

# MINUTES



## REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

TUESDAY, JUNE 18, 2019 - 5:00 P.M.

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

### 1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

**The meeting was called to order at 5:00 p.m. by Director Easterling. Roll call by Clerk of the Board Alicea Caccavo. Directors in attendance: Easterling, Mann, Price, Taylor and Willis. Also present: Fire Chief Bill Paskle, Legal Counsel Steve Fitch and Clerk of the Board Alicea Caccavo.**

### 2) PLEDGE OF ALLEGIANCE

Led by Tony Dominguez

**Mr. Dominguez was introduced by Chief Paskle as a previous Alpine Firefighter. After retiring to Paradise, CA he recently lost his home due to the devastating Camp Fire.**

### 3) INVOCATION

Given by Director Easterling

### 4) APPROVAL OF AGENDA

Motion to approve agenda as presented.

(M/Mann 2nd/Price Approved 5-0)

### 5) APPROVAL OF MINUTES

1. Approval of the Minutes of Regular Meeting May 21, 2019 (pgs. 4-7)

Motion to approve the minutes as presented.

(M/Taylor 2nd/Price Abstain/Easterling Approved 4-0)

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## 6) CORRESPONDENCE

1. Thank you card from the Alpine Community Church Guild to A Shift. (pg. 8) **Noted.**

## 7) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items. **Read. No comment.**

## 8) DISCUSSION – POSSIBLE ACTION ITEMS

### 1. Preliminary Budget FY2019-2020. Discussion/Action.

To approve preliminary budget for Fiscal Year 2019-2020. (pgs. 9-21)

**Motion to approve the Preliminary Budget for FY 2019-20 as submitted.**

**(M/Mann 2nd/Price Approved 5-0)**

### 2. Resolution 18/19-08 Establishing the Limit for Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2019/20. Discussion/Action.

To approve and adopt Resolution 1819-08 which annually establishes the Limit for Appropriation of Proceeds of Tax Subject to Limitation for Fiscal Year 2019/20. (Resolution and Appropriation data pgs. 22-23)

**Motion to approve and adopt Resolution 18/19-08 establishing Gann Limits as presented.**

**Roll Call Vote: Ayes: (5) Easterling, Mann, Price, Taylor, Willis**

**(M/Taylor 2<sup>nd</sup>/Mann Approved 5-0)**

### 3. SB272 – Annual Report. Discussion/Action.

SB272 requires that local agencies create a catalog of enterprise systems used and that information be made publicly available on the agency's website. Compliance to SB272 was achieved June 13, 2018. (pg. 24)

**Motion to approve the annual report for the Enterprise system for the website.**

**(M/Willis 2nd/Mann Approved 5-0)**

### 4. Board of Director Business Cards. Discussion/ Action.

Per Director Willis request, to discuss District business cards and their use for Board of Directors. Copy of current Board Member business card (pg. 25)

**Motion to discuss and approve the purchase of District business cards with Director names versus the generic business card currently available.**

**(M/Willis 2nd/Taylor Approved 5-0)**

**Motion to amend the original motion to provide for 250 business cards per term for the Directors that wish to carry them and distribute for District business only.**

**(M/Willis 2nd/Taylor Approved 4-1 Motion passed with Directors Mann, Price, Taylor and Willis voting in favor, and Director Easterling voting against.)**

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### 9) CONSENT CALENDAR

1. Financial Report – May 2019 (pgs. 26-49)
2. Investment Portfolio as of May 30, 2019 (pg. 50)
3. Employee Reimbursement Report – May 2019 **None reported.**

**Motion to approve the Consent Calendar as presented.**

**(M/Price 2nd/Mann Approved 5-0)**

### 10) REPORTS – Information Only

1. Fire Chief (pgs. 51-52) **Fire Chief Paskle reported that the Administration Assistant will be starting in the next week. The Weed Abatement Inspector recruitment was extended to June 28<sup>th</sup>, Fire Marshal McBroom would like to select the previous Inspector back.**  
**Fire Chief Paskle had a teleconference with FDAC EBA. Additional members have been included in the contract. There has been a change in the organization as our General Manager is now contracting back with Smith Moore & Co but will remain our GM. There are drug policies under review. The FY19/20 operating budget was also approved.**  
**FAIRA meeting resulted in a loss control that indicated a decline for the past year. There will be a class held for the staff entitled Drive to Survive, primarily for apparatus drivers. Brokers report indicates a rate increase of 5%. Officer elections will be done after Fire Chief Paskle's retirement as he is the current President. Administrative changes to the JPA contract will be forthcoming for approval. FAIRA will be participating in a liability study to determine trends for public agencies to be used as legislative proposal to limit risks.**  
**Fire Chief Paskle conveyed the current situation with USFS and the contract with CFAA. Recently USFS has been short paying agencies who have sent resource assistance.**
2. Fire Marshal – May 2019 (pg. 53) **Fire Marshal McBroom gave an overview of how the homeowner inspections work and anonymous Hazard Complaints.**  
**Code adoption ongoing and will be finalized in August to present to the Board of Supervisors after adoption by the AFPD Board.**
3. Local 2638 **No report.**
4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al) **No report.**
5. Fire Statistics by Incident Type for prior month – May 2019 (pg. 54) **Fire Chief Paskle informed the board of changes to the document to include more information created by Division Chief Boggeln.**
6. Grant Update (pgs. 55-57) **Finance Officer Caccavo reported that the Sempra CERT grant was received; the Foundation EOC grant items are all received. The last cash request for FY 17 SHGP will be sent shortly to close that grant. Fire Marshal McBroom reported that the CalOES Hazard Mitigation grant is under review by FEMA.**

### 11) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning

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any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda. **Read. No comment.**

## 12) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

**Easterling: None.**

**Mann: None.**

**Price: None.**

**Taylor: None.**

**Willis: Looking forward to going to the CalPERS Forum.**

- 6:04 p.m. adjourned to Closed Session

## 13) CLOSED SESSION

### a) California Government Code §54957.6 CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Local 2638, Safety

### b) California Government Code §54957.6 CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Fire Marshal, Unrepresented/Miscellaneous Employees, Fire Chief

### c) California Government Code §54956.9 CONFERENCE WITH LEGAL COUNSEL – POSSIBLE LITIGATION

Number of cases: 1

- 7: 18 p.m. reconvened Open Session  
Direction given, no action taken.

## 14) ADJOURNMENT

Motion to adjourn at 7:19 p.m.

(M/Taylor 2<sup>nd</sup>/Willis Approved 5-0)

### *NOTIFICATION OF NEXT MEETINGS*

Next regular meeting will be held:

July 16<sup>th</sup>, 2019 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room)

1364 Tavern Road, Alpine, CA 91901

Minutes Approved:



Board Secretary



Date