



# ALPINE FIRE PROTECTION DISTRICT MINUTES

DIRECTOR EASTERLING  
DIRECTOR MANN  
DIRECTOR PRICE  
DIRECTOR TAYLOR  
DIRECTOR WILLIS

**TUESDAY**  
**DECEMBER 15, 2020**  
**5:00 P.M.**

FIRE CHIEF BRIAN BOGGELN  
CLERK OF BOARD ERIN SCHICK

FIRE STATION 17 MEETING ROOM  
1364 TAVERN ROAD  
ALPINE, CA 91901

All exhibits described here are available for public inspection at the time and date listed above or prior to such meeting when reports are ready in the administrative office. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting.

## 1) CALL TO ORDER AND DETERMINATION OF A QUORUM

### Swearing-In Ceremony, Legal Counsel Steve Fitch Presiding

**New Director Tim Mehrer**

**Re-elected Director Steve Taylor**

**Director Mehrer and Director Taylor were sworn in by Legal Counsel Steve Fitch.**

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

**The meeting was called to order via teleconference at 5:00pm by Director Easterling in accordance with the Governor's Executive Order N-25-20 issued on 3/12/2020. Roll call by Fire Chief Brian Boggeln. Directors in attendance telephonically: Easterling, Mehrer, Price, Taylor, and Willis. Also present, Local 2638 Representative Shane Ozbirn, Legal Counsel Steve Fitch, Clerk of the Board Erin Schick, Payroll and Accounting Specialist Debbie Pinhero, and prior Finance Officer Jean Moore.**

## 2) APPROVAL OF AGENDA

**Motion to approve the agenda as submitted.**

**(M/Taylor 2<sup>nd</sup>/Price Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5); Easterling, Price, Taylor, Willis, Mehrer; Nay (0);**

**Abstaining (0); Absent (0)**

## 3) CONSENT CALENDAR

3.1 – Approve the Minutes: Regular Board Meeting – November 17, 2020 (pgs. 6-9)

3.2 – Financial Reports (pgs. 10-30)

3.3 – Cash Flow Report (pgs. 31-32)

3.4 – Investment Portfolio Report (pg. 33)

3.5 – Correspondence (pg. 34)



3.6 – Grant Update (pg. 35)

**Motion to approve the consent calendar as submitted.**

**(M/Price 2<sup>nd</sup>/Willis Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5); Easterling, Price, Taylor, Willis, Mehrer; Nay (0); Abstaining (0); Absent (0)**

**4) PUBLIC HEARING ON AGENDA ITEMS**

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items. **Read, no comment.**

**5) DISCUSSION/ACTION ITEMS**

**5.1 – Fiscal Year 2019/2020 Financial Audit**

To accept and approve financial audit for the 2019/2020 fiscal year. (pgs. 36-90)

**(M/Taylor 2<sup>nd</sup>/Easterling Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5); Easterling, Price, Taylor, Willis, Mehrer; Nay (0); Abstaining (0); Absent (0)**

**5.2 – Update on Emergency Repairs to Fire Sprinkler Suppression System**

(Discussion Only) – Repairs for a water leak in the fire sprinkler system. The leak is located in the driveway along the west side of the fire station under the concrete.

**Fire Chief Boggeln gave an update on the repairs. There were two bids, went with the lowest price. Once project was started, the price increased due to more work needing to be done. The leak is fixed and the concrete is set.**

**5.3 – Election of Officers**

	<u>Current Officers</u>	<u>Inception</u>	<u>2021 Officers</u>
<u>President</u>	Director Easterling	2017	<u>Director Easterling</u>
<u>Vice President</u>	Director Mann	2015	<u>Director Taylor</u>
<u>Secretary</u>	Director Price	2017	<u>Director Price</u>

**Motion to nominate Director Easterling as President.**

**(M/Price Approved 5-0)**

**Motion to nominate Director Taylor as Vice President.**

**(M/Easterling Approved 5-0)**

**Motion to nominate Director Price as Secretary.**

**(M/Easterling Approved 5-0)**

**5.4 – Appointment of Representatives and Committee Representatives**

<u>Current Representatives</u>	<u>Inception</u>	<u>2021 Representatives</u>
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a) **HCFA (Heartland Communications Facility Authority)**



<u>Primary Rep.</u>	Director Taylor	2019	<u>Director Taylor</u>
<u>Alternate Rep.</u>	Director Willis	2019	<u>Director Willis</u>

**Motion to nominate Director Taylor and Director Willis.  
(M/Price Approved 5-0)**

**b) HFTA (Heartland Fire Training Authority)**

<u>Primary Rep.</u>	Director Mann	2019	<u>Director Willis</u>
<u>Alternate Rep.</u>	Director Willis	2019	<u>Director Mehrer</u>

**Motion to nominate Director Mann and Director Willis.  
(M/Easterling Approved 5-0)**

**c) FAIRA (Fire Agencies Insurance Risk Authority)**

<u>Primary Rep.</u>	Fire Chief Boggeln	2009	<u>Fire Chief Boggeln</u>
<u>Alternate Rep.</u>	Director Taylor	2020	<u>Director Mehrer</u>

**Motion to nominate Fire Chief Boggeln as Primary Rep.  
(M/Easterling Approved 5-0)**

**Motion to nominate Director Mehrer as Alternate Rep.  
(M/Taylor Approved 5-0)**

**d) FDAC-EBA (Fire Districts Association of California –  
Employee Benefits Association)**

<u>Primary Rep.</u>	Fire Chief Boggeln	2020	<u>Fire Chief Boggeln</u>
<u>Alternate Rep.</u>	Director Willis	2020	<u>Director Willis</u>

**Motion to nominate Fire Chief Boggeln and Director Willis.  
(M/Price Approved 5-0)**

**e) PASIS (Public Agency Self Insurance System)**

<u>Primary Rep.</u>	Fire Chief Boggeln	2020	<u>Fire Chief Boggeln</u>
<u>Alternate Rep.</u>	Director Taylor	2020	<u>Director Mehrer</u>

**Motion to nominate Fire Chief Boggeln and Director Mehrer.  
(M/Easterling Approved 5-0)**

**f) Labor Negotiations Committee (Safety)**

Director Mann	2015	<u>Director Taylor</u>
Director Taylor	2019	<u>Director Price</u> <u>Fire Chief Boggeln</u>



**Motion to nominate Director Taylor.**

**(M/Easterling Approved 5-0)**

**Motion to nominate Director Price and Fire Chief Boggeln.**

**(M/Taylor Approved 5-0)**

**g) Labor Negotiations Committee (Unrepresented)**

Director Mann	2015	<u>Director Taylor</u>
Director Taylor	2019	<u>Director Price</u> <u>Fire Chief Boggeln</u>

**Motion to nominate Director Taylor.**

**(M/Easterling Approved 5-0)**

**Motion to nominate Director Price and Fire Chief Boggeln.**

**(M/Taylor Approved 5-0)**

**h) Labor Negotiations Committee (Fire Chief)**

Director Mann	2015	<u>Director Taylor</u>
Director Taylor	2019	<u>Director Price</u>

**Motion to nominate Director Taylor.**

**(M/Easterling Approved 5-0)**

**Motion to nominate Director Price.**

**(M/Taylor Approved 5-0)**

**i) Finance Committee**

Director Willis	2019	<u>Fire Chief Boggeln</u>
Director Taylor	2017	<u>Director Willis</u>
Fire Chief Boggeln	2020	<u>Director Taylor</u>
Finance Officer Caccavo	2017	<u>Payroll &amp; Accounting Specialist</u> <u>Debbie Pinhero</u>

**Motion to nominate Fire Chief Boggeln and Director Willis.**

**(M/Easterling Approved 5-0)**

**Motion to nominate Director Taylor.**

**(M/Price Approved 5-0)**

**Motion to nominate Payroll & Accounting Specialist Debbie Pinhero.**

**(M/Taylor Approved 5-0)**

**j) Tribal Fire Relations**

Fire Chief Boggeln	2020	<u>Fire Chief Boggeln</u>
Director Easterling	2011	<u>Director Easterling</u>

**Motion to nominate Fire Chief Boggeln and Director Easterling.**

**(M/Easterling Approved 5-0)**



**k) Strategic Plan Committee**

Director Easterling	2011	<u>Director Easterling</u>
Director Price	2012	<u>Director Mehrer</u>

**Motion to nominate Director Easterling.**

**(M/Easterling Approved 5-0)**

**Motion to nominate Director Mehrer.**

**(M/Price Approved 5-0)**

**l) Legislative Committee**

Director Price	2014	<u>Director Taylor</u>
Director Mann	2014	<u>Director Price</u>

**Motion to nominate Director Willis.**

**(M/Willis Denied 5-0)**

**Motion to nominate Director Taylor and Director Price.**

**(M/Easterling Approved 5-0)**

**6) REPORTS – INFORMATION ONLY**

6.1 – Directors’ Report.

**No report.**

6.2 – Fire Chief (pg. 91)

**Gave an update on COVID 19 with an increase in the county and PPE is adequate. The vaccine will be available in the second part of phase one. During critical weather, they were double staffed and manned El Cajon’s calls as well. Firefighter Ozbirn is back from his overhead assignment.**

6.3 – Fire Marshal

**Reported that there is a final stage meeting tomorrow for the FEMA grant. Not a lot of construction with single family dwellings, but there has been a lot of ADU’s and will start to see more Junior ADU’s. Director Easterling inquired about landscaping on his property and the Fire Marshal answered his questions.**

6.4 – Association of Alpine Firefighters - Local 2638

**Firefighter Shane Ozbirn reported that they are doing the Toy Drive this year for the Alpine School District kids. Thanked Director Mann for his service and welcomed Director Mehrer and Director Taylor.**

6.5 – Committee Reports.

**No report.**

**7) PUBLIC DISCUSSION**

*In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the Board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.*

**Read, no comment.**



**8) ADJOURNMENT**

**Motion to adjourn at 5:38 pm**

**(M/Price 2<sup>nd</sup>/Easterling Approved 5-0)**

**Telephonic Roll Call Vote: Aye (5); Easterling, Price, Taylor, Willis, Mehrer;**

**Nay (0); Abstaining (0); Absent (0)**

***NOTIFICATION OF NEXT MEETING***

**Next regular meeting will be held:**

January 19, 2021 at 5:00 p.m.

Alpine Fire Station 17 (meeting room)

1364 Tavern Road, Alpine, CA 91901

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**Minutes Approved:**

A handwritten signature in cursive script, appearing to read "D. Price", written over a horizontal line.

Board Secretary

A handwritten date "2-12-21" written in cursive script over a horizontal line.

Date