ALPINE FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS — RESOLUTION

Regular Meeting · 1364 Tavern Road, Alpine, CA 91901

RESOLUTION NO. 26/27-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT ADOPTING AN UPDATED PROCUREMENT POLICY (POLICY 209) AND DELEGATING EMERGENCY CONTRACTING AUTHORITY

Recitals

WHEREAS, the Alpine Fire Protection District is subject to Article 53 (commencing with Section 20810) of Chapter 1 of Part 3 of Division 2 of the California Public Contract Code, which governs contracts by fire protection districts; and

WHEREAS, on September 20, 2022, the Board of Directors adopted Resolution No. 22/23-07, adopting the District's current Procurement Policy; and

WHEREAS, the Board of Directors wishes to update its Procurement Policy to allow District staff to purchase supplies and equipment, and to contract for services, more efficiently, while maintaining proper oversight of all purchases and expenditures; and

WHEREAS, Public Contract Code Section 20812(b) provides that a district with a final budget in excess of one million dollars ($1,000,000) shall follow either the contracting and purchasing procedures of its principal county or the procedures set forth in Section 20812(c), and the District's final budget exceeds that amount; and

WHEREAS, Public Contract Code Section 20812(c) requires service contracts exceeding twenty-five thousand dollars ($25,000) to be let to the lowest responsible bidder after notice, and Public Contract Code Section 20813 requires public works contracts exceeding ten thousand dollars ($10,000) to be let to the lowest responsible bidder after notice; and

WHEREAS, Public Contract Code Section 22050(b) authorizes the governing body, by resolution adopted by a four-fifths vote, to delegate authority to order emergency action to a nonelected officer, subject to the reporting and review requirements of Section 22050; and

WHEREAS, staff has prepared an updated Procurement Policy (Policy 209) that raises the threshold at which formal bidding is required for the purchase of supplies and equipment from $25,000 to $35,000, retains the $25,000 statutory formal bidding threshold for service contracts, conforms public works contracting to the $10,000 statutory threshold, establishes a purchase-order threshold, and clarifies emergency, sole-source, and cooperative purchasing provisions; and

WHEREAS, the updated Procurement Policy has been reviewed and approved by District legal counsel; and

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Alpine Fire Protection District, an independent special district in the County of San Diego, California, that:

1. The Board of Directors hereby adopts the updated Procurement Policy (Policy 209) attached to this resolution, which supersedes the Procurement Policy adopted by Resolution No. 22/23-07.

2. Pursuant to Public Contract Code Section 20812(b), the District elects to follow the procedures set forth in Public Contract Code Section 20812(c).

3. Pursuant to Public Contract Code Section 22050(b), the Board of Directors delegates to the Fire Chief the authority to order emergency action in an amount not to exceed fifty thousand dollars ($50,000), subject to the reporting and Board review requirements of Public Contract Code Section 22050 and Section 209.5 of the Procurement Policy.

4. This resolution shall take effect immediately upon adoption.

Passage and Adoption

PASSED and ADOPTED by the Board of Directors of the Alpine Fire Protection District, County of San Diego, State of California, on the 20 *day of* October *2026, by the following vote:*

AYES: Willis, Taylor, Mehrer, Paskle, Cromwell

NOES: _____

ABSENT: _____

ABSTAIN: _____

RECUSED: _____

Signatures

_____
PRESIDENT OF THE BOARD

10/20/26
DATE

ATTEST: I do hereby certify that the foregoing Resolution No. 26/27-10 was duly passed, approved, and adopted by the Board of Directors at a scheduled meeting of the Alpine Fire Protection District Board.

10/20/2026
DATE OF EXECUTION

_____
CLERK OF THE BOARD