCAPITALIZED EQUIPMENT			
Communications	861.25	3,920.31	-3,059.06
Facilities	366.89	9,908.97	-9,542.08
Office	4,151.89	4,888.64	-736.75
Operations	945.71	3,077.84	-2,132.13
Vehicles	2,808.44	0.00	2,808.44
Total 5035 · UNCAPITALIZED EQUIPMENT	9,134.18	21,795.76	-12,661.58
5037 · CAPITAL EXP. - EQUIPMENT			
Communications	12,881.50	0.00	12,881.50
Facilities	458,420.56	4,752.00	453,668.56
Medical	7,174.05	0.00	7,174.05
Office	9,117.33	0.00	9,117.33
Operations	0.00	8,593.06	-8,593.06
Vehicles	12,023.40	3,800.00	8,223.40
Total 5037 · CAPITAL EXP. - EQUIPMENT	499,616.84	17,145.06	482,471.78

ALPINE FIRE PROTECTION DISTRICT
Profit & Loss Prev Year Comparison
July 2023 through February 2024

	<u>Jul '23 - Feb 24</u>	<u>Jul '22 - Feb 23</u>	<u>\$ Change</u>
6999 - Uncategorized Expenses	0.00	0.00	0.00
Total Expense	4,129,905.75	3,464,432.09	665,473.66
Net Income	<u>-397,813.61</u>	<u>-69,083.66</u>	<u>-328,729.95</u>

ALPINE FIRE PROTECTION DISTRICT Profit & Loss Budget vs. Actual

July 2023 through February 2024

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
Income				
4000 · COUNTY OF S.D.				
4000.01 · 1% Property Tax	2,517,153.78	4,033,524.00	-1,516,370.22	62.4%
4000.02 · Interest-General Fund	21,490.74	15,000.00	6,490.74	143.3%
4000.03 · Mitigation Fees	20,466.72	30,000.00	-9,533.28	68.2%
4000.04 · Interest-Mitigation Fund	295.97	0.00	295.97	100.0%
4000.05 · Benefit Fee-Alpine	359,845.97	601,500.00	-241,654.03	59.8%
4000.06 · 1% Refunds	-24,469.48	0.00	-24,469.48	100.0%
Total 4000 · COUNTY OF S.D.	2,894,783.70	4,680,024.00	-1,785,240.30	61.9%
4002 · INTEREST INCOME				
.1 · California Bank & Trust	348.28	100.00	248.28	348.3%
.2 · PASIS	8,099.15	3,000.00	5,099.15	270.0%
.3 · Investments	52,425.64	25,000.00	27,425.64	209.7%
.4 · LAIF	374.97	1,000.00	-625.03	37.5%
.6 · SRPL	7,259.91	2,000.00	5,259.91	363.0%
.7 · CA CLASS	67,128.92	15,000.00	52,128.92	447.5%
Total 4002 · INTEREST INCOME	135,636.87	46,100.00	89,536.87	294.2%
4005 · OTHER INCOME				
.01 · Plan Check	42,919.69	15,000.00	27,919.69	286.1%
.04 · Other	19,489.06	5,000.00	14,489.06	389.8%
.08 · Ambulance Sub-Lease(Restricted)	8,000.00	20,000.00	-12,000.00	40.0%
.11 · Vehicle Reimbursements	18,525.05	15,000.00	3,525.05	123.5%
.21 · ECAA Loan Solar	275,768.28	473,790.00	-198,021.72	58.2%
.13 · Strike Team Personnel Reimb.	113,439.85	20,000.00	93,439.85	567.2%
.14 · Other Strike Team Reimb.	40,425.46	15,000.00	25,425.46	269.5%
Total 4005 · OTHER INCOME	518,567.39	563,790.00	-45,222.61	92.0%
4006 · GRANT INCOME				
4006.04 · CountySD				
SHGP 2023	0.00	11,724.00	-11,724.00	0.0%
UASI 2022	0.00	6,496.00	-6,496.00	0.0%
SHGP 2022	0.00	12,274.00	-12,274.00	0.0%
UASI 2020	0.00	2,120.00	-2,120.00	0.0%
Total 4006.04 · CountySD	0.00	32,614.00	-32,614.00	0.0%
4006.14 · Alpine Fire Foundation	364.00	6,500.00	-6,136.00	5.6%
4006.19 · ARPA	14,284.40	14,054.00	230.40	101.6%
4006.20 · FEMA Hazardous Grant Program	0.00	135,000.00	-135,000.00	0.0%
4006.21 · San Diego River Conservancy Fuels Management Type 6	60,101.25 0.00	400,000.00 400,000.00	-339,898.75 -400,000.00	15.0% 0.0%
Total 4006.21 · San Diego River Conserva...	60,101.25	800,000.00	-739,898.75	7.5%
4006.22 · SD Regional Fire Foundation	108,354.53	108,355.00	-0.47	100.0%
Total 4006 · GRANT INCOME	183,104.18	1,096,523.00	-913,418.82	16.7%
Total Income	3,732,092.14	6,386,437.00	-2,654,344.86	58.4%
Gross Profit	3,732,092.14	6,386,437.00	-2,654,344.86	58.4%
Expense				
8000 · DEBT SERVICE FUND				
8000.01 POB				
8000.1 · POB - Principle	210,756.22	210,002.00	754.22	100.4%
8000.1b · POB - Interest	162,858.50	163,612.00	-753.50	99.5%
8000.1c · POB Admin Fees	0.00	2,500.00	-2,500.00	0.0%
Total 8000.01 POB	373,614.72	376,114.00	-2,499.28	99.3%
8000.02 ECAA Solar				
8000.02 Interest	0.00	3,600.00	-3,600.00	0.0%
8000.02 Principle	0.00	10,000.00	-10,000.00	0.0%
Total 8000.02 ECAA Solar	0.00	13,600.00	-13,600.00	0.0%
Total 8000 · DEBT SERVICE FUND	373,614.72	389,714.00	-16,099.28	95.9%
5003 · GRANT EXPENSES				
5003.03 · SD Regional Fire Foundation	104,618.97	108,355.00	-3,736.03	96.6%
5003.04 · CountySD				
SHGP 2023	0.00	11,724.00	-11,724.00	0.0%
SHGP 2022	0.00	12,274.00	-12,274.00	0.0%
UASI 2022	0.00	6,496.00	-6,496.00	0.0%

**ALPINE FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual**

July 2023 through February 2024

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
UASI 2020	0.00	2,120.00	-2,120.00	0.0%
Total 5003.04 · CountySD	0.00	32,614.00	-32,614.00	0.0%
5003.14 · Alpine Fire Foundation				
Other Awards	1,080.74	6,500.00	-5,419.26	16.6%
Total 5003.14 · Alpine Fire Foundation	1,080.74	6,500.00	-5,419.26	16.6%
5003.19 · ARPA	14,284.40	14,054.00	230.40	101.6%
5003.20 · FEMA Hazardous Mit. Program	0.00	135,000.00	-135,000.00	0.0%
5003.21 · San Diego River Conservancy				
Fuels Management	60,101.25	400,000.00	-339,898.75	15.0%
Type 6	18,840.30	400,000.00	-381,159.70	4.7%
Total 5003.21 · San Diego River Conserva...	78,941.55	800,000.00	-721,058.45	9.9%
Total 5003 · GRANT EXPENSES	198,925.66	1,096,523.00	-897,597.34	18.1%
5000 · SALARIES				
5000.01 · Payroll	1,300,160.22	2,002,527.00	-702,366.78	64.9%
5000.02 · OVERTIME				
Critical Weather	11,529.77	26,753.00	-15,223.23	43.1%
FLSA	25,434.77	40,892.00	-15,457.23	62.2%
Sick Coverage	54,831.67	72,391.00	-17,559.33	75.7%
Strike Team	88,812.84	20,000.00	68,812.84	444.1%
Training	11,642.17	29,808.00	-18,165.83	39.1%
Unclassified-Meetings, etc	11,246.46	33,246.00	-21,999.54	33.8%
Vacation-Holiday Coverage	98,540.32	227,898.00	-129,357.68	43.2%
Worker's Comp Coverage	8,936.98	8,100.00	836.98	110.3%
Total 5000.02 · OVERTIME	310,974.98	459,088.00	-148,113.02	67.7%
Total 5000 · SALARIES	1,611,135.20	2,461,615.00	-850,479.80	65.5%
5002 · EMPLOYEE BENEFITS				
5002.01 · Educational Incentive	72,379.54	105,908.00	-33,528.46	68.3%
5002.02 · Vacation/Sick Leave Expense	2,366.68	30,000.00	-27,633.32	7.9%
5002.03 · Medicare / Employer Exp	23,083.40	44,550.00	-21,466.60	51.8%
5002.04 · Retirement - Pers	248,453.44	390,923.00	-142,469.56	63.6%
5002.4a · Retirement UAL Payments	125,318.00	125,318.00	0.00	100.0%
5002.05 · Group Medical Ins	269,902.43	414,120.00	-144,217.57	65.2%
5002.06 · Life Insurance	4,252.25	6,820.00	-2,567.75	62.3%
5002.07 · LTD Insurance	4,950.80	8,490.00	-3,539.20	58.3%
5002.08 · Social Security(Employer)	198.40	508.00	-309.60	39.1%
5002.09 · Payroll Expenses	28.39	0.00	28.39	100.0%
5002.10 · Retirement 401 (a)	10,230.00	13,250.00	-3,020.00	77.2%
5002.11 · Uniform Allowance (Admin)	250.00	250.00	0.00	100.0%
Total 5002 · EMPLOYEE BENEFITS	761,413.33	1,140,137.00	-378,723.67	66.8%
5006 · UNEMPLOYMENT	26.00			
5007 · CLOTHING				
5007.01 · Uniforms				
Uniforms	4,762.83	15,520.00	-10,757.17	30.7%
Total 5007.01 · Uniforms	4,762.83	15,520.00	-10,757.17	30.7%
5007.03 · Structure PPE	19,950.27	43,343.00	-23,392.73	46.0%
5007.04 · Wildland gear	0.00	3,200.00	-3,200.00	0.0%
Total 5007 · CLOTHING	24,713.10	62,063.00	-37,349.90	39.8%
5008 · COMMUNICATION				
5008.01 · Heartland Comm Facility	89,346.05	105,113.00	-15,766.95	85.0%
5008.02 · Mobile Communications	3,942.18	8,240.00	-4,297.82	47.8%
5008.05 · Emergency Operations Center E...	128.22	200.00	-71.78	64.1%
5008.07 · Regional Comm Sys	4,826.61	8,208.00	-3,381.39	58.8%
5008.08 · Cox Communcations	2,116.31	4,647.00	-2,530.69	45.5%
Total 5008 · COMMUNICATION	100,359.37	126,408.00	-26,048.63	79.4%
5009 · PASIS (Workers Comp)				
5009.01 · Administrative	117,126.00	121,900.00	-4,774.00	96.1%
5009.02 · Claim Related	78,163.55	125,000.00	-46,836.45	62.5%
Total 5009 · PASIS (Workers Comp)	195,289.55	246,900.00	-51,610.45	79.1%
5010 · HOUSEHOLD	3,160.28	7,000.00	-3,839.72	45.1%
5011 · FAIRA	53,718.00	55,215.00	-1,497.00	97.3%
5012 · MAINTENANCE - EQUIPMENT				
5012.01 · E17 KME (2015)	5,896.60	28,530.00	-22,633.40	20.7%

**ALPINE FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual**

July 2023 through February 2024

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
5012.02 · E217 KME (2005)	19,249.89	28,612.00	-9,362.11	67.3%
5012.3B · B17 Hi-Tech (2019)	12,095.11	9,030.00	3,065.11	133.9%
5012.04 · 2019 F-250	3,106.77	3,500.00	-393.23	88.8%
5012.05 · Rescue Tools	51.13	1,585.00	-1,533.87	3.2%
5012.06 · Hydrant Maintenance	0.00	500.00	-500.00	0.0%
5012.07 · Station Generator	1,074.09	3,680.00	-2,605.91	29.2%
5012.08 · SCBA - Compressor	3,897.21	3,678.00	219.21	106.0%
5012.09 · Portable Extinguishers	0.00	870.00	-870.00	0.0%
5012.10 · Hose & Ladder Testing	0.00	4,000.00	-4,000.00	0.0%
5012.11 · Misc.Equipment	601.73	1,000.00	-398.27	60.2%
5012.12 · Fuel	21,706.88	41,555.00	-19,848.12	52.2%
5012.13 · Foam (Class A/B)	2,047.25	2,000.00	47.25	102.4%
5012.14 · Fire Hose	0.00	8,000.00	-8,000.00	0.0%
5012.16 · Air Compressor - Station	1,446.55	1,420.00	26.55	101.9%
5012.19 · SCBA's	768.69	3,705.00	-2,936.31	20.7%
5012.21 · 4701 (2021 Silverado)	2,469.86	4,300.00	-1,830.14	57.4%
5012.22 · SQ17 (2023 Silverado)	158.02	1,000.00	-841.98	15.8%
5012.23 · 4705 2020Ford Exp/2021 EQ Maint	0.00	3,000.00	-3,000.00	0.0%
Total 5012 · MAINTENANCE - EQUIPMENT	74,569.78	149,965.00	-75,395.22	49.7%
5013 · MAINTENANCE - RADIOS				
5013.01 · Maintenance Contract	1,608.00	3,500.00	-1,892.00	45.9%
5013.02 · Radio Maintenance/Parts	1,107.86	2,000.00	-892.14	55.4%
Total 5013 · MAINTENANCE - RADIOS	2,715.86	5,500.00	-2,784.14	49.4%
5014 · MAINTENANCE - STRUCTURES				
5014.01 · Station 17				
Station Maintenance	14,102.79	13,900.00	202.79	101.5%
Total 5014.01 · Station 17	14,102.79	13,900.00	202.79	101.5%
5014.02 · HVAC Maintenance	1,452.00	2,620.00	-1,168.00	55.4%
5014.03 · Apparatus Bay Doors & Gates	1,128.62	4,900.00	-3,771.38	23.0%
5014.04 · ST17 Life Safety Systems	560.00	5,296.00	-4,736.00	10.6%
5014.05 · Plymovent	0.00	1,350.00	-1,350.00	0.0%
5014.06 · Gym Equipment	226.11	1,350.00	-1,123.89	16.7%
5014.07 · Grounds Maintenance	968.39	7,910.00	-6,941.61	12.2%
Total 5014 · MAINTENANCE - STRUCTURES	18,437.91	37,326.00	-18,888.09	49.4%
5015 · EMERGENCY MEDICAL SERVICES				
5015.01 · EMS Supplies	3,000.02	8,500.00	-5,499.98	35.3%
5015.02 · Defib. supplies	50.00	0.00	50.00	100.0%
5015.04 · EMS Maintenance Contracts	3,438.00	4,008.00	-570.00	85.8%
5015.07 · Medication Disposal	282.00	922.00	-640.00	30.6%
Total 5015 · EMERGENCY MEDICAL SERVIC...	6,770.02	13,430.00	-6,659.98	50.4%
5016 · MEMBERSHIP	799.87	3,586.00	-2,786.13	22.3%
5018 · OFFICE EXPENSE				
5018.01 · Expendable Supplies	1,864.61	2,900.00	-1,035.39	64.3%
5018.02 · Postage	249.60	900.00	-650.40	27.7%
5018.03 · IT Equipment	7,308.76	11,065.00	-3,756.24	66.1%
Total 5018 · OFFICE EXPENSE	9,422.97	14,865.00	-5,442.03	63.4%
5019 · PROFESSIONAL FEES				
5019.01 · Legal Counsel	17,031.54	26,012.00	-8,980.46	65.5%
5019.02 · Auditor	13,603.00	11,800.00	1,803.00	115.3%
5019.09 · IT Services	21,988.49	25,000.00	-3,011.51	88.0%
5019.10 · Investment Management Fees	0.00	500.00	-500.00	0.0%
Total 5019 · PROFESSIONAL FEES	52,623.03	63,312.00	-10,688.97	83.1%
5023 · TRAINING				
5023.01 · Training Incidentals	493.85	2,000.00	-1,506.15	24.7%
5023.02 · EMS (Medical Training)	5,826.00	13,700.00	-7,874.00	42.5%
5023.03 · Heartland Training Facility	10,495.00	18,200.00	-7,705.00	57.7%
5023.04 · Education	5,368.29	6,500.00	-1,131.71	82.6%
Total 5023 · TRAINING	22,183.14	40,400.00	-18,216.86	54.9%
5025 · PROFESSIONAL DEVELOPMENT				
5025.01 · Administrative	4,571.90	9,860.00	-5,288.10	46.4%
5025.02 · Chief Officers	1,060.65	5,000.00	-3,939.35	21.2%
5025.03 · Board of Directors	0.00	3,000.00	-3,000.00	0.0%
5025.04 · In House Training	3,470.00	4,220.00	-750.00	82.2%
5025.05 · Community Risk Reduction	1,308.46	7,800.00	-6,491.54	16.8%

ALPINE FIRE PROTECTION DISTRICT Profit & Loss Budget vs. Actual

July 2023 through February 2024

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
5025.06 · Workshops-Operations	6,472.02	16,260.00	-9,787.98	39.8%
Total 5025 · PROFESSIONAL DEVELOPMENT	16,883.03	46,140.00	-29,256.97	36.6%
5028 · UTILITIES				
5028.01 · SDG&E	37,920.60	51,216.00	-13,295.40	74.0%
5028.02 · Telephone	1,476.24	2,500.00	-1,023.76	59.0%
5028.03 · Water	2,786.12	7,593.00	-4,806.88	36.7%
5028.04 · Trash	1,658.00	2,496.00	-838.00	66.4%
5028.05 · Sewer	3,888.45	4,035.00	-146.55	96.4%
Total 5028 · UTILITIES	47,729.41	67,840.00	-20,110.59	70.4%
5030 · SPECIAL DISTRICT EXPENSE				
5030.01 · District Operations	4,944.22	10,300.00	-5,355.78	48.0%
5030.02 · Publishing	208.49	660.00	-451.51	31.6%
5030.04 · SD County Admin Fees	9,447.34	4,410.00	5,037.34	214.2%
5030.05 · Incident Operations	3,266.87	4,000.00	-733.13	81.7%
5030.06 · Wellness	500.00	32,500.00	-32,000.00	1.5%
5030.08 · SD LAFCO	2,812.63	3,100.00	-287.37	90.7%
5030.10 · Web Site	690.00	1,020.00	-330.00	67.6%
5030.11 · Recruitment	0.00	750.00	-750.00	0.0%
5030.16 · Reimbursable expenses	126.40	0.00	126.40	100.0%
5030.17 · Software/Licenses	16,604.31	22,066.00	-5,461.69	75.2%
Total 5030 · SPECIAL DISTRICT EXPENSE	38,600.26	78,806.00	-40,205.74	49.0%
5031 · DIRECTORS FEES	3,200.00	8,580.00	-5,380.00	37.3%
5032 · Community Risk Reduction				
5032.01 · Public Education	4,751.62	5,100.00	-348.38	93.2%
5032.02 · Supplies	12.62	2,250.00	-2,237.38	0.6%
5032.04 · Mapping	100.00	500.00	-400.00	20.0%
Total 5032 · Community Risk Reduction	4,864.24	7,850.00	-2,985.76	62.0%
5035 · UNCAPITALIZED EQUIPMENT				
Communications	861.25	3,000.00	-2,138.75	28.7%
Facilities	366.89	20,280.00	-19,913.11	1.8%
Office	4,151.89	6,100.00	-1,948.11	68.1%
Operations	945.71	13,079.00	-12,133.29	7.2%
Vehicles	2,808.44	1,997.00	811.44	140.6%
Total 5035 · UNCAPITALIZED EQUIPMENT	9,134.18	44,456.00	-35,321.82	20.5%
5037 · CAPITAL EXP. - EQUIPMENT				
Communications	12,881.50	12,882.00	-0.50	100.0%
Facilities	458,420.56	651,099.00	-192,678.44	70.4%
Medical	7,174.05	0.00	7,174.05	100.0%
Office	9,117.33	10,000.00	-882.67	91.2%
Operations	0.00	6,813.00	-6,813.00	0.0%
Vehicles	12,023.40	1,317,000.00	-1,304,976.60	0.9%
Total 5037 · CAPITAL EXP. - EQUIPMENT	499,616.84	1,997,794.00	-1,498,177.16	25.0%
5038 · CONTINGENCY FUND	0.00	152,133.00	-152,133.00	0.0%
5039 · EMERGENCY FUND	0.00	5,000.00	-5,000.00	0.0%
5050 · INTERFUND TRANSFERS	0.00	-2,099,079.00	2,099,079.00	0.0%
5040 · FUND ACCRUAL ACCOUNTS	0.00	162,958.00	-162,958.00	0.0%
Total Expense	4,129,905.75	6,386,437.00	-2,256,531.25	64.7%
Net Income	-397,813.61	0.00	-397,813.61	100.0%

Portfolio Analysis

2/29/2024

										Total cost of accounts (cash value)		\$6,796,952.70
										Value of accounts (market value)		\$6,702,811.82
										Unrealized gain/loss \$ (market v - cash v)		(\$94,140.88)
										Unrealized gain/loss %		-1.39%
										Average earning % CD		3.06%
Investment Name	Broker/Dealer	CUSIP	Maturity Date	Term in Months	Interest Rate	Quantity	Price Per Unit	Total Cost (Purchase Price)	Market Price	Market Value	Gain/Loss (\$)	Gain/Loss (%)
Federal Home LnmTG Corp	Comerica	3134CX2P8	9/30/2024	24	4.13%	4080	\$ 100.00	\$ 408,000.00	\$ 99.28	\$ 405,050.16	\$ (2,949.84)	-0.72%
Federal Home Ln Bks Cons BD 4%	Comerica	3130ASYR4	8/28/2025	32	4.00%	1250	\$ 100.00	\$ 124,012.50	\$ 98.66	\$ 123,327.50	\$ (685.00)	-0.55%
Federal Home CR Bks Cons BD 5.05%	Comerica	3133EN7C8	10/25/2025	32	5.05%	1350	\$ 100.00	\$ 135,000.00	\$ 100.00	\$ 135,002.70	\$ 2.70	0.00%
Morgan Stanley Private Bank	Comerica	61760AQ69	7/25/2024	60	2.20%	1400	\$ 100.00	\$ 140,000.00	\$ 98.78	\$ 138,292.00	\$ (1,708.00)	-1.22%
JPMorgan Chase Bank (CD)	Comerica	48128UN54	4/16/2029	102	1.00%	1000	\$ 100.00	\$ 100,000.00	\$ 83.13	\$ 83,130.00	\$ (16,870.00)	-16.87%
JPMorgan Chase Bank (CD)*	Comerica	48128UZF9	2/15/2030	108	1.10%	1500	\$ 100.00	\$ 150,000.00	\$ 82.04	\$ 123,060.00	\$ (26,940.00)	-17.96%
Federal Home LnmTG Corp	Comerica	3134H1CF8	9/18/2028	60	5.00%	6100	\$ 99.55	\$ 607,295.00	\$ 99.84	\$ 609,024.00	\$ 1,729.00	0.29%
Buena Park CA Cmnty Redev Egy	Comerica	119144AF8	9/1/2033	126	2.79%	1350	\$ 104.79	\$ 141,469.20	\$ 104.79	\$ 141,469.20	\$ -	0.00%
AMERIPRISE (COMERICA) - ECONOMIC												
Federal Farm CR BKS Cons	Comerica	3133ENWU0	5/17/2032	113	4.30%	1350	\$ 97.46	\$ 131,571.00	\$ 94.95	\$ 128,177.10	\$ (3,393.90)	-2.58%
Jonesboro ST BK	Comerica	48040PJA4	9/16/2035	180	1.00%	1660	\$ 100.00	\$ 166,000.00	\$ 73.88	\$ 122,634.16	\$ (43,365.84)	-26.12%
SRPL FUNDS												
CA CLASS/SRPL	Comerica	Money Mkt			5.27%	245,747.55	\$ 1.00	\$ 245,747.55	\$ 1.00	\$ 245,747.55	\$ -	0.00%
LAIF	LAIF	Local Agency Inv.Fund			3.43%	5417.55	\$ 1.00	\$ 5,417.55	\$ 1.00	\$ 5,417.55	\$ -	0.00%
COMMITTED & ASSIGNED												
LAIF	LAIF	Local Agency Inv.Fund			3.670%	390.46	\$ 1.00	\$ 390.46	\$ 1.00	\$ 390.46	\$ -	0.00%
CB&T	CB&T	Money Mkt			0.78%	56,868.19	\$ 1.00	\$ 56,868.19	\$ 1.00	\$ 56,868.19	\$ -	0.00%
CA CLASS Principle Interest	CA CLASS	Money Mkt			5.47%	4,097,968.99	\$ 1.00	\$ 4,097,968.99	\$ 1.00	\$ 4,097,968.99	\$ -	0.00%
AMERIPRISE-COMERICA	Comerica	Money Mkt				99,099.56	\$ 1.00	\$ 99,099.56	\$ 1.00	\$ 99,099.56	\$ -	0.00%
AMERIPRISE-COMERICA SRPL	Comerica	Money Mkt				12,876.18	\$ 1.00	\$ 12,876.18	\$ 1.00	\$ 12,876.18	\$ -	0.00%
US BANK PARS 115	US Bank	Money Mkt				8,678.14	\$ 1.00	\$ 8,678.14	\$ 1.00	\$ 8,678.14	\$ -	0.00%
US BANK	US Bank	Money Mkt			0.68%	21,705.33	\$ 1.00	\$ 21,705.33	\$ 1.00	\$ 21,705.33	\$ -	0.00%
UNASSIGNED												
CB&T -8473	CB&T	Checking				144,893.05	\$ 1.00	\$ 144,893.05	\$ 1.00	\$ 144,893.05	\$ -	0.00%
Total						6,796,952.70		\$ 6,796,952.70		\$ 6,702,811.82	\$ (94,140.88)	-1.39%
										BASE VALUE		
										\$ 5,417.55	LAIF / SRPL	
										\$ 390.46	LAIF/AFPD	
										\$ 1,677,143.68	Ameriprise-Comerica	
										\$ 306,249.14	Ameriprise-Comerica	
										\$ 21,705.33	US Bank	
										\$ 4,097,968.99	CA CLASS	
										\$ 245,747.55	CA CLASS / SRPL	
										\$ 56,868.19	CB&T	
										\$ 6,411,490.89		
										\$ 251,165.10	SRPL	
										\$ 5,832,371.32	GENERAL	
										\$ 6,083,536.42		

* Callable

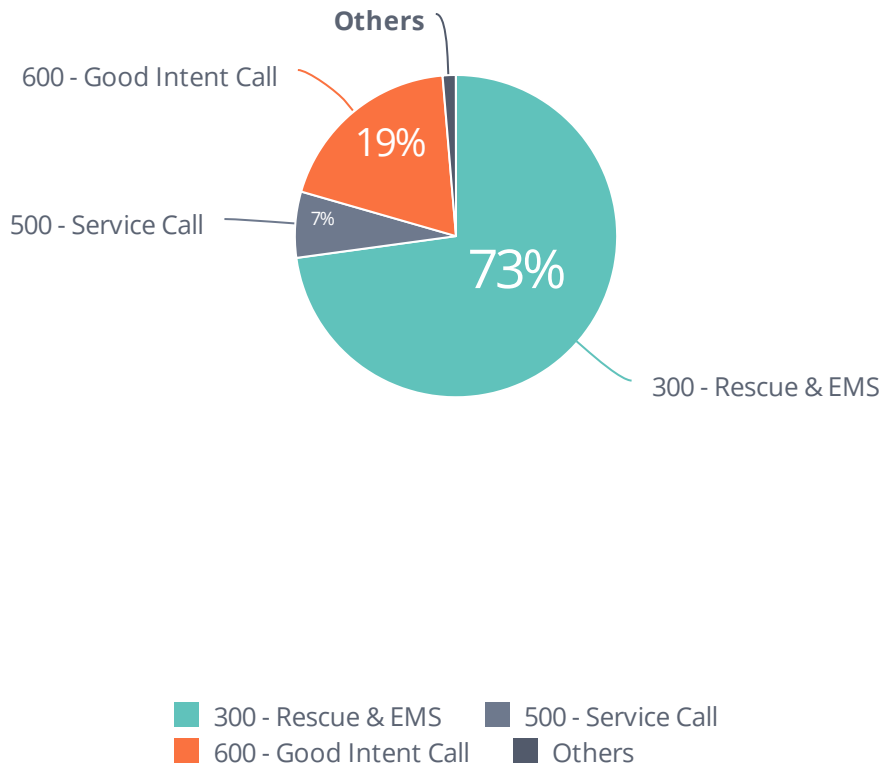
ALPINE FIRE PROTECTION DISTRICT
Employee Reimbursement Report
February 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Feb 24	Check	02/08/2024	21797	HOWELL II, GERALD	Reimbursement for Uniforms @ Ace Uniforms	Uniforms	118.50

Monthly Incident Summary

Incident Type

Incident Type Group	Count of Incidents
300 - Rescue & EMS	110
400 - Hazardous Condition	1
500 - Service Call	10
600 - Good Intent Call	29
700 - False Alarm	1
Count of Incidents	151



ALPINE FIRE PROTECTION DISTRICT - STAFF REPORT

Agenda Item: 6.1
Meeting Date: March 19th, 2024
Submitted by: Fire Marshal McBroom
Subject: Annual Review of Fire Mitigation Fee



Subject Summary:

On December 11, 1985, pursuant to its authority under the Mitigation Fee Act, the San Diego County Board of Supervisors (Board) adopted the Fire Mitigation Fee (FMF) Ordinance to collect and allocate funds to fire agencies in unincorporated areas of San Diego County (County). Under this framework, San Diego County Fire acts as program administrator, with support from the department of Planning and Development Services and office of the Auditor and Controller. These funds allow fire agencies, lacking legal authority to directly impose and collect mitigation fees, to provide capital facilities and equipment for fire suppression or emergency medical services, including station construction, station expansion or improvements, and fire or emergency medical apparatus to serve new developments in their districts.

The County's Department of Planning and Development Services collects the FMF from applicants when building permits are issued, then distributes the funds quarterly to the respective fire agencies participating in the program. The participating fire agencies can only use the money to purchase equipment and supplies to address the fire service needs of new development and are prohibited from using the funds to offset shortages in existing budgets. The participating fire agencies must annually report the amount of fire mitigation fees collected from the prior fiscal year and how the fees were expended.

The proposed new fee rates reflect the significantly increasing costs of constructing modern public fire facilities and purchasing new apparatus. The Fire Mitigation Fee has not matched the escalating prices in the marketplace. In addition, the shared cost to maintain an existing level of fire protection and emergency medical services in rural areas is more expensive than urban areas with denser populations.

AB 602 Changes to Mitigation Fee Act

Effective 2021, AB 602 set forth several new substantive and procedural requirements on the development and reporting of impact fee programs, including conducting a nexus study for each participating agency. The results of the nexus study provide a quantifiable basis for the fire mitigation fee rates and document the equipment and supplies used to provide fire services within the jurisdictional boundaries of each participating fire agency. Pursuant to California Government Code section 66001, the nexus study must demonstrate a "reasonable relationship" between the fees and public facilities funded by the fees, and the development project on which the fees are assessed. In addition, Nexus Studies must be updated every eight years.

Chart 1 - FY 23/24							
FIRE AGENCY (CEILING LIMIT APPROVED BY BOS 5-23-2023)	MAXIMUM FEE RATE BY LAND USE (\$ per square foot)						
	RESIDENTIAL	COMMERCIAL / RETAIL	HOTEL	INDUSTRIAL	MEDICAL	OFFICE	AGRICULTURE
FY 23/24 Approved Ceiling Limit							
ALPINE FPD	\$ 1.83	\$ 1.59	\$ 0.85	\$ 1.25	\$ 2.98	\$ 5.96	\$ 0.05
50% of Ceiling Limit (7/1/2023)							
FIRE AGENCY (CEILING LIMIT APPROVED BY BOD 5-18-2023 Resolution 22/23-28)	RESIDENTIAL	COMMERCIAL / RETAIL	HOTEL	INDUSTRIAL	MEDICAL	OFFICE	AGRICULTURE
ALPINE FPD	\$ 0.91	\$ 0.79	\$ 0.42	\$ 0.62	\$ 1.49	\$ 2.98	\$ 0.02

Chart 2 - FY 24/25							
FIRE AGENCY (CEILING LIMIT APPROVED BY BOS 5-23-2023)	FY 24/25 Ceiling Limit (15.2% increase)						
	RESIDENTIAL	COMMERCIAL / RETAIL	HOTEL	INDUSTRIAL	MEDICAL	OFFICE	AGRICULTURE
ALPINE FPD							
ALPINE FPD	\$ 2.11	\$ 1.83	\$ 0.98	\$ 1.44	\$ 3.43	\$ 6.87	\$ 0.06
75% of Ceiling Limit							
FIRE AGENCY (CEILING LIMIT APPROVED BY BOD 3-19-2024 Resolution 23/24-XX)	RESIDENTIAL	COMMERCIAL / RETAIL	HOTEL	INDUSTRIAL	MEDICAL	OFFICE	AGRICULTURE
ALPINE FPD	\$ 1.58	\$ 1.37	\$ 0.73	\$ 1.08	\$ 2.57	\$ 5.15	\$ 0.04



RESOLUTION # 23/24-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT TO PARTICIPATE IN THE COUNTY OF SAN DIEGO FIRE MITIGATION FEE PROGRAM FOR FISCAL YEAR 2024- 2025 AND ADOPT A CAPITAL IMPROVEMENT PLAN FOR THE USE OF FIRE MITIGATION FEE REVENUE

WHEREAS, the Alpine Fire Protection District (District) requires long-term fire protection facilities and equipment (Facilities) to provide fire suppression or emergency medical services within the District's boundaries;

WHEREAS, new development is anticipated in the District, and existing Facilities will be inadequate to provide fire suppression or emergency medical services, creating a situation perilous to public health and safety;

WHEREAS, to mitigate the impacts caused by new development, the District must improve or expand existing Facilities and/or construct or acquire new Facilities;

WHEREAS, the District lacks sufficient funds for new or improved Facilities from fund balances, capital facility funds, property tax sources, or any other appropriate source, and annexation and plan check fees charges by the District do not include a payment toward the costs of Facilities as a component of those fees;

WHEREAS, pursuant to California Government Code Section 66000, et seq. (Mitigation Fee Act), the County of San Diego (County) is authorized to collect a mitigation fee from applicants for new development to defray costs related to Facilities that are incurred due to the development;

WHEREAS, the County has established fee ceilings for types of construction by Chapter 3 of Division 10 of Title 8 (commencing with Section 810.301) of the County Code of Regulatory Ordinances (Fire Mitigation Fee Ordinance);

WHEREAS, the District desires to participate in the County's Fire Mitigation Fee (FMF) program;

WHEREAS, pursuant to Section 66002 of the Mitigation Fee Act, the governing body of a local agency that levies a mitigation fee may adopt a capital improvement plan, which shall be adopted by and annually updated by a resolution at a noticed public hearing;

WHEREAS, the County's Fire Mitigation Fee (FMF) Ordinance requires that fire agencies participating in the FMF Program adopt a five-year Capital Improvement Plan indicating the approximate location, size, time of availability, and cost estimates for long-term Facilities to be financed with the FMF revenue; and

WHEREAS, notice of the hearing to update the District's Capital Improvement Plan was given, as required by law, as shown by the affidavit of publication on file herein.

RESOLUTION No. 23/24-14

Page 2 of 3

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ALPINE PROTECTION DISTRICT HEREBY RESOLVES AS FOLLOWS:

1. The District shall participate in the County's FMF Program for Fiscal Year 2024-2025 and agrees to comply with all applicable requirements of the County's FMF Ordinance and the Mitigation Fee Act.
2. The District requests that the County collect _____ percent of the FMF ceiling on the District's behalf from applicants for building permits or other permits for development within the District's boundaries. The percent of the ceiling fee is equal to or less than the Facilities needs caused by new development.
3. Except as otherwise provided in the County Code or state law, all FMF revenue shall be used only to expand the availability of Facilities to serve new development within the District's boundaries. FMF revenue shall not be used to address existing deficiencies but may be used in response to increased demand reasonably related to the new development to refurbish existing facilities to maintain an existing level of service or achieve an adopted level of service.
4. The District shall deposit all FMF revenue received from the County and all interest subsequently accrued by the District on these funds in a separate account to be known as the "San Diego County Fire Mitigation Fee."
5. The District shall defend, indemnify, and hold harmless the County, its officers, officials, employees, agents, and volunteers, from and against any and all demands, claims, actions, litigation, or other proceedings, liability, damages, and costs (including, but not limited to, attorney fees) that are based in whole or in part upon the levy, imposition, collection, or payment of FMF, or the denial of a permit until the FMF is paid, excepting only matters that are based upon the County's gross negligence or willful misconduct.
6. The District shall make its records justifying the basis for the FMF amount available to the public on request.
7. The District resolves that five-year Capital Improvement Plan for use of Fire Mitigation Fee revenue within the District is as follows:

The address for Station #17 is 1364 Tavern Road Alpine, Ca. 91901.
The total square footage of the fire station is 13,150. Placed in service in 2005.
This applies to all fiscal years listed below in our Capital Improvement Plan.

Fiscal Year 2024-2025	
Debt Service Payback to General Fund	[\$40,000]
Fiscal Year 2025-2026	
Debt Service Payback to General Fund	[\$40,000]

RESOLUTION No. 23/24-14

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Fiscal Year 2026-2027	
Debt Service Payback to General Fund	[\$40,000]
Fiscal Year 2027-2028	
Debt Service Payback to General Fund	[\$40,000]
Fiscal Year 2028-2029	
Debt Service Payback to General Fund	[\$40,000]

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution No. 22/23-28 adopted 5-16-2023 to participate in the FMF program.

PASSED AND ADOPTED by the BOARD OF DIRECTORS of the ALPINE FIRE PROTECTION DISTRICT, County of San Diego, State of California, on this 19th, March 2024, by the following vote:

Motion by:
Seconded by:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____
RECUSED: _____

President of the Board

Date

Clerk of the Board

Attest:

I, Brian Boggeln, Fire Chief of the Alpine Fire Protection District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board at a regularly scheduled meeting of the Alpine Fire Protection District Board

Executed this _____
(Date of Execution)

Brian Boggeln

ALPINE FIRE PROTECTION DISTRICT - STAFF REPORT

Agenda Item: 6.2
Meeting Date: March 19th, 2024
Submitted by: Jason McBroom
Subject: State Mandated Educational and Residential Occupancy Inspections



DISCUSSION

In September of 2018, Senate Bill 1205 was approved by the Governor and added Section 13146.4 to the California Health and Safety Code (HSC). The new addition to the HSC requires every fire department/district conduct mandated inspections of certain structures, including schools, hotels, motels, lodging houses and apartment houses for compliance with building standards, per HSC Sections 13146.2 and 13146.3 and shall report annually to its administering authority (the Board) on its compliance with HSC Sections 13146.2 and 13146.3.

ANALYSIS

Per the requirement of HSC 13146.4, this item and the accompanying resolution serve to meet its intended purpose. The attached Resolution 22/23-20 summarizes the District's efforts to comply with HSC Section 13146.2 and 13146.3, with detail that the District conducted 12 of 12 E (Educational) occupancy and 38 of 38 (Residential) occupancy inspections for the 2022/2023 Fiscal Year.

SUBMITTED BY:

Jason McBroom Fire Marshal

Attachments:

Resolution 23/24-15



RESOLUTION 23/24-15
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ALPINE FIRE PROTECTION DISTRICT
ACKNOWLEDGING RECEIPT OF REQUIRED ANNUAL
OCCUPANCY INSPECTION AND REPORT IN ACCORDANCE
WITH CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and,

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the Alpine Fire Protection District, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided and,

WHEREAS, California Health & Safety Code Section 13146.4 requires all fire departments, including the Alpine Fire Protection District, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

WHEREAS, the Alpine Fire Protection District of the community of Alpine of San Diego County intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the Alpine Fire Protection Districts compliance with California Health and Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED THAT BY THE:

Board of Directors of the Alpine Fire Protection District, a public agency in the County of San Diego that Alpine Fire Protection District expressly acknowledges the measure of compliance of the Alpine Fire Protection District with California Health & Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the community of Alpine of County of San Diego, as follows:

A. EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the community of Alpine of the County of San Diego, there lie 12 Group E occupancies, buildings, structures and/or facilities.

During fiscal year 2022/2023, the Alpine Fire Protection District completed the annual inspection of 12 group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

**ALPINE FIRE PROTECTION DISTRICT
RESOLUTION 23/24-15
PAGE 2 OF 2**

B. RESIDENTIAL GROUP R OCCUPANCIES:

Residential Group R occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units, and include hotels, motels, apartments (three units or more), etc. as well as other residential occupancies (including a number of residential care facilities). These residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden. Within the community of Alpine of the County of San Diego, there lie 38 Group R (and their associated sub-categories) occupancies of this nature.

During fiscal year 2022/2023, the Alpine Fire Protection District completed the annual inspection of 38 Group R occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

PASSED AND ADOPTED by the Board of Directors of the Alpine Fire Protection District, County of San Diego, State of California, on the 19th day of March 2024 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

RECUSED: _____

President of the Board

Date

Clerk of the Board

Attest:

I, Brian Boggeln, Fire Chief of the Alpine Fire Protection District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board at a regularly scheduled meeting of the Alpine Fire Protection District Board

Executed this _____
(Date of Execution)

Brian Boggeln

ALPINE FIRE PROTECTION DISTRICT – STAFF REPORT

Agenda Item: 6.3
Meeting Date: March 19, 2024
Submitted By: Fire Chief Boggeln
Subject: Resolution No. 23/24-16



Subject Summary:

On January 1, 2024, California Senate Bill 616 took effect which states that employers must increase the amount of paid sick leave provided to California employees from 3 days/24 hours to five days/40 hours.

The current Non-Represented Non-Safety Resolution (Resolution No. 23/24-13) provided for the 3 days/24 hours of paid sick leave. Before the Board today is the following changes:

Section 4

Article 4.1 – Sick Leave

- 4.1.3 – Changes part-time employees paid sick leave to 40 hrs. or 5 workdays of annual sick leave.

Appendix A – Pay Schedule

Adjust the salary range for the Administrative Assistant by 3%.

- Current Range - \$41,600 - \$54,174
- Proposed Range - \$42,848 - \$55,800

ALPINE FIRE PROTECTION DISTRICT



Non-Represented Non-Safety Salary and Benefits Resolution

Resolution No. 23/24-16**



RESOLUTION No. 23/24-16

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ALPINE FIRE PROTECTION DISTRICT
ADOPTING THE SALARY RESOLUTION TO ESTABLISH**

SALARY AND BENEFITS FOR NON-REPRESENTED NON-SAFETY CLASSIFCATIONS

BE IT RESOLVED that the Board of Directors of the District find that the Non-Represented Non-Safety Salary Resolution is adopted as follows:

Section 1. Adopt the attached Non-Represented Non-Safety Salary Resolution

This resolution supersedes any previous Non-Represented Non-Safety Salary Resolutions and shall take effect immediately upon its adoption by the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the Alpine Fire Protection District, County of San Diego, State of California, on the 19th day of March 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

President of the Board

Date

Clerk of the Board

Attest:

I, Brian Boggeln, Fire Chief of the Alpine Fire Protection District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board at a regularly scheduled meeting of the Alpine Fire Protection District Board

Executed this _____.

(Date of Execution)

Brian Boggeln

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SECTION 1 – INTENT AND PURPOSE

Article 1.1

It is the intent and purpose of this document to set forth the compensation range and benefit package provided to the non-represented non-safety employees of the Alpine Fire Protection District (“**District**”).

Article 1.2

The Board of Directors of the District may from time to time change the terms of the compensation and benefit package for non-represented non-safety employees without the consent or approval of any such employees. Nothing contained herein is intended to reduce any current salary or benefits of any non-represented non-safety employee. This Resolution shall remain in effect until rescinded or modified by the Board of Directors of the District.

Article 1.3

If the Board of Directors enters in an Employment Agreement with an exempt, non-represented non-safety, employee then the terms of that executed agreement shall control.

SECTION 2 – NON-REPRESENTED NON-SAFETY CLASSIFICATIONS

Article 2.1

Non-represented non-safety position classifications are identified as follows:

- 2.1.1 Temporary; Part-time; Hourly; Clerical/Administration; Non-Safety Management employees.

Article 2.2

Any non-represented non-safety employee may terminate their employment with the District at any time, with or without a reason by giving written notice to the District. The District may terminate the employment of any non-represented non-safety employee at any time, with or without cause by written notice to said employee. This is called "**at-will**" employment. Only the Board of Director’s can change the "**at-will**" status of a non-represented non-safety employee and then only in writing approved by a majority of the Board of Directors.

Article 2.3

The Fire Chief directs the selection, hiring and promotions of District personnel, subject to the Board of Directors as it deems appropriate. No one other than the Fire Chief, with the Board of Director’s approval, can enter into an agreement for employment for a specified period of time, or make any agreement or representations contrary to this Section.

SECTION 3 - COMPENSATION

Article 3.1 - Salary

- 3.1.1 The salary ranges for each non-represented non-safety position is as set forth in Appendix “A”.
- 3.1.2 The Board of Directors may from time to time change the salary band for each non-represented non-safety position upward or downward.
- 3.1.3 Employees shall be paid semi-monthly or at such frequency as the District determines.
- 3.1.4 The Fire Chief shall place all new hires within the approved salary band and report placement to the Board of Directors at the next scheduled Board meeting. The Fire Chief will make recommendations for annual adjustments for each employee within the specified ranges. The Board of Directors will review recommendations for approval. The annual adjustments, if approved, will generally be made effective July 1 of each fiscal year.
- 3.1.5 Individuals are eligible for movement with the established salary range during the performance evaluation process. During the performance evaluation process, an individual demonstrating the ability to consistently meet expectations for the position which results in accomplishments achieved during the review period are eligible for salary increases.

Article 3.2 – Hours of Work/Work Schedules

- 3.2.1 Employees assigned to work the “5/8” schedule will work five (5) days per week, eight (8) hours per day, their workweek will begin at 12:01 a.m. each Monday morning and end the following Sunday night at 12:00 p.m. midnight.
- 3.2.2 The hours of work are set by the Fire Chief or his/her designee and may be adjusted or modified at his/her discretion.

Article 3.3 – Overtime

- 2.3.1 Classifications identified as non-exempt under the Fair Labor Standards Act (FLSA) receive overtime for working more than forty hours in a designated work week.
- 2.3.2 Overtime will be paid at time and one-half base rate of pay or the regular rate of pay, if eligible under the Fair Labor Standards Act.
- 2.3.3 Overtime requires pre-authorization of a supervisor.

Article 2.4 – Defined Contribution Plan

- 2.4.1 District shall offer all full-time employees a 457(b) plan.

2.4.2 District shall offer all full-time employees a 401(a) plan. If employees make a minimum deposit of \$200 per month into the 457(b) plan then the District will also contribute 5% of that amount up to a maximum contribution of \$1000 per year into the 401 (a) plan.

SECTION 4 - LEAVES

Article 4.1 – Sick Leave

4.1.1 Any employee incurring a non-duty sickness or disability shall receive sick leave with full pay to the extent of the employee's accumulated sick leave. Job related disability shall not be charged to the accumulated sick leave of the employee.

4.1.2 Full-time employees shall accumulate sick leave from the first day of employment at a rate of 14 hours per month and shall continue to do so until they have accumulated a maximum of 1200 hours.

4.1.3 Part-time employees shall earn 40 hrs. or 5 workdays of sick leave annually. Sick leave will be earned ~~on July 1st of each year~~after 30-days of employment with the District and there is no carry over from year to year. There is no cash out value for hours earned during employment or at termination.

Article 4.2 – Sick Leave Procedure

4.2.1 In order to be eligible for sick leave with pay, an employee must:

- a. Report promptly to the Fire Chief or designee the reason for his/her absence;
- b. Keep the Fire Chief or designee informed on his/her condition if the absence is of more than three shifts duration;
- c. Permit the District to make such medical examinations as it may deem desirable; and,
- d. Upon request of the Fire Chief furnish satisfactory evidence of reason for leave upon return to duty from sick leave absences that are for three or more consecutive days.

Article 4.3 – Sick Leave Abuse

4.3.1 Abuse of sick leave benefit provisions by a District employee will constitute sufficient grounds for dismissal or such other disciplinary action as the Fire Chief deems appropriate.

Article 4.4 – Unused Sick Leave

4.4.1 Accrued and unused sick leave will not be cashed out upon separation from employment.

4.4.2 Employees who retire from the District may convert up to 1,200 hours of accrued and unused sick leave to CalPERS service credit, provided that the effective date of retirement from CalPERS is within 120 days of separation from the District.

Article 4.5 – Vacation

4.5.1 Every full-time non-represented non-safety employee shall be eligible for vacation with pay after six months continued service with the District up to the non-represented non-safety employee’s accrued amount.

3.5.2 Every full-time non-represented non-safety employee shall start to earn vacation allowance as of his/her first day of full-time employment.

3.5.3 Full-time non-represented non-safety employees shall earn vacation time at the rate of:

Time in Service	Annual Accrual
0 – 12 months	40 hours
12 – 24 months	60 hours
24 – 36 months	80 hours
36 – 48 months	100 hours
48 – 72 months	140 hours
72+ months	160 hours

4.5.4 When a full-time non-represented non-safety employee is separated from employment by resignation, death, retirement or discharge, he/she shall be compensated for all unused accumulated vacation time, at the regular hourly rate of pay at the time of separation.

4.5.5 The maximum accumulated total which may be carried in vacation time from one fiscal year to the next is 40 hours, remaining balance of vacation hours will be cashed out at the regular rate of pay.

4.5.6 Vacation use is subject to supervisor/department director approval.

4.5.7 When a full-time non-represented non-safety employee is separated from employment by resignation, death, retirement or discharge, he/she shall be compensated for all unused accumulated vacation time, at the regular hourly rate of pay at the time of separation.

4.5.8 Part-time non-represented non-safety employees may be granted time off without pay for vacation, upon the approval of the Fire Chief.

Article 4.6 – Holidays

4.6.1 The following annual holidays shall be recognized:

New Years Day	Labor Day
Martin Luther King Jr. Day	Veterans Day
Presidents Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Fourth of July	Christmas Day
Columbus Day	

4.6.2 For full-time non-represented non-safety employees, holidays shall have equal value to the regularly scheduled hours of work on the day the holiday is observed.

SECTION 5 – RETIREMENT BENEFITS

Article 5.1 – California Public Employees Retirement System (CalPERS)

5.1.1 Miscellaneous Tier 2:

For employees whose membership in CalPERS was on or before December 31, 2012 the following retirement benefits shall apply:

a	2% at 60	Govt. Code Sec. 21353
b	1959 Survivor – Level 4	Govt. Code Sec. 21571
c	Three-year Final Compensation	Govt. Code Sec. 20037
d	Sick Leave Credit	Govt. Code Sec. 20965

5.1.2 PEPRA Miscellaneous

For employees whose membership in CalPERS was on or after January 1, 2013 the following retirements benefits shall apply:

a	2% at 62	Govt. Code Sec. 27451
b	1959 Survivor – Level 4	Govt. Code Sec. 21571
c	Sick Leave Credit	Govt. Code Sec. 20965
d	Three year average benefit	Govt. Code Sec. 20037
f	Sick Leave Credit	Govt. Code Sec. 20965

5.1.3 PEPRA

For employees hired on or after January 1, 2013 the following retirement benefits shall apply:

a	PEPRA	
b	1959 Survivor – Level 4	Govt. Code Sec. 21382.5

c	Credit for Military Service Prior to Employment	Govt. Code Sec. 21024
d	Three year average benefit	Govt. Code Sec. 20037
f	Sick Leave Credit	Govt. Code Sec. 20965

5.1.4 Employer will pay no portion of the Member contribution which shall solely be paid by the Employee.

SECTION 6 – INSURANCES

Article 6.1 – Medical Coverage

6.1.1 Non-represented non-safety employees shall receive the same medical coverage as established by the Board of Directors for Local Safety Members. Part-time employees are not eligible for health benefits.

Article 6.2 – Long Term Disability (LTD)

6.2.1 Non-represented non-safety employees shall receive the same Long Term Disability (“LTD”) plan as established by the Board of Directors for Local Safety Members. Part-time employees are not eligible for LTD.

Article 6.3 – Life Insurance

6.3.1 The employer shall provide One Hundred fifty thousand (\$150,000) term life insurance. Part-time employees are not eligible for this benefit.

SECTION 7 – GRIEVANCES

7.1 Definition

A grievance or dispute is defined as an alleged violation of the express provisions of this document which personally and adversely affects the non-safety employee. A grievance shall not include any claim regarding the initiation or renewal of this document or the District’s decision to terminate any employee covered by this Resolution.

7.2 General Provision

All grievances shall be filed in writing within fifteen (15) days of the date on which the employee knew or reasonably should have known of the alleged grievable incident. Any grievance not timely filed or appealed within specified time limits shall be null and void.

7.2.1 A written statement of grievance shall identify the specific provision or provisions of this document alleged to have been violated. Also, a statement of grievance shall

set forth the specific factual information which gives rise to the filing of the grievance.

- 7.2.2 Time limits provided for herein may be extended through mutual written consent of the parties.
- 7.2.3 Except where grievances are resolved or ruled upon by the Board of Directors, all grievance resolutions involving the commitment of District funds shall be subject to the written approval of the Fire Chief.
- 7.2.4 Parties to the grievance procedure shall be entitled to have a representative to act in his/her behalf at each step of the grievance procedure. Each Party shall bear the cost of their own representative.

7.3 Procedures

The parties shall attempt to adjust all grievances on an informal basis between the employee and the Fire Chief.

- 7.3.1 If the grievant does not agree with the Fire Chief's proposed resolution of the grievance, he/she shall submit the written grievance to the Board of Directors for adjustment and/or decision. In order to be effective, the grievant's appeal to the Board of Directors regarding the grievance must be filed with the Board of Directors no later the five (5) days from the date on which the Fire Chief rendered his/her written decision. All written materials and rationale which are to be submitted by the grievant to the Board of Directors shall be served upon the Fire Chief at the time the grievance is appealed to the Board of Directors.

Both the grievant and his/her representative and the Fire Chief shall be given an opportunity to argue their position on the grievance to the Board of Directors prior to its determination upon the merits of the grievance. The grievant and representative and the Fire Chief shall be notified in writing of the Board's decision on the grievance within 60 days of the close of argument, if argument is requested, or 60 days of appeal if no argument is requested.

SECTION 8 – MANAGEMENT CLAUSE

Article 8.1

- 8.1.1 The Administrative Director and Fire Marshal shall be considered as management under the Fair Labor Standards Act of 1985, Title 29 United States Code.
- 8.1.2 The Administrative Director and Fire Marshal shall also be considered exempt employees

under California Law.

SECTION 9 – PROTECTIVE CLOTHING AND UNIFORMS

Article 9.1 – Protective Clothing and Uniforms

- 9.1.1 The District will provide uniforms to employees who are required to wear them while at work.
- 9.1.2 Uniform and/or appropriate business attire (as directed by supervisor or Chief Officer) shall be worn to work.

SECTION 10 – SAVINGS CLAUSE

Article 10.1

- 10.1.1 If any section, subsection, subdivision, sentence, clause or phrase of this document is for any reason held to be illegal or unconstitutional, such decision shall not affect the validity of the remaining portions of this document.
- 10.1.2 Nothing contained herein shall be construed to create any meet and confer rights, collective bargaining agreement or any other rights other than specifically state herein.

APPENDIX “A” – PAY SCHEDULE

Position	Full Time/Part Time	Minimum	Maximum
Administrative Assistant	Full Time	\$41,600 <u>\$42,848</u>	\$54,174 <u>\$55,800</u>

Note: Propose 3% increase in salary range for FY 24/25