

# AGENDA



## REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

**TUESDAY, DECEMBER 17, 2019 - 5:00 P.M.**

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

### 1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

### 2) PLEDGE OF ALLEGIANCE

### 3) INVOCATION

### 4) APPROVAL OF AGENDA

### 5) APPROVAL OF MINUTES

1. Approval of Minutes of Regular Board Meeting November 19, 2019 (pgs.6-9)
2. Approval of Minutes of Special Board Meeting December 3, 2019 (pgs. 10-11)
3. Approval of Minutes of Special Board Meeting December 10, 2019 (pgs. 12-13)

### 6) CORRESPONDENCE

1. Email from Louis Russo (pg. 14)
2. Thank you from Davis Family (pgs.15-16 )

### 7) PUBLIC HEARING ON AGENDA ITEMS

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items.

### 8) RECOGNITION – Fire Chief

Board of the Directors will thank Fire Chief Bill Paskle for his 31 years of service and celebrate his upcoming retirement.

# AGENDA

- Break for Refreshments to recognize Fire Chief Paskle retirement

## 9) DISCUSSION – POSSIBLE ACTION ITEMS

1. **Presentation of award from The Special District Leadership Foundation.** Information Only. Presentation from CSDA Field Coordinator, Chris Palmer, for the District Transparency Certificate of Excellence. (pg. 17)
2. **Unfunded Actuarial Liabilities (UAL).** Discussion/Action. Finance committee meeting held 12/10/19: addressing the UAL. (Staff Report pg. 18) (Exhibit A pg. 19)
3. **Resolution 19/20-05 Approving an Amendment to the Sixth Amended Joint Powers Agreement of the Fire Agencies Insurance Risk Authority.** Discussion/Action. To approve the proposed changes to Fire Agencies Insurance Risk Authority (FAIRA) General Council JPA Agreement (to be called the “Sixth Amended Joint Powers Agreement”) and changes to the Liability Risk Coverage Agreement. (pgs. 20-43)
4. **Resolution 19/20-06 Non-Corporate Resolution establishing authorized signers for the Multi Bank Securities investment account.** Discussion/Action. To approve and adopt Resolution 19/20-06 which establishes the authorized signers for the Multi Bank Securities investment account. (pgs. 44-45)
5. **Resolution 19/20-07 Non-Corporate Resolution establishing authorized signers for the Comerica Securities SRPL investment account.** Discussion/Action. To approve and adopt Resolution 19/20-07 which establishes the authorized signers for the Comerica Securities SRPL investment account. (pg. 46)
6. **Resolution 19/20-08 Non-Corporate Resolution establishing authorized signers for the Comerica Securities general investment account.** Discussion/Action. To approve and adopt Resolution 19/20-08 which establishes the authorized signers for the Comerica Securities general investment account. (pg. 47)
7. **Bank Accounts – Update Signature Cards.** Discussion/Action. Authorize staff to update signature cards for changes in staff for all affected accounts.
8. **LAFCO – Call for Nominations for Regular Special District Member Election on Local Agency Formation Commission (LAFCO).** Discussion/Action. Formal notice pursuant to Government Code Section 56332(1) to solicit one regular special district member to serve on the San Diego Local Agency Formation Commission (LAFCO). (Ballot and information pgs. 48-50)
9. **Election of Officers.**

	<u>Current Officers</u>	<u>Inception</u>	<u>2020 Officers</u>
<u>President</u>	Director Easterling	2017	_____
<u>Vice President</u>	Director Mann	2015	_____
<u>Secretary</u>	Director Price	2017	_____

# AGENDA

## 10. Appointment of Representatives and Committee Representatives:

	<u>Current Representatives</u>	<u>Inception</u>	<u>2020 Representatives</u>
a)	<b><u>HCFA (Heartland Communications Facility Authority)</u></b>		
	<u>Primary Rep.</u> Director Taylor	2019	_____
	<u>Alternate Rep.</u> Director Willis	2019	_____
b)	<b><u>HFTA (Heartland Fire Training Authority)</u></b>		
	<u>Primary Rep.</u> Director Mann	2019	_____
	<u>Alternate Rep.</u> Director Willis	2019	_____
c)	<b><u>FAIRA (Fire Agencies Insurance Risk Authority)</u></b>		
	<u>Primary Rep.</u> Fire Chief Paskle	2009	_____
	<u>Alternate Rep.</u> Director Price	2014	_____
d)	<b><u>FDAC-EBA (Fire Districts Association of California – Employee Benefits Association)</u></b>		
	<u>Primary Rep.</u> Finance Officer Caccavo	2019	_____
	<u>Alternate Rep.</u> Div. Chief Boggeln	2019	_____
e)	<b><u>PASIS (Public Agency Self Insurance System)</u></b>		
	<u>Primary Rep.</u> Fire Chief Paskle	2009	_____
	<u>Alternate Rep.</u> Finance Officer Caccavo	2017	_____
f)	<b><u>Tribal Fire Relations</u></b>		
	Fire Chief Paskle	2011	_____
	Director Easterling	2011	_____
g)	<b><u>Labor Negotiations Committee (Safety)</u></b>		
	Director Mann	2015	_____
	Director Taylor	2019	_____

# AGENDA

h)	<b><u>Labor Negotiations Committee (Unrepresented)</u></b>		
	Director Mann	2015	_____
	Director Taylor	2019	_____
i)	<b><u>Labor Negotiations Committee (Chief Officers)</u></b>		
	Director Mann	2015	_____
	Director Taylor	2019	_____
j)	<b><u>Financial Oversight Committee</u></b>		
	Director Willis	2019	_____
	Director Taylor	2017	_____
	Fire Chief Paskle	2009	_____
	Finance Officer Caccavo	2017	_____
k)	<b><u>Strategic Plan Committee</u></b>		
	Director Easterling	2011	_____
	Director Price	2012	_____
l)	<b><u>Legislative Committee</u></b>		
	Director Price	2014	_____
	Director Mann	2014	_____

## 10) CONSENT CALENDAR

1. Financial Reports – November 30, 2019 (pgs. 51-69)
2. Employee Reimbursement Report: – November 2019 (pg. 70)
3. Cash Flow Statement- November 2019 (pg. 71-72)
4. Investment portfolio as of November 30, 2019 (pg. 73)

## 11) REPORTS – Information Only

1. Fire Chief (pgs. 74-75)
2. Fire Marshal (pg. 76)
3. Local 2638
4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al)

## AGENDA

5. Fire Statistics by Incident Type for prior month (pg. 77)
6. Grant Update (pgs. 78-80)

### 12) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

### 13) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

### 14) CLOSED SESSION

a) California Government Code §54956.9

CONFERENCE WITH LEGAL COUNSEL – POSSIBLE LITIGATION

b) California Government Code §54957.6

CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Fire Chief

### 15) DISCUSSION- POSSIBLE ACTION ITEM

1. Ratification of MOU for Fire Chief. Discussion/ Action.

To approve the MOU for Fire Chief.

### 16) ADJOURNMENT

#### *NOTIFICATION OF NEXT MEETINGS*

Next regular meeting will be held:

January 21, 2020 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room) 1364 Tavern Road, Alpine

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#### **Certification of Posting**

I certify that on December 12, 2019 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Alpine Fire Protection District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors. (Govt. Code Section 54954.2)

Executed at Alpine, California, on December 12, 2019.

  
Hannah Hughes, Clerk of the Board

# MINUTES



## REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT

FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD, ALPINE

**TUESDAY, NOVEMBER 19, 2019 - 5:00 P.M.**

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Clerk of the Board at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

### 1) ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 5:00pm by Director Easterling. Roll call by Clerk of Board Hannah Hughes. Directors in attendance: Easterling, Mann, Price, Taylor and Willis. Also present, Fire Chief Bill Paskle, Legal Counsel Steve Fitch and Clerk of the Board Hannah Hughes.

### 2) PLEDGE OF ALLEGIANCE

Led by Director Price

### 3) INVOCATION

Given by Director Easterling

### 4) APPROVAL OF AGENDA

(M/Willis      2nd/Mann      Approved 5-0)

### 5) APPROVAL OF MINUTES

1. Approval of the Minutes of Regular Meeting October 15, 2019 (pgs. 4-7)

Motion to approve minutes as presented.

(M/Mann      2nd/Willis      Approved 5-0)

# MINUTES

## 6) CORRESPONDENCE

1. Thank you note from Sally Caruso and family for help on an incident. (pg. 8)  
**Read and acknowledged.**
2. Verbal correspondence from Director Easterling thanking Captain Vacio and crew for assistance during a recent fall.

## 7) PUBLIC HEARING ON AGENDA ITEMS

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## 8) DISCUSSION – POSSIBLE ACTION ITEMS

1. **Retirement letter of Fire Chief, Bill Paskle. Information Only.** To review retirement of Fire Chief Bill Paskle effective December 30, 2019. (pg. 9)  
**Read and acknowledged.**
2. **CalPERS Conference and Outcomes. Discussion / Action.** Review the outcomes of the October CalPERS workshop as it relates to the CalPERS retirement system and the annual status of the UAL as requested by the Board. (Staff Report and Exhibit 1 pgs. 10-11)  
**Finance Officer Caccavo noted the new Actuary named Nina Ramsey and a new Chief Investment Officer, Ben Meng. She noted that CalPERS is still funded at approximately 70% and all of the plans, except for Safety plan 959, has a funded status of over 90%. A finance committee meeting will be scheduled for early December to report back options at the December regularly scheduled board meeting.**
3. **Resolution 19/20-04 – Amending the Cost Recovery Schedule for Certain Services Provided.**  
**Discussion/Action/Roll Call Vote** To accept and adopt Resolution 19/20-04 as presented. (Staff Report pg. 12)(Resolution pgs. 13-15)  
**Motion to approve and adopt Resolution 19/20-04 as presented.**  
**(M/Taylor 2<sup>nd</sup>/ Mann Approved 5-0)**  
**Roll Call Vote: Aye (5) Easterling, Mann, Price, Taylor, Willis; Nay (0); Abstain (0); Absent (0)**
4. **LAFCO – Cast Ballot for San Diego Local Agency Formation Commission Special Districts Advisory Committee. Discussion/Action.** Formal notice pursuant to Government Code Section 56332(1) to fill eight special district members to serve on the Special Districts Advisory Committee. (Ballot and information pgs. 16-37)  
**Fire Chief Paskle recommended the board vote for Bonita Fire Chief Michael Sims and Alpine Division Chief Brian Boggeln.**  
**Motion to support the recommendation of the Fire Chief.**  
**(M/Price 2<sup>nd</sup>/Easterling Approved 4-1)**
5. **LAFCO- San Diego County Consolidated Redevelopment Oversight Board Ballot Election Results. Information Only.** Memorandum to recognize the ballot election results for the San Diego County Consolidated Redevelopment Oversight Board. (pg. 38)  
**Read and noted.**

## **MINUTES**

### **9) CONSENT CALENDAR**

1. Financial Report – October 2019 (pgs. 39-65)
2. Investment Portfolio as of October 31, 2019 (pg. 66)
3. Employee Reimbursement Report – October 2019 (pg. 67)

**Motion to approve consent calendar as presented.**

**(M/Mann            2nd/Easterling            Approved 5-0)**

### **10) REPORTS – Information Only**

1. Fire Chief (pgs. 68-70)

**Noted.**

2. Fire Marshal – October 2019 (pg. 71)

**Noted, no questions.**

3. Local 2638 (pg. 72)

**Director Easterling noted the letter of recommendation from the Local for Division Chief Boggeln to take the position of Fire Chief upon the retirement of Fire Chief Paskle.**

4. Board or Staff Committee Reports (HCFA, HTFA, FAIRA, PASIS, et. al)

**Director Taylor reported on the Heartland Communications commission meeting held on October 24<sup>th</sup>. Discussion centered on \$250,000 RCIP grant funds received and the approval to allow HCFA to accept \$225,000 as a project award from the reserves until the reimbursement is received.**

5. Fire Statistics by Incident Type for prior month – October 2019 (pg. 73)

**Noted, not comment.**

6. Grant Update (pgs. 74-76)

**Finance Officer Caccavo reported on outstanding grants.**

### **11) PUBLIC DISCUSSION**

**In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.**

### **12) DIRECTOR'S REPORTS**

**Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.**

**Easterling: No report**

**Mann: No report**

**Price: No report**

**Taylor: No report**

**Willis: No report**

- **5:23 pm adjourned to Closed Session**



## MINUTES

### 13) CLOSED SESSION

a) California Government Code §54956.9

CONFERENCE WITH LEGAL COUNSEL – POSSIBLE LITIGATION

b) California Government Code §54957.6

CONFERENCE WITH NEGOTIATORS

Negotiators: Mann, Taylor

Title: Fire Chief Evaluation

- 6:07pm reconvened to Open Session  
Direction given, no action taken.

### 14) ADJOURNMENT

Motion to adjourn at 5:45pm

(M/Willis      2nd/Price      Approved 5-0)

#### *NOTIFICATION OF NEXT MEETINGS*

Next regular meeting will be held:

December 17<sup>th</sup>, 2019 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room)

1364 Tavern Road, Alpine, CA 91901

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Board Secretary

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Date

# MINUTES



## **SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT**

**FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD,  
ALPINE**

**TUESDAY, DECEMBER 03, 2019**

**5:00 P.M.**

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### **1) ATTENDANCE AT THE SPECIAL MEETING**

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 5:00pm by Director Easterling. Roll call by Clerk of the Board Hannah Hughes. Directors in attendance: Easterling, Mann, Price, Taylor and Willis. Also present, Fire Chief Bill Paskle and Clerk of the Board Hannah Hughes.

### **2) PLEDGE OF ALLEGIANCE**

Given by Fire Chief Paskle

### **3) INVOCATION**

Given by Director Easterling

### **4) APPROVAL OF AGENDA**

Motion to approve agenda as submitted.  
(M/ Mann 2<sup>nd</sup>/Price Approved 5-0)

### **5) PUBLIC HEARING ON AGENDA ITEMS**

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**Noted, no public present.**

# MINUTES

## 6) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

**Noted, no public present.**

## 7) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

**Director Easterling: no report**

**Director Mann: no report**

**Director Price: no report**

**Director: Taylor: no report**

**Director Willis: no report**

**5:03pm Adjourned to Closed Session.**

## 8) CLOSED SESSION

- a) **California Government Code §54957.6**  
**CONFERENCE WITH NEGOTIATORS**  
Negotiators: Mann, Taylor  
Title: Fire Chief Evaluation

**5:48pm reconvened to Open Session.**

**Directions given, no action taken.**

## 9) ADJOURNMENT

**Motion to adjourn at 5:49pm**

**(M/ Mann 2<sup>nd</sup>/ Taylor Approved 5-0)**

### ***NOTIFICATION OF NEXT MEETING***

**Next regular meeting will be held:**

December 17, 2019 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room) 1364 Tavern Road, Alpine

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Board Secretary

# MINUTES



## **SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ALPINE FIRE PROTECTION DISTRICT**

**FIRE STATION 17 (MEETING ROOM) 1364 TAVERN RD,  
ALPINE**

**TUESDAY, DECEMBER 10, 2019**

**4:00 P.M.**

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### **1) ATTENDANCE AT THE SPECIAL MEETING**

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 4:00pm by Director Easterling. Roll call by Clerk of the Board Hannah Hughes. Directors in attendance: Easterling, Mann, Taylor and Willis. Also present, Fire Chief Bill Paskle and Clerk of the Board Hannah Hughes. Absent: Price.

### **2) PLEDGE OF ALLEGIANCE**

Given by Division Chief Brian Boggeln

### **3) INVOCATION**

Given by Director Easterling

### **4) APPROVAL OF AGENDA**

Motion to approve agenda as submitted.

(M/ Mann 2<sup>nd</sup>/Taylor Approved 4-0)

### **5) PUBLIC HEARING ON AGENDA ITEMS**

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item. If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items.

**Noted, no public present.**

# MINUTES

## 6) PUBLIC DISCUSSION

In accordance with state law, an item not on the agenda may be brought forth by the general public for discussion. No action or discussion shall be undertaken, except that members of the board may briefly respond to statements or questions posed by the general public. In addition, on their own initiative or in response to questions posed by the public, the board members may ask a question for clarification; provide a reference to staff or other resources for factual information or request staff to report back to the board at a subsequent meeting concerning any matter. Furthermore, a member of the Board may take action to direct staff to place a matter of business on a future agenda.

**Noted, no public present.**

## 7) DIRECTOR'S REPORTS

Items or reports from Board Members not printed on the Agenda may not be discussed by the Board, but if appropriate, will be placed on a future Agenda.

**Director Easterling: no report**

**Director Mann: no report**

**Director Price: absent**

**Director: Taylor: no report**

**Director Willis: no report**

**4:02pm Adjourned to Closed Session.**

## 8) CLOSED SESSION

- a) **California Government Code §54957.6  
CONFERENCE WITH NEGOTIATORS**

Negotiators: Mann, Taylor

Title: Fire Chief

- **4:13-4:18pm Break**

**4:23pm reconvened to Open Session.**

**Direction given, no action taken.**

## 9) ADJOURNMENT

**Motion to adjourn at 5:49pm**

**(M/ Willis 2<sup>nd</sup>/ Mann Approved 4-0)**

### ***NOTIFICATION OF NEXT MEETING***

**Next regular meeting will be held:**

December 17, 2019 at 5:00 p.m.

Alpine Fire Station 17, (Meeting Room) 1364 Tavern Road, Alpine

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Board Secretary

## Retiring



Louis Russo <louisfrusso@gmail.com>

Tue 11/19/2019 4:42 PM

Bill Paskle ✓

Lie out your ass, fu■■so many, then retire. What a true piece of sh■■you are.

Sent from my iPhone



THINKING OF YOU  
*at* THANKSGIVING...





## To the B-Shift Crew;

On the night of Sept. 30<sup>th</sup> we walked  
in to the Alpine Station with my husband  
in cardiac distress. Your crew was so  
caring & professional in treating him.  
He was in severe A-fib after previous  
open-heart surgery. Your replacement in  
August, & the care he received from you  
was exemplary.

Calls & rubs may seem routine to you,  
but that night you made a tremendous  
impact on our lives. We are so grateful!

...AND WISHING YOU  
A HAPPY DAY  
and  
WARM MOMENTS SHARED  
WITH THOSE YOU LOVE.

Thank you for serving  
Our Community so well! ☺

Charles & Mary  
Davis





November 19, 2019

Mr. Bill Paskle  
Alpine Fire District  
1364 Tavern Road  
Alpine, CA 91901

RE: District Transparency Certificate of Excellence Approval

Dear Mr. Paskle:  
Congratulations! Alpine Fire District has successfully completed the District Transparency Certificate of Excellence program through the Special District Leadership Foundation (SDLF).

On behalf of the SDLF Board of Directors, I would like to congratulate your district on achieving this important certificate. By completing the District Transparency Certificate of Excellence Program, Alpine Fire District has proven its dedication to being fully transparent as well as open and accessible to the public and other stakeholders.

Congratulations and thank you for your dedication to excellence in local government.

Most sincerely,

David Aranda  
SDLF Board President

ALPINE FIRE PROTECTION DISTRICT

AGENDA ITEM

Item #: 9.2

MEETING DATE: December 17, 2019

SUBJECT: CalPERS Pension Unfunded Accrued Liability

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**SUBJECT SUMMARY:**

Should the District pay an additional payment to CalPERS in FY19/20.

**Background:**

Since the implementation of GASB 68, the District is required to report the pension unfunded accrued liability (UAL) on the annual financial statements. According to the valuation reports obtained from the California Public Employees' Pension System (CalPERS) for June 30, 2018, the District currently has five (5) plans in place with a total net pension liability of \$6,446,605. Four of said plans are funded greater than 90%; the remaining plan, the Safety Tier 1 – 959, is 69.6% funded.

In FY 17/18 the Board approved a total of \$300,000 from the Economic Uncertainty Fund as an accelerated payment to bring funding status for the Miscellaneous plan higher. This amount to be accrued back to the Economic Uncertainty Fund within 4 years to make it whole.

**Discussion:**

At the Finance Committee meeting, December 10, 2019 the status of the CalPERS UAL and the funding issues were discussed.

In an effort to continually work on reducing the UAL, Staff presented 3 options (see Exhibit A). The Finance Committee recommends the Board approve Option 2: Pay back \$40,000 to the Economic Uncertainty Fund and create an accelerated discretionary payment using funds designated for the UAL plus an additional \$60,000.

This will result in an anticipated long-term savings of \$144,878 for the Safety Plan 959.

**Recommendations:**

Direct Staff to pay back \$40,000 to the Economic Uncertainty Fund and create an accelerated discretionary payment using funds designated for the UAL plus an additional \$60,000 to the Safety Plan 959.

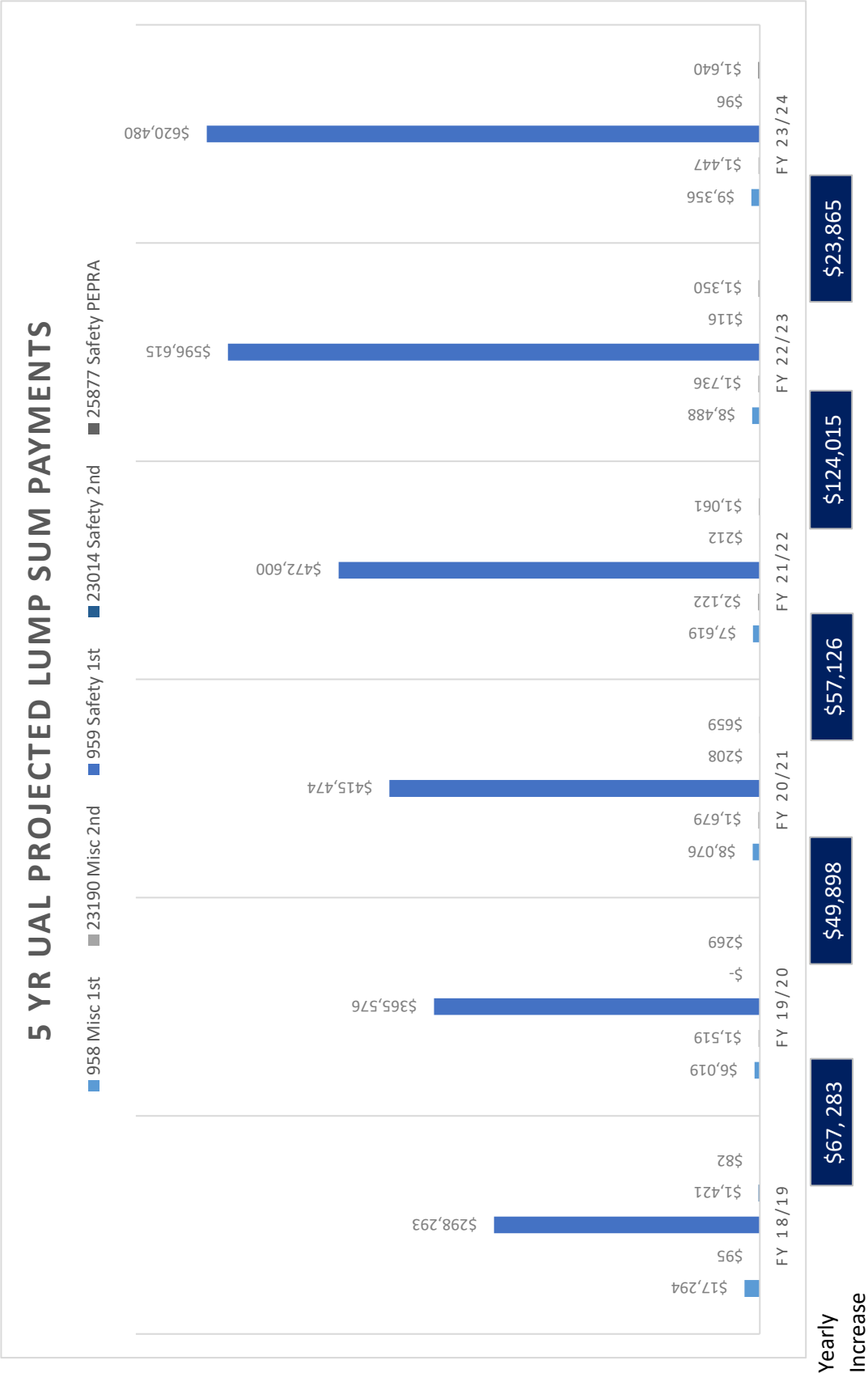
Approved by Counsel                      Yes: \_\_\_\_\_      No: \_\_\_\_\_      Not Applicable: \_\_x\_\_\_\_

Submitted by: Finance Officer Caccavo

**Option #1:** Make the Economic Uncertainty fund whole **\$100,000** due; next fiscal year borrow from fund again

**Option #2:** Pay back \$40,000 to the Economic Uncertainty fund; create an ADP with:  
**\$60,000 + \$5462 (add'l 1%) + \$20,996 (Staffing directive savings) = \$86,458**

**Option #3:** Remain at status quo; wait and see; no long term savings



**A RESOLUTION BY THE BOARD OF DIRECTORS OF THE  
ALPINE FIRE PROTECTION DISTRICT  
APPROVING THE SIXTH AMENDED JOINT POWERS  
AGREEMENT OF THE FIRE AGENCIES INSURANCE RISK  
AUTHORITY AND THE UPDATED LIABILITY RISK  
COVERAGE AGREEMENT**

**RESOLUTION # 19/20-05**

**WHEREAS**, The Alpine Fire Protection District is a member of the Fire Agencies Insurance Risk Authority (FAIRA); and

**WHEREAS**, the Board of Directors of the Fire Agencies Insurance Risk Authority has approved the Sixth Amended Joint Powers Agreement and the updated Liability Risk Coverage Agreement and has requested that the Board of The Alpine Fire Protection District also approve both documents.

**NOW, THEREFORE**, be it resolved by the Board of Directors of The Alpine Fire Protection District, as follows:

1. The Board approves the Sixth Amended Joint Powers Agreement of the Fire Agencies Insurance Risk Authority and the updated Liability Risk Coverage Agreement.
2. The Fire Chief is directed to provide a copy of this Resolution to FAIRA and advise FAIRA of the Board's approval.

**PASSED AND ADOPTED** by the Board of Directors of the Alpine Fire Protection District, County of San Diego, State of California, on the 17<sup>th</sup> day of December 2019 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
Jim Mann  
Vice President of the Board

\_\_\_\_\_  
Pat Price  
Board Secretary

I, Hannah Hughes, Clerk of the Board of the Alpine Fire Protection District, do hereby certify that the foregoing Resolution No. 19/20-04 was duly passed, approved, and adopted by the Board at a regularly scheduled meeting of the Alpine Fire Protection District Board held on the 17<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Hannah Hughes  
Clerk of the Board

Alpine Fire Protection District (Seal)



# Lozano Smith

ATTORNEYS AT LAW

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## MEMORANDUM

**DATE:** September 27, 2019 **CLIENT/MATTER:** 1913-01

**TO:** Susan Blankenburg, FAIRA General Manager

**FROM:** Dale E. Bacigalupi, FAIRA General Counsel

**RE:** Summary of changes to FAIRA JPA Agreement and Liability Risk Coverage Agreement Approved by the FAIRA Board on September 9, 2019

1. Changes to the FAIRA JPA Agreement(the updated agreement will be called the “Sixth Amended Joint Powers Agreement):
  - Deletes unnecessary language that applied to the year 1993 and the early days of FAIRA.
  - Add a definition of “Claims Administrator” and requires FAIRA members to notify the Claims Administrator when a new claim arises.
  - Clarifies the process for removal of a FAIRA Board member when the Board member’s sponsoring member District withdraws from FAIRA.
  - Makes other minor language adjustments to be consistent with revisions in the Liability Risk Coverage Agreement.
2. Changes to the Liability Risk Coverage Agreement:
  - The table of contents was deleted and replaced using Word's updatable table of contents feature.
  - Made numerous non-substantive revisions to make the agreement use more modern terminology used by public agency liability pools and to make it easier to understand by a non-lawyer.
  - Most of the articles and sections were rearranged to make the agreement flow in a more logical and consistent manner.
  - Revised all language limiting the type of coverage provided by FAIRA. For example, the definition of “Claim” was revised to more accurately reflect that a claim is a demand for coverage by a covered party rather than a demand by a third party against

an insured. The original definition did not capture the possibility of a demand by a covered party for first party loss, it only addressed third party losses.

- Removed all references to SIR dollar amounts.
- Removed all references to 1993 dates.
- Definition of “Participant” was changed to “Participating Member Agency.” This is to help clarify that all of the agencies who are parties to this agreement are FAIRA member agencies.
- Definition for “Adjustment Proportion” was removed as this definition was never used in the original version of the agreement.
- Removed language in recitals that was unnecessary since it was already included in the Joint Powers Agreement.
- Added definition for Joint Powers Agreement and added references to the JPA where appropriate in the text of the agreement.
- Added definition for “Memorandum of Coverage” and references the same where appropriate in the text of the agreement.
- Merged administrative, risk, and excess premiums into one single definition for “Premium.”
- The premium calculation was simplified – see new section 5.4.
- Removed the deductible premium and language regarding prepayment of deductibles.
- Changed the interest rate on overdue payment from 12% to 5%.
- Removed Exhibits A–F. Removed references to former Exhibits A–F. Former Exhibit G “List of Participants” is now Exhibit A. New section 11.2(b) indicates that Exhibit A is to be revised at least annually by the GM to reflect the list of participating member agencies for each coverage period.
- Removed Schedule B (it was blank anyway). Removed references to Schedule B.
- Changed termination provision. Agreement now terminates only upon the circumstances set forth in the new section 4.1
- Changed Schedule B to Exhibit B. New Section 11.2(b) indicates Exhibit B may be amended by majority of the Governing Board.
- Clarified language as to when withdrawal from the agreement becomes effective. Now states that withdrawal is “effective on the last day of the Coverage Period which first commenced within the twelve (12) month period following the request to withdrawal.” See new section 8.2(a). This is not a substantive change but this new language makes the intent more clear.
- Added section 5.5(c) to clarify that there are no premium adjustments with respect to excess insurance or reinsurance *unless FAIRA is required to pay all or a portion of a covered claim that excess insurance or reinsurance refuses to pay*. This does not change the substance of the original agreement as this language was previously buried in the second paragraph former section 3.5.

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SIXTH AMENDED JOINT POWERS AGREEMENT

of the

FIRE AGENCIES INSURANCE RISK AUTHORITY

PARTICIPANTS LISTED IN EXHIBIT "1" HERETO

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**JOINT POWERS AGREEMENT  
CREATING THE FIRE AGENCIES INSURANCE RISK AUTHORITY**

This JOINT EXERCISE OF POWERS AGREEMENT ("Agreement") among those local agencies signatory to this Agreement is for the purpose of establishing, operating and maintaining self-insurance programs for the purpose of general liability insurance, including coverage for motor vehicle liability and such other forms of insurance as may be agreed upon by the Authority. The Agreement has been amended several times since FAIRA was established. The current Agreement, entitled the Sixth Amended Joint Powers Agreement," was approved by action of a majority of the Members, as required by Article 27 of the Agreement. The consent of a majority of the membership of the Authority, acting through their legislative bodies, and in compliance with all applicable requirements of the Joint Powers Law, was received on \_\_\_\_\_, 2019. The "Sixth Amended Joint Powers Agreement," supersedes all previous agreements entered into by the Authority Member local agencies. It is dated June 17, 2019. The Agreement is effective as to individual Authority member local agencies when it is executed consistent with Agreement Article 5.

## RECITALS

This Agreement is predicated upon the following facts:

1. WHEREAS, the Member Agencies are public agencies organized and operating under the laws of the State of California.

2. WHEREAS, the following state laws, among others, authorize the Member Local Agencies to enter into this Agreement:

(a) Health and Safety Code Section 13861(j), permitting a Fire Protection District to enter into joint powers agreements;

(b) Health and Safety Code Section 13861(k), permitting a Fire Protection District to provide insurance;

(c) California Water Code Section 71680(a), permitting a water district to exercise any of the powers functions and duties which are vested in a Fire Protection District;

(d) Government Code Sections 989 and 990, permitting local public entities to insure itself against liability and other losses;

(e) Government Code Section 990.4, permitting a local public entity to provide insurance and self-insurance in any desired combination;

(f) Government Code Section 990.8, permitting two or more local public entities to enter into an agreement to jointly fund such expenditures under the authority of Government Code Sections 6500 - 6515;

(g) Government Code Sections 6500 - 6515, permitting two or more local public entities to jointly exercise under an agreement any power which is common to each of them; and,

(h) Article XVI, Section 6 of the California Constitution, which provides that insurance pooling arrangements under joint exercise of power agreements shall not be considered in giving or lending of credit as prohibited therein.

3. WHEREAS, each of the parties to this Agreement desires to join together with other parties for the purposes of (a) developing an effective risk management program to reduce the amount and frequency of their losses; (b) pooling their self-insured losses; and, (c) jointly purchasing excess insurance and administrative services in connection with a joint protection program for said parties; and,

4. WHEREAS, it has been determined that it is economically feasible and practical for the parties to this Agreement to do so;

NOW, THEREFORE, for and in consideration of all the mutual benefits, covenants, and agreements contained herein, the parties hereto agree as follows:

## **ARTICLE 1. PURPOSE**

This Agreement is entered into by Member Agencies pursuant to the provisions of California Government Code Sections 990, 990.4, 990.8, and 6500 et seq. in order to develop an effective risk management program: (a) to reduce the amount and frequency of their losses; (b) pooling their self-insured losses; and, (c) jointly purchase excess insurance and administrative services in connection with a joint protection program for said parties. These purposes, among other things, shall be accomplished through the exercise of the powers of Member Agencies jointly in the creation of a separate entity, to be known as the Fire Agencies Insurance Risk Authority ("FAIRA"), to administer a joint protection program wherein Member Agencies will pool their losses and claims, jointly purchase excess insurance and administrative and other services, including claims adjusting, data processing, risk management, loss prevention, legal and related services.

It is also the purpose of this Agreement to provide for the removal of participating agencies for cause, or upon request.

## **ARTICLE 2. DEFINITIONS**

Unless the context otherwise requires;

(a) "Authority" means the Fire Agencies Insurance Risk Authority ("FAIRA") created by this Agreement;

(b) "Board" is the governing board of the Authority, the composition of which is defined by Agreement Article 7(a);

(c) "Executive Board" means the President, Vice President, Secretary, Treasurer and one other Board member;

(d) "Insurance Program" means a program of providing insurance administered by the Authority for Member Agencies, implemented by this Agreement and by an insurance program agreement by and among the Authority and such Member Agencies;

(e) "Insurance Program Agreement" or "Liability Risk Coverage Agreement" means an insurance program agreement by and among the Authority and Members providing for implementation of an Insurance Program;

(f) "Joint Powers Law" means Articles 1 through 4, Chapter 5, Division 7, title 1 (commencing with Section 6500) of the Government Code;

(g) "Liability Risk Coverage Agreement" means that certain insurance program

agreement among the Member Agencies and the Authority, dated as of SEPTEMBER 9, 2019, as it is updated or replaced from time to time by the Board;

(h) "Member Agency" means any of the public agencies which are a party to this Agreement and a member of the Authority; and,

(i) "Treasurer" is the officer of the Authority selected by the Board to manage, administer and invest moneys in accordance with this Agreement. The Treasurer shall be the Financial Officer of the Authority.

(j) "Claims Administrator" is the agency appointed by the Authority to investigate all claims and determine the extent of the pools liability.

### **ARTICLE 3. PARTIES TO THE AGREEMENT**

Each party to this Agreement certifies that it intends to, and does, contract with all other parties who are signatories of this Agreement and, in addition, with such other parties as may later be added as parties to, and signatories of, this Agreement pursuant to Article 23. Each party to this Agreement also certifies that the withdrawal of any party from this Agreement, pursuant to Article 21, shall not affect this Agreement nor the remaining parties' intent to contract as described above with the other parties to the Agreement then remaining.

### **ARTICLE 4. CREATION OF AUTHORITY**

Pursuant to the Joint Powers Law, it is hereby reaffirmed that the Authority is created as a public entity, separate and apart from the parties to this Agreement.

### **ARTICLE 5. TERM OF AGREEMENT**

This Agreement is effective as against each Member Agency as of the date such Member Agency executes this Agreement and continues until terminated as hereinafter provided.

### **ARTICLE 6. POWERS OF AUTHORITY**

The Authority is authorized, in its own name, to do all acts necessary for the exercise of those powers referred to in Recital 2 including, but not limited to, each of the following:

(a) make and enter into contracts, including but not limited to the Liability Risk Coverage Agreement;

(b) incur debts, liabilities and obligations and to encumber real or personal property; but no debt, liability or obligation of the Authority is a debt, liability or obligation of any Member Agency which is a party to this Agreement, except as otherwise provided by Articles 21 and 22;

(c) acquire, hold or dispose of real and personal property;

(d) receive, hold and dispose of contributions and donations of property, funds, services and other forms of assistance from any source;

(e) sue and be sued in its own name, and settle any claim against it;

(f) employ agents and employees;

(g) acquire, construct, manage and maintain buildings;

(h) lease real or personal property including that of a Member Agency;

(i) receive, collect, invest and disburse moneys;

(j) receive and use contributions and advances from Members as provided in California Government Code Section 6504, including contributions or advances of personnel, equipment or property;

(k) invest any money in its treasury that is not required for its immediate necessities, pursuant to California Government Code Section 6509.5;

(l) develop and implement insurance risk management programs, including pooling of self-insurance losses, purchase of excess insurance and reinsurance and paying related administrative expenses; and,

(m) exercise other reasonable and necessary powers in furtherance or support of any purpose of the Authority or power granted by the Joint Powers Law, this Agreement or the Bylaws of the Authority.

These powers shall be exercised in the manner provided by law and in accordance with the requirements of the Executive Board where specifically designated in this Agreement, and except as expressly set forth in this Agreement, subject only to those restrictions upon the manner of exercising the powers which are imposed upon local public agencies in the exercise of similar powers.

## **ARTICLE 7. GOVERNING BOARD**

### **(a) Composition of Board.**

Beginning as of the Board meeting held on or after June, 2005, the Authority shall be governed by a Board composed of thirteen (13) members. Of the 13 seats on the Board, one shall be reserved for one of the Member Agencies located in the state of Nevada, and one shall be reserved for the largest FAIRA Member Agency (as determined by premium paid in the last fiscal year). Thereafter, every four (4) years or as otherwise determined by the Board of Directors to be election years, the FAIRA Manager shall invite nominations from all of the Member Agencies to fill the remaining eleven seats on the Board. Thereafter, the Manager

shall compile a list of Board nominations and shall submit the list of nominations to all of the Member Agencies for a vote. Only the Member Agencies located in the state of Nevada shall vote to select the Member Agency to fill the seat reserved for the Nevada Member Agencies. At the FAIRA Board meeting convened in June of an election year, the Board of Directors shall review and count the ballots and shall determine, based on the balloting, the Agencies who shall be represented on the Board of Directors for the upcoming 4-year period. The Board may establish written procedures for the conduct of nominations, balloting and Board Member selection as needed. Board members shall be elected for a term of four (4) years. Each Member Agency represented on the Board shall be either a member of the legislative body, its administrative officer, or its fire chief or staff person responsible for its risk management function as its representative to the Board. Each Member Agency legislative body shall also appoint one alternate as a Board member, who shall have the same qualifications as the Member Agency Board member, and who may attend, participate in, and vote at any meeting of the Board at which the regular Board member is absent. A Board member is not entitled to compensation from the Authority. However, the Board may authorize reimbursement for expenses, consistent with its Board of Directors Policy, incurred by a member in connection with the duties of a Board member.

(b) Vacancy on Board.

Any vacancy in a Board member or alternative Board member position shall be filled by the Member Agency's legislative body for the remaining term of the Board member or alternative Board member position.

Any vacancy created on the Board by the departure or withdrawal of any member agency shall be filled by appointment by the Board. The newly appointed Board member shall serve for the unexpired term of the Board position that became vacant as a result of the departure or withdrawal. The appointment may be made at any, regular or special meeting of the Board.

During the interim between the vacancy and the date of the next general meeting, the appointment of an interim Board member may be made by the consent of the majority of the Board if the remaining Board feels a replacement is necessary for the proper continued conduct of Board business. However, if the number of Board members drops to less than seven (7) for more than three (3) months prior to the next general meeting, the Board must appoint an interim Board member.

The number of Board members may increase temporarily by vote at the general meeting if such an increase is being made in anticipation of the withdrawal of a member(s) of the Board prior to the next general meeting; the appointment would be subject to the final withdrawal of the member.

(c) Removal from Board.

A Board member and/or alternate Board member shall be removed from the Board upon the occurrence of any one of the following, as appropriate, events:

(1) Receipt by the Authority of written notice from the appointing Member Agency of the removal of the Board member or alternate Board member, together with a certified copy of the resolution of the legislative body of the Member Agency effecting such removal;

(2) Receipt by the Authority of written notice of the withdrawal of the Member Agency from this Agreement;

(3) The death or resignation of the Board member or alternate Board member; and,

(4) Receipt by the Authority of written notice from the Member Agency that the Board member or alternate Board member is no longer qualified as provided in section (a) of this Article.

(d) Powers of Board.

The Board shall have the following powers.

(1) Except as otherwise provided in this Agreement, the Board shall exercise all powers and conduct all business of the Authority, either directly or by delegation to other bodies or persons.

(2) The Board shall form an Executive Board, as provided in Article 10. The Board may delegate to the Executive board, and the Executive Board may discharge, any powers or duties of the Board except adoption of the Authority's annual budget. Any powers and duties so delegated shall be specified in a resolution adopted by the Board.

(3) The Board may form, as provided in Article 11, such other committees as it deems appropriate to conduct the business of the Authority, or it may delegate such power to the Executive Board in the Bylaws or by resolution of the Board. The membership of any such other committee may consist in whole or in part of persons who are not members of the Board; provided that the Board and the Executive Board may delegate decision-making powers and duties only to a committee a majority of the members of which are Board members. Any committee a majority of the members of which are Board members may function only in an advisory capacity.

(4) The Board shall elect the officers of the Authority and shall appoint or employ necessary staff in accordance with Articles 9 and 12, respectively.

(5) The Board shall cause to be prepared, and shall review, modify as necessary, and adopt the annual operating budget of the Authority. Adoption of the budget may not be delegated.

(6) The Board, by and through its Executive Board, shall receive, review and act upon periodic reports and audits of the funds of the Authority, as required under



Articles 17 and 18 of this Agreement.

(7) The Board shall have such other powers and duties as are reasonably necessary to carry out the purpose of the Authority.

## **ARTICLE 8. BOARD MEETINGS AND VOTING**

### **(a) Regular and Special Meetings.**

The Board shall hold at least one (1) regular meeting each year. The Board shall fix the date, hour and place for each regular meeting. The President or General Manager may request special meetings as necessary. Special meetings may also be called upon written request by at least one-third (1/3) of the Board members. Notice of such special meetings shall be delivered personally or by mail to each Board member at least twenty-four (24) hours before the time of such meeting.

### **(b) Ralph M. Brown Act.**

Each meeting of the Board, including without limitation regular, adjourned regular, and special meetings shall be called, noticed, held, and conducted in accordance with the Ralph M. Brown Act, Section 54950 et seq. of the Government Code.

### **(c) Minutes.**

The Authority Board shall keep minutes of regular, adjourned regular, and special meetings kept by the Secretary. As soon as practicable after each meeting, the Secretary shall forward to each Board member a copy of the minutes of such meeting.

### **(d) Quorum.**

A majority of the members of the Board is a quorum for the transaction of business. A vote of the majority of a quorum at a meeting is sufficient to take action.

### **(e) Voting.**

Each member of the Board shall have one (1) vote.

## **ARTICLE 9. SELECTION OF OFFICERS AND CONSULTANTS**

### **(a) Officer Selection: Vacancies.**

Except as may be otherwise provided in the Bylaws of the Authority, the Board shall elect a new President and Vice President in the last meeting of each fiscal year. The Board may appoint such other officers as it considers necessary. Each officer shall assume the duties of his office upon election or appointment. The President shall preside at and conduct all meetings of the Board. In the absence or inability of the President to act, the Vice

President shall act as President. If either the President or Vice President ceases to be a member of the Board, the resulting vacancy shall be filled at the next regular meeting of the board held after the vacancy occurs or at a special meeting of the Board called to fill such vacancy.

(b) Qualification of Treasurer.

Pursuant to Government Code section 6505.5, the Treasurer shall be the treasurer of the legislative body of one of the Member Agencies of the Authority or the county treasurer in which one of the Member Agencies is situated, or, pursuant to Government Code Section 6505.6, the Board may appoint one of its officers or employees to the position of Treasurer, who shall comply with the requirements set forth for such office in the Joint Powers Law. Should the Joint Powers Law be amended to permit the selection of the Treasurer from another class of persons, the Treasurer may be selected from such class.

**ARTICLE 10. EXECUTIVE BOARD**

The Board shall establish an Executive board which shall consist solely of members selected from the membership of the Board. The terms of office of the members of the Executive Board shall be provided in the Bylaws of the Authority. ~~The Executive~~

The Executive Board shall conduct the business of the Authority between meetings of the Board, exercising all those powers as provided for in section (d)(2) of Article 7, or as otherwise delegated to it by the Board.

**ARTICLE 11. COMMITTEES**

The Board may establish committees as it deems appropriate to conduct the business of the Authority or it may, in the Bylaws or by resolution, delegate such power to the Executive Board. Members of Committees shall be appointed by the Board or the Executive board, as the case may be. Each Committee shall have those duties as determined by the Board or the Executive board, as the case may be, or as otherwise set forth in the Bylaws. Each Committee shall meet on the call of its chairperson, and shall report to the Executive Board and the Board as directed by the Board or the Executive Board, as the case may be.

**ARTICLE 12. STAFF**

The Board or Executive Board shall provide for the appointment of such other staff as may be necessary for the administration of the Authority. Members of the staff or employees of the Authority shall be compensated in such manner as shall be approved by the Board as permitted by applicable law.

**ARTICLE 13. FISCAL YEAR**

The "fiscal year" of the Authority is the period from the first day of July of each year to and including the last day of June of the following year. The first full fiscal year for the

reaffirmed Authority shall be the period of time from July 1, 1995 through June 30, 1996.

#### **ARTICLE 14. ESTABLISHMENT AND ADMINISTRATION OF FUNDS**

(a) The Authority, through its Treasurer, shall establish the following funds:

(1) A Central Loss Fund, which shall be used only for the purpose of paying the covered losses and related settlement costs (including claims adjusting and legal defense fees) for which the Authority is self-insured and of establishing a reserve to cover probable future payments for claims and suits not settled; and,

(2) An Operating Fund for the purpose of paying excess insurance premiums, brokers' fees, consultant fees, legal fees (not including claims, legal defense costs), employee salaries, claims administration fees and such other operating expenses as the Board directs.

The Authority through its Treasurer, may establish such other funds as the Board considers necessary.

(b) All Authority funds shall be deposited in one or more of the following:

(1) The treasury of the Member Agency from which the Treasurer of the Authority is selected;

(2) A bank, or savings and loan association, selected by the Board; or,

(3) The treasury of the State of California.

The Treasurer shall invest and reinvest the funds in compliance with Government Code Section 53601 or any other provision of law governing the investment of public agency moneys, as may be enacted and become effective from time-to-time. All interest received on the Authority's invested funds shall be credited to the respective fund of the Authority from which the investment was made.

(c) The Treasurer shall authorize the drawing of warrants on funds only in accordance with procedures established by the Board. The Board may delegate the Authority to draw warrants against the Central Loss Fund to a claims committee comprised of two (2) Board members, and the management consultant or claims adjuster to draw a warrant for a claim settlement for an amount of not more than \$5,000. The Board may increase or reduce this authority by fixing a larger or lesser maximum amount. The Board may delegate the Authority to draw warrants on the Operating Fund and on such other funds as it creates.

#### **ARTICLE 15. BUDGET**

The Authority shall adopt an annual budget, in accordance with Article 7 hereof, not later than the first day of its fiscal year. For the first full fiscal year, the reaffirmed Authority shall

adopt a budget not later than June 15, 1995.

## **ARTICLE 16. ASSESSMENT OF FEES**

The Authority, through its Executive Committee, may establish such fees for costs of administration of the Authority as it deems necessary.

## **ARTICLE 17. ACCOUNTS, RECORDS AND AUDITS**

### **(a) Accounts and Records.**

The Treasurer shall establish and maintain the funds and accounts in accordance with acceptable accounting practices and shall maintain such other records as the Executive Board requires. Books and records of the Authority in the possession of the Treasurer shall be open to inspection at all reasonable times by designated representatives of the Member Agencies. Within ninety (90) days after the close of each fiscal year, the Treasurer shall give a complete written report of all financial activities for that fiscal year to each Member Agency. The Authority shall adhere to the standard of strict accountability for funds set forth in the Joint Powers Law.

### **(b) Audits.**

The Executive Board shall contract with a certified public accountant to make an annual audit of the accounts and records of the Authority at the end of each fiscal year. The minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Government Code Section 26909 and shall conform to generally accepted auditing standards. When an audit is completed, the Authority shall have a copy of the audit report filed as a public record with each Member Agency. The audit report shall be filed within six (6) months after the end of the fiscal year under examination. The Authority shall bear the costs of the audit, which costs are a charge against the operating funds of the Authority.

## **ARTICLE 18. RESPONSIBILITY FOR MONEYS AND PROPERTY**

The Treasurer of the Authority shall have the custody of and shall disburse Authority funds as directed by the Executive Board; as provided in the Liability Risk Coverage Agreement, as provided by accounting procedures developed in accordance with this Agreement, and as nearly as possible in accordance with generally accepted accounting principles.

## **ARTICLE 19. MEMBER AGENCY RESPONSIBILITIES**

Each Member Agency has the following responsibilities:

(a) Appoint, if applicable, its alternate to the Authority Board and remove such alternate, if necessary, as provided in Article 7 hereof;

(b) Appoint an employee to be responsible for the risk management function within the Member Agency and to serve as a liaison between the Member Agency and the Authority regarding risk management matters;

(c) Adopt a risk management statement;

(d) Adopt and implement a risk management program and other Agency training and instructional programs which can reasonably be expected to reduce, or minimize, the Member Agency's losses;

(e) Establish and maintain an active safety committee;

(f) Promptly notify the Claims Administrator of the existence of all claims.

(g) Cooperate fully with the Authority in determining the cause of losses and in the settlement of claims;

(h) Pay its premiums, and administrative costs and fees, and any adjustments thereto, promptly to the Authority when due. After withdrawal or termination, such agency shall pay promptly to the Authority its share of any additional premium and withdrawal penalty, when and if required of it by the Board under Article 21 or 22 of this Agreement;

(i) Cooperate with and assist the Authority and any insurer, claims adjuster or legal counsel of the Authority in all matters relating to this Agreement, the Liability Risk Coverage Agreement and covered losses, and comply with all bylaws, policies, rules and regulations adopted by the Board;

(j) Consider proposed amendments to this Agreement as set forth in Article 27 hereof; and,

(k) Provide the Authority with such other information or assistance as may be necessary for the Authority to carry out the joint protection program under this Agreement.

## **ARTICLE 20. CANCELLATION**

The Authority shall have the right to cancel any Member Agency's membership in the Authority upon a majority vote of the Governing Board. Any Member Agency so canceled shall, on the effective date of the cancellation, be treated the same as if the Member Agency had voluntarily withdrawn from this Agreement.

## **ARTICLE 21. WITHDRAWAL**

(a) A Member may withdraw from membership in the Authority upon advance written notice delivered to the Authority no later than twelve (12) months prior to the end of a Coverage Period; provided that the Liability Risk Coverage Agreement or another Insurance Program Agreement may set forth additional conditions to withdrawal. A Member

which no longer participates in any Insurance Program of the Authority, by reason of expulsion from an Insurance Program or otherwise, shall be deemed to have withdrawn from this Agreement and shall no longer be a party to this agreement. No withdrawal, however, shall relieve such Member from its obligations under any outstanding agreements except in accordance with such agreements.

(b) A Member Agency which withdraws or is expelled as a party to this Agreement must pay to the Authority, upon withdrawal or expulsion, the equivalent of ten percent (10%) of its annual Participation Premium payment.

(c) A Member Agency which withdraws as a party to this Agreement shall not be reconsidered for new membership until the expiration of one year from the effective date of the Member Agency's withdrawal.

(d) The withdrawal of any Member Agency from this Agreement shall not terminate this Agreement, and no Member Agency, by withdrawing, shall be entitled to payment for, or return of, any premium, consideration, or property paid or donated by the Member Agency to the Authority, or to any distribution of assets.

(e) If a Member Agency provides less than the required period of notification of termination and/or withdrawal, or if such notice is not clear and unequivocal, that Member Agency shall remain a participant for the next Coverage Period, as defined in the Liability Risk Coverage Agreement, and should be liable to the Authority for all Premiums provided for its said Agreement.

## **ARTICLE 22. TERMINATION AND DISTRIBUTION**

(a) This Agreement may be terminated by the written consent of three-fourths (3/4) of the Member Agencies, provided, however, that this Agreement and the Authority shall continue to exist for the purpose of disposing of all claims, distribution of assets and all other functions necessary to wind up the affairs of the Authority, and Member Agencies shall continue to honor all obligations arising under this Agreement and the Liability Risk Coverage Agreement until the business affairs of the Authority are finalized.

(b) Upon termination of this Agreement, all assets of the Authority shall, after payment of all unpaid costs, expenses and charges incurred under this Agreement, be distributed among the parties that have been Participants of the joint protection program under the Liability Risk Coverage Agreement, including any of those parties which previously withdrew pursuant to Article 21 of this Agreement, in accordance with and proportionate to their cash (including premium) payments and property contributions, if any (at market value when received by the Authority), made during the term of this Agreement. The Board shall determine such distribution within six (6) months after the last pending claim or loss covered by the Liability Risk Coverage Agreement has finally been disposed of in accordance with that agreement.

(c) The Board is vested with all powers of the Authority for the purpose of

concluding and dissolving the business affairs of the Authority. The decision of the Board under this Article shall be final.

### **ARTICLE 23. NEW MEMBERS**

Additional qualified agencies shall be permitted to become parties to this Agreement with the written approval of a majority of the members of the Board and upon compliance with all applicable requirements of the Joint Powers Law, this Agreement, and the Liability risk Coverage Agreement. Agencies joining the Authority under this Article shall be required to pay their share of organizational expenses as determined by the Board. The Board may also charge an entrance fee to new members which shall be distributed on a pro rata basis among the original Member Agencies of the Authority to defray their initial expenses in creating the Authority. The date of admission of a new member to the Authority shall be determined by the Board.

### **ARTICLE 24. LIABILITY OF MEMBER AGENCIES, BOARD MEMBERS, OFFICERS AND COMMITTEE MEMBERS**

(a) The debts, liabilities and obligations of the Authority shall not be the debts, liabilities and obligations of the Members Agencies. Any Member Agency may separately contract for, or assume responsibility for, specific debts, liabilities or obligations of the Authority. Pursuant to Section 895.2 of the Government Code, the Member Agencies may be jointly and severally liable for any liability which is imposed by any law for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement. In the event that such liability arises out of a negligent or wrongful act or omission with respect to a negligent or wrongful act or omission with respect to an Insurance Program, the Member Agencies hereby provide, pursuant to Section 895.6 of the Government Code, that such liability shall be borne by the Member Agencies participating in such Insurance Program in the same proportion as administrative expenses of the Insurance Program are allocated among such participating Member Agencies at the time the liability is determined. In the event a Member Agency is held liable upon any judgment for damages caused by such an act or omission and makes payment in excess of its proportional share, as determined in the preceding sentence, such Member Agency is entitled to reimbursement from each of the Member Agencies which have not paid their proportional share.

(b) The members of the Board, officers and committee members of the Authority shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties pursuant to this Agreement, they shall not be liable for any mistake of judgment or any other action made, taken or omitted by any agent, employee or independent contractor selected with reasonable care, nor for loss incurred through investment of Authority funds, or failure to invest. No director, officer or committee member shall be responsible for any action taken or omitted by any other director, officer or committee member. No director, officer or committee member shall be required to give a bond or other security to guarantee the faithful performance of his or her duties to this Agreement.

## **ARTICLE 25. NOTICES**

Notices and other communications to Member Agencies under this Agreement shall be sufficient if delivered or sent by first-class mail to the office of the Chief Administrative Officer, or Fire Chief, of the respective Member Agency. Each Member Agency shall provide the Authority with the address to which such communications are to be sent. Notices and other communications to the Authority shall be sufficient if delivered or sent by first-class mail to the office of the General Manager and to the office of the President of the Authority. The Authority shall provide each Member Agency with the address of such officers promptly after their election or appointment.

## **ARTICLE 26. PROHIBITION AGAINST ASSIGNMENT**

No Member Agency may assign any right, claim, or interest it may have under this Agreement, and any purported assignment shall be void. No creditor, assignee or third party beneficiary of any Member Agency shall have any right, claim, or title to any part, share, interest, fund, premium or asset of the Authority.

## **ARTICLE 27. AMENDMENT TO AGREEMENT**

This Agreement may be amended from time to time with the consent of a majority of the Member Agencies voting on the proposed amendment, so long as not less than 51% of the Member Agencies have voted, acting through their legislative bodies, and in compliance with all applicable requirements of the Joint Powers Law. Any amendment of this Agreement shall become effective upon receipt by the Authority of notice of the approval of such amendment by the legislative bodies of a majority of the Member Agencies voting on the proposed amendment, so long as not less than 51% of the Member Agencies have voted, and satisfaction of the applicable requirements of the Joint Powers Law.

## **ARTICLE 28. AGREEMENT COMPLETE**

The foregoing constitutes the full and complete Agreement of the parties with respect to the matters set forth herein. In the event of conflict between the terms of this Agreement and the Liability Risk Coverage Agreement, the Liability Risk Coverage Agreement shall control.

Should any portion, term, condition, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions shall not be affected thereby.

## **ARTICLE 29. FILING WITH SECRETARY OF STATE**

The Secretary of the Board shall file a copy of this Agreement with the Office of the California Secretary of State within thirty (30) days of its execution as required by Government Code Section 6503.5.



### ARTICLE 30. AFFIRMATIVE ACTION

The Authority shall comply with the nondiscrimination and affirmative action provisions of the laws of the United States of America and the State of California. In performing the terms and conditions of this Agreement, the Authority, and its Member Agencies, shall not discriminate in its employment practices against any employee or applicant for employment because of such person's race, religion, national origin, ancestry, sex, age, or physical handicap.

### ARTICLE 31. BYLAWS

The Board may adopt Bylaws consistent with this Agreement which shall provide for the administration and management of the Authority.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized officers.

FIRE PROTECTION DISTRICT

Dated: \_\_\_\_\_

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_

FIRE AGENCIES INSURANCE RISK AUTHORITY

Dated: 10/18/2019

BY:  \_\_\_\_\_

### ARTICLE 30. AFFIRMATIVE ACTION

The Authority shall comply with the nondiscrimination and affirmative action provisions of the laws of the United States of America and the State of California. In performing the terms and conditions of this Agreement, the Authority, and its Member Agencies, shall not discriminate in its employment practices against any employee or applicant for employment because of such person's race, religion, national origin, ancestry, sex, age, or physical handicap.

### ARTICLE 31. BYLAWS

The Board may adopt Bylaws consistent with this Agreement which shall provide for the administration and management of the Authority.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized officers.

ALPINE FIRE PROTECTION DISTRICT  
(District name)

Dated: \_\_\_\_\_

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_

FIRE AGENCIES INSURANCE RISK AUTHORITY

Dated: 10/18/2019

BY:  \_\_\_\_\_

### ARTICLE 30. AFFIRMATIVE ACTION

The Authority shall comply with the nondiscrimination and affirmative action provisions of the laws of the United States of America and the State of California. In performing the terms and conditions of this Agreement, the Authority, and its Member Agencies, shall not discriminate in its employment practices against any employee or applicant for employment because of such person's race, religion, national origin, ancestry, sex, age, or physical handicap.

### ARTICLE 31. BYLAWS

The Board may adopt Bylaws consistent with this Agreement which shall provide for the administration and management of the Authority.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized officers.

ALPINE

FIRE PROTECTION DISTRICT

(District name)

Dated: \_\_\_\_\_

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_

FIRE AGENCIES INSURANCE RISK AUTHORITY

Dated: 10/18/2019

BY:  \_\_\_\_\_

# RESOLUTION # 19/20-06



MULTI-BANK SECURITIES, INC.®

## Corporate Resolution Certification

### STEP 1. ACCOUNT INFORMATION

Account Title	Account Number
Travis County CU	R   M   B   -   0   3   6   6   3   3

### STEP 2. CERTIFICATION

I HEREBY CERTIFY that at a meeting, duly called, of the Board of Directors of \_\_\_\_\_, a corporation, at which said meeting a quorum was present and acting throughout, the following preamble and resolution was adopted and ever since has been and now is in full force and effect.

WHEREAS this Corporation is duly authorized and permitted by its Charter and Bylaws to:

- (1) Engage in cash and margin transactions in any and all forms of securities including, but not limited to, stocks, options, mutual funds, stock options, stock index options, short sales, foreign currency options and debt instrument options, bonds, bond debentures, annuities, notes, scrips, participation certificates, rights to subscribe, warrants, certificates of deposit, mortgages, choses in action, evidences of indebtedness, commercial paper certificates or indebtedness, and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise.
- (2) Receive on behalf of the Corporation or deliver to the Corporation or third parties, including but not limited to the President, Vice President, Treasurer or any other authorized officer or person listed in Step 3 below giving such instruction, monies, stocks, bonds, and other securities. To sell, assign, and endorse for transfer, certificates representing stocks, bonds, or other securities now registered or hereafter registered in the name of the Corporation.
- (3) Establish and maintain an asset management account with debit card, check writing and margin privileges, from which account funds are directly spent, the responsibility for which is entirely that of the Corporation.

NOW THEREFORE BE IT RESOLVED that this Corporation opened an account or accounts in its name with

Multi-Bank Securities, Inc.

Name of Introducing Firm

and that the individuals named in Step 3 below ("Authorized Person") or any one of them acting individually, may, on behalf of this Corporation, be and they hereby are and each of them hereby is authorized and empowered to (1) give written or oral orders in the said account or accounts for the purchase, sale, or other disposition of stocks, bonds, and other securities, (2) deliver to and receive from Pershing LLC (Pershing), on behalf of this Corporation monies, stocks, bonds, and other securities, (3) establish and maintain an asset management account with debit card, check writing and margin privileges from which account funds are directly spent with each authorized person as indicated in the separate asset management account agreement having check writing and debit card privileges, (4) order the transfer or delivery of funds, monies or securities to any other person whatsoever, including the President, Vice President, Treasurer or any other authorized officers or persons indicated below giving such instructions, (5) sign acknowledgements of the correctness of all statements of accounts, and (6) make, execute, and deliver under the corporate seal any and all written endorsements, releases and documents necessary or proper to effectuate the authority hereby conferred; the within authorization to each of said officers to remain in full force and effect until written notice of the revocation thereof shall have been received by

Multi-Bank Securities, Inc.

Name of Introducing Firm

and Pershing.

### STEP 3. CERTIFICATION AND SIGNATURES

I FURTHER CERTIFY that the following are the names, titles and signatures of the officers (or others) authorized by the foregoing resolution to act for this Corporation:

Printed Name	Date
	-     -
Title	
Signature	
X	



CORP

# Corporate Resolution Certification

Account Number R M B - 0 3 6 6 3 3

Printed Name	Date
Title	
Signature	
X	

Printed Name	Date
Title	
Signature	
X	

Printed Name	Date
Title	
Signature	
X	

Printed Name	Date
Title	
Signature	
X	

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Corporation this \_\_\_\_\_

day of \_\_\_\_\_, 20 \_\_\_\_\_.

[AFFIX CORPORATE SEAL HERE IF  
CORPORATION USES A SEAL]

Print Secretary Name

Secretary Signature

X

**Note 1.** If the Secretary is empowered to act for the Corporation pursuant to these resolutions, the President of the Corporation as set forth above must fill in and execute the Additional Certification in Step 4 below.

**Note 2.** If the Corporation has only one sole officer (e.g. President), that officer must sign above on the Secretary line indicating his or her corporate officer title in addition to filling in and executing the Additional Certification in Step 4 below.

## STEP 4. ADDITIONAL CERTIFICATION

### Check One

- ☐ I FURTHER CERTIFY that the Secretary of the Corporation is authorized by the foregoing resolution to act hereunder.
- ☐ I FURTHER CERTIFY that the Corporation has only one sole officer and that I am that sole officer and authorized to execute legal and binding documents in the name of and on behalf of the Corporation pursuant to the Corporation's governing documents.

President's Printed Name	Date
Signature	
X	

**PRESIDENT TO  
COMPLETE ONLY IF  
THE SECRETARY OF  
THE CORPORATION  
IS AUTHORIZED TO  
ACT PURSUANT TO  
THE FOREGOING  
RESOLUTION OR IF THE  
CORPORATION HAS  
ONLY ONE OFFICER.**



Resolution 19/20-07

**Unincorporated Association Authority  
To Open and Maintain Brokerage Account**

Comerica Securities, Inc.  
Member FINRA/SIPC

\_\_\_\_\_, the undersigned, being a duly authorized representative of the company named below, represent, warrant, confirm and certify to Comerica Securities, Inc. ("CSI"), a Michigan corporation, that:

1. \_\_\_\_\_ is a \_\_\_\_\_ duly organized under the laws of the State of \_\_\_\_\_ (the "Company").
2. the Company is authorized, and has authorized each of the individuals named below, to:
  - (a) Establish and maintain one or more brokerage accounts, which may be margin accounts, for the purpose of purchasing, investing in, or otherwise acquiring, selling (including short sales), possessing, transferring, exchanging, pledging, or otherwise disposing of, or realizing upon, and general dealing in and with (a) any and all forms of securities, including, but not by way of limitation, shares, stocks, bonds, debentures, notes, scrip, participation certificates, rights to subscribe, equity, index and interest rate options, warrants, certificates of deposit, mortgages, chooses in action, evidences of indebtedness, commercial paper, certificates of indebtedness and certificates of interest of any and every kind or nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise.
  - (b) Take any and all actions with respect to any commitment or transaction in connection with the brokerage account and securities associated therewith, including, but not limited to giving written or oral instructions to CSI in connection with such transactions; purchasing, selling, exchanging, assigning, endorsing for transfer and/or delivering or accepting delivery of certificates and/or instruments representing stocks, bonds, evidences of indebtedness or other securities which are owned by the Company, whether or not registered in the name of the Company; paying in cash, by wire transfer, or by checks and/or drafts drawn upon funds of the Company's, and generally taking all action necessary in connection with the account or considered desirable by such officers or agents;
  - (c) Execute and deliver in form and content as may be required by CSI any and all applications, powers of attorney, releases, and other agreements, instruments or documents to carry out the purposes of this Authorization.
3. This Authorization shall be effective (and CSI shall be entitled to rely full on it) notwithstanding any contrary terms contained in any Company agreement now or hereafter adopted by the Company, and shall remain in full force and effect until the Company officially notifies CSI to the contrary in writing (but said notice shall have no effect whatsoever on any action previously taken or any commitment previously entered into by CSI in reliance on this Authorization). Any person, corporation or other legal entity dealing with CSI with respect to the account and the transactions contemplated thereby and by this Authorization may rely upon a certificate signed by an officer of CSI to the effect that these Authorizations and any agreement, instrument or document executed pursuant to them are still in full force and effect and binding upon the Corporation.
4. Any and all agreements, instruments and documents previously executed and acts and things previously done to carry out the purposes of this Authorization are ratified, confirmed and approved as the act or acts of the Company.
5. Neither this Authorization nor any actions to be taken pursuant to it are or will be in contravention of any provision of any statute applicable to or the organizational documents of the Company (e.g. certificate or articles of organization, operating agreement) or of any agreement, indenture or other instrument to which the Corporation is a party or by which it is bound; and that neither any statute applicable to nor the organizational documents of the Company (e.g. certificate or articles of organization, operating agreement) nor any agreement, indenture or other instrument to which the Company is a party or by which it is bound require the vote or consent of third party to authorize any act, matter or thing described in this Authorization.
6. The signatures appearing below are the genuine, original signatures of all the persons duly authorized by the Company to act with respect to this Authorization, and CSI may consider such holders and their signatures, respectively, to be and continue to be as set forth below until notice to the contrary in writing is duly provided to CSI.

**(PLEASE SUPPLY SIGNATURES OF AUTHORIZED SIGNERS BELOW)**

**NAME**  
(Type or Print)

**TITLE**

**SIGNATURE**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

in witness whereof, the undersigned has duly executed this certification as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**This certification must be signed by an Officer other than those named above unless you designate that you are the sole officer of the Corporation.**

(Please sign on the line and fill in Name/Title) **X** \_\_\_\_\_

☐ Please check here if you are the sole officer. **Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

1. The above named entity is authorized by its governing documents to enter into a Comerica Bank / Comerica Securities department wire transfer agreement.
2. The below person(s) are each individually authorized to
  - a. enter into a Comerica Bank / Comerica Securities wire transfer service agreement,
  - b. authorize wire transfer requests, and
  - c. designate the name of each person, including his/her name, authorized to initiate payment orders, confirm payment orders or both, including the ability of an initiator to confirm his/her own payment order request.
  - d. revoke the authority of any person named as authorized to initiate payment orders and/or confirm payment orders.
3. The entity's authorized representative(s) will certify the name/signature of each Authorized Agent named. Changes to these Authorized Agents will be certified and submitted by the entity's authorized representative.
4. Comerica Bank / Comerica Securities shall be fully protected, indemnified and held harmless from loss, expenses, claims and damages arising out of its reliance on the Declaration until Comerica Bank / Comerica Securities has received written notice from an authorized representative of the entity that the Declaration has been revoked in full or in part and has had a reasonable time to act on such notice.
5. This Declaration and the representations contained herein shall continue in force and effect until Comerica Bank / Comerica Securities receives written notice of change, amendment or revocation in regard to the Declaration from an authorized representative of the entity. All agreements or documents previously executed and acts previously done to carry out the purposes of this Declaration are ratified, confirmed and approved as the acts of the entity and are binding upon the company.





Resolution 19/20-08

**Unincorporated Association Authority  
To Open and Maintain Brokerage Account**

Comerica Securities, Inc.  
Member FINRA/SIPC

\_\_\_\_\_, **the undersigned**, being a duly authorized representative of the company named below,  
represent, warrant, confirm and certify to Comerica Securities, Inc. ("CSI"), a Michigan corporation, that:

1. \_\_\_\_\_ is a \_\_\_\_\_ duly organized  
under the laws of the State of \_\_\_\_\_ (the "Company").
2. the Company is authorized, and has authorized each of the individuals named below, to:
  - (a) Establish and maintain one or more brokerage accounts, which may be margin accounts, for the purpose of purchasing, investing in, or otherwise acquiring, selling (including short sales), possessing, transferring, exchanging, pledging, or otherwise disposing of, or realizing upon, and general dealing in and with (a) any and all forms of securities, including, but not by way of limitation, shares, stocks, bonds, debentures, notes, scrip, participation certificates, rights to subscribe, equity, index and interest rate options, warrants, certificates of deposit, mortgages, chooses in action, evidences of indebtedness, commercial paper, certificates of indebtedness and certificates of interest of any and every kind or nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise.
  - (b) Take any and all actions with respect to any commitment or transaction in connection with the brokerage account and securities associated therewith, including, but not limited to giving written or oral instructions to CSI in connection with such transactions; purchasing, selling, exchanging, assigning, endorsing for transfer and/or delivering or accepting delivery of certificates and/or instruments representing stocks, bonds, evidences of indebtedness or other securities which are owned by the Company, whether or not registered in the name of the Company; paying in cash, by wire transfer, or by checks and/or drafts drawn upon funds of the Company's, and generally taking all action necessary in connection with the account or considered desirable by such officers or agents;
  - (c) Execute and deliver in form and content as may be required by CSI any and all applications, powers of attorney, releases, and other agreements, instruments or documents to carry out the purposes of this Authorization.
3. This Authorization shall be effective (and CSI shall be entitled to rely full on it) notwithstanding any contrary terms contained in any Company agreement now or hereafter adopted by the Company, and shall remain in full force and effect until the Company officially notifies CSI to the contrary in writing (but said notice shall have no effect whatsoever on any action previously taken or any commitment previously entered into by CSI in reliance on this Authorization). Any person, corporation or other legal entity dealing with CSI with respect to the account and the transactions contemplated thereby and by this Authorization may rely upon a certificate signed by an officer of CSI to the effect that these Authorizations and any agreement, instrument or document executed pursuant to them are still in full force and effect and binding upon the Corporation.
4. Any and all agreements, instruments and documents previously executed and acts and things previously done to carry out the purposes of this Authorization are ratified, confirmed and approved as the act or acts of the Company.
5. Neither this Authorization nor any actions to be taken pursuant to it are or will be in contravention of any provision of any statute applicable to or the organizational documents of the Company (e.g. certificate or articles of organization, operating agreement) or of any agreement, indenture or other instrument to which the Corporation is a party or by which it is bound; and that neither any statute applicable to nor the organizational documents of the Company (e.g. certificate or articles of organization, operating agreement) nor any agreement, indenture or other instrument to which the Company is a party or by which it is bound require the vote or consent of third party to authorize any act, matter or thing described in this Authorization.
6. The signatures appearing below are the genuine, original signatures of all the persons duly authorized by the Company to act with respect to this Authorization, and CSI may consider such holders and their signatures, respectively, to be and continue to be as set forth below until notice to the contrary in writing is duly provided to CSI.

**(PLEASE SUPPLY SIGNATURES OF AUTHORIZED SIGNERS BELOW)**

**NAME**  
(Type or Print)

**TITLE**

**SIGNATURE**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

in witness whereof, the undersigned has duly executed this certification as of **the** \_\_\_\_\_ **day** of \_\_\_\_\_, 20\_\_\_\_.

**This certification must be signed by an Officer other than those named above unless you designate that you are the sole officer of the Corporation.**

(Please sign on the line and fill in Name/Title) **X** \_\_\_\_\_

☐ Please check here if you are the sole officer. **Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

1. The above named entity is authorized by its governing documents to enter into a Comerica Bank / Comerica Securities department wire transfer agreement.
2. The below person(s) are each individually authorized to
  - a. enter into a Comerica Bank / Comerica Securities wire transfer service agreement,
  - b. authorize wire transfer requests, and
  - c. designate the name of each person, including his/her name, authorized to initiate payment orders, confirm payment orders or both, including the ability of an initiator to confirm his/her own payment order request.
  - d. revoke the authority of any person named as authorized to initiate payment orders and/or confirm payment orders.
3. The entity's authorized representative(s) will certify the name/signature of each Authorized Agent named. Changes to these Authorized Agents will be certified and submitted by the entity's authorized representative.
4. Comerica Bank / Comerica Securities shall be fully protected, indemnified and held harmless from loss, expenses, claims and damages arising out of its reliance on the Declaration until Comerica Bank / Comerica Securities has received written notice from an authorized representative of the entity that the Declaration has been revoked in full or in part and has had a reasonable time to act on such notice.
5. This Declaration and the representations contained herein shall continue in force and effect until Comerica Bank / Comerica Securities receives written notice of change, amendment or revocation in regard to the Declaration from an authorized representative of the entity. All agreements or documents previously executed and acts previously done to carry out the purposes of this Declaration are ratified, confirmed and approved as the acts of the entity and are binding upon the company.







## San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

### CALL FOR NOMINATIONS

December 6, 2019

TO: Independent Special Districts in San Diego County

FROM: Tamaron Luckett, Executive Assistant

SUBJECT: **Call for Nominations | Regular Special District Member Election on LAFCO**

This notice serves as a call to nominations pursuant to Government Code Section 56332(1) to solicit one regular special district member to serve on the San Diego Local Agency Formation Commission (LAFCO). The term is four years and commences on May 4, 2020. The incumbent holder – Jo MacKenzie with Vista Irrigation District – is expected to seek nomination and run for a new term. Additional details follow.

- **Eligibility**

Candidates eligible for election must be members of the legislative body of an independent special district who reside within San Diego County but may not be members of the legislative body of a city or county.

- **Authorized Nominations**

State Law specifies only the presiding officer or their alternate as designated by the governing board must sign the nomination form. Attached is nomination form for the LAFCO regular special district member (**Attachment A**).

- **Submittal Process and Deadline**

Signed nominations and a limited **two-page** resume indicating the candidate's District and LAFCO experience must be returned to San Diego LAFCO **no later than Friday, February 7, 2020**. Nominations received after this date will be invalid. Nominations and resumes may be mailed to San Diego LAFCO Office at 9335 Hazard Way, Suite 200, San Diego, CA 92123 or email to [tamaron.luckett@sdcountry.ca.gov](mailto:tamaron.luckett@sdcountry.ca.gov), if necessary to meet the submission deadline, but the original form must be submitted.

#### Administration

Keene Simonds, Executive Officer  
County Operations Center  
9335 Hazard Way, Suite 200  
San Diego, California 92123  
T 858.614.7755 F 858.614.7766  
[www.sdlafco.org](http://www.sdlafco.org)

Jim Desmond  
County of San Diego  
  
Dianne Jacob, Vice Chair  
County of San Diego  
  
Greg Cox, Alternate  
County of San Diego

Mary Casillas Salas  
City of Chula Vista  
  
Bill Wells  
City of El Cajon  
  
Paul McNamara, Alternate  
City of Escondido

Mark Kersey  
City of San Diego  
  
Chris Cate, Alternate  
City of San Diego

Jo MacKenzie, Chair  
Vista Irrigation  
  
Barry Willis  
Alpine Fire Protection  
  
Erin Lump, Alternate  
Rincon del Diablo MWD

Andy Vanderlaan  
General Public  
  
Harry Mathis, Alternate  
General Public



After nominations and resumes are received it is anticipated a candidate's forum will be held in conjunction with the California Special Districts Association Quarterly Dinner with confirmation being provided under separate/future cover. Election materials will be mailed out **no later than Friday, February 14, 2020** unless otherwise communicated by the LAFCO Executive Officer. Should you have any questions, please contact me at 858.614.7755.

Attachment:

- 1) Nomination form – LAFCO regular special district member

## ATTACHMENT A

### NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION REGULAR MEMBER

The \_\_\_\_\_ is pleased to nominate \_\_\_\_\_ as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular special district member with a term expiring 2024.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

\_\_\_\_\_  
(Presiding Officer Signature)

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(Print Title)

\_\_\_\_\_  
(Date)

#### PLEASE ATTACH RESUME FOR NOMINEE

- Limit two-pages
- Must be submitted with Nomination Form

# ALPINE FIRE PROTECTION DISTRICT

## Balance Sheet

As of November 30, 2019

Nov 30, 19

**ASSETS**

**Current Assets**

**Checking/Savings**

**1000 - COUNTY OF SAN DIEGO**

**1000.01 - Gen. 310100-47500**

Committed for UAL (CalPERS)	17,989.00
Committed for Vac-Sick Liabilit	29,191.73
Committed for Capital Accrual	357,554.85
1000.01 - Gen. 310100-47500 - Other	<u>103,273.66</u>

**Total 1000.01 - Gen. 310100-47500** 508,009.24

**1000.02 - Mitig.310135-47505**

Committed for Capital accrual	236,289.21
1000.02 - Mitig.310135-47505 - Other	<u>106,745.32</u>

**Total 1000.02 - Mitig.310135-47505** 343,034.53

**Total 1000 - COUNTY OF SAN DIEGO** 851,043.77

**1001 - OTHER A/C'S**

1001.01 - CB&T-Checking 40,832.11

1001.04 - CB&T-(Workers Comp) 20,100.62

**1101.06 - CB&T Money Plus**

General	9,820.96
Assigned Capital Veh Rep Fund	7,460.70
Assigned Building Accrual Fund	24,942.24
Assigned Equipment Accrual Fund	<u>116,125.00</u>

**Total 1101.06 - CB&T Money Plus** 158,348.90

1101.09 - CB&T Savings (Grant) 500.44

**Total 1001 - OTHER A/C'S** 219,782.07

**Total Checking/Savings** 1,070,825.84

**Accounts Receivable**

1003 - \*Accounts Receivable 104,311.88

**Total Accounts Receivable** 104,311.88

**Other Current Assets**

**1002 - OTHER CURRENT ASSETS**

**1002.1 - LAIF 17-37-006**

General	20,372.67
Assigned Building Accrual Fund	27,103.24
Assigned Vechicle Replacement	37,500.00
Committed SRPL Funds	18,625.30
Committed Building Accrual Fund	26,723.79
Committed Equipment Replacement	81,303.25
Committed OPEB Liability	38,000.00
Committed Radio Replacement	28,000.00
Committed Vehicle Replacement	228,366.41
Committed Vacation Sick	<u>13,484.26</u>

**Total 1002.1 - LAIF 17-37-006** 519,478.92

1002.2 - PASIS-Risk Pool Deposit 499,531.08

# ALPINE FIRE PROTECTION DISTRICT

## Balance Sheet

As of November 30, 2019

	<u>Nov 30, 19</u>
1002.6 - Petty Cash	59.62
1002.65 - Change Account	100.00
1002.10 - Multi-Bank Securities	
Securities	198,581.94
Money Market	1,197.76
Total 1002.10 - Multi-Bank Securities	199,779.70
1002.13 - P1R-354391 - Comerica AFPD fund	
Securities	1,618,531.06
Money Market	185,038.90
Total 1002.13 - P1R-354391 - Comerica AFPD fund	1,803,569.96
1002.14 - P1R-114381 - Comerica SRPL fund	
Securities	272,470.50
Money Market	10,678.43
Total 1002.14 - P1R-114381 - Comerica SRPL fund	283,148.93
Total 1002 - OTHER CURRENT ASSETS	3,305,668.21
Total Other Current Assets	3,305,668.21
Total Current Assets	4,480,805.93
<b>TOTAL ASSETS</b>	<b><u>4,480,805.93</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	9,784.06
Total Accounts Payable	9,784.06
Credit Cards	
2002 - CREDIT CARDS	
CalCard (Bill Paskle)	783.55
CalCard (Alicea Caccavo)	11,519.12
CalCard (Brian Boggeln)	2,245.48
CalCard (Jason McBroom)	1,796.80
Total 2002 - CREDIT CARDS	16,344.95
Total Credit Cards	16,344.95
Other Current Liabilities	
1800 - Market value of portfolio	27,634.02
2001 - ACCRUED LIABILITIES	
2001.02 - Accrued Vacation	185,810.00
Total 2001 - ACCRUED LIABILITIES	185,810.00
2003 - OTHER LIABILITIES	
2003.12 - SRPL Mitigation Funds	293,819.08
Total 2003 - OTHER LIABILITIES	293,819.08
2100 - PAYROLL LIABILITIES	
2100.01 - Federal Income Tax	-15.00
2100.02 - State Income Tax	-0.07
2100.03 - MediCare Tax	-24.30
2100.04 - CalPERS Retirement - Company	71,228.61

**ALPINE FIRE PROTECTION DISTRICT**  
**Balance Sheet**  
**As of November 30, 2019**

	<b>Nov 30, 19</b>
2100.21 · CalPERS Retirement - Employee	-4,254.56
2100.07 · Long Term Disability	490.89
2100.17 · Supplemental Life Insurance	-21.80
2100.22 · Health Benefits {ER}	-845.48
2100.23 · Reportable Health Coverage {EE}	699.81
<b>Total 2100 · PAYROLL LIABILITIES</b>	<b>67,258.10</b>
<b>Total Other Current Liabilities</b>	<b>574,521.20</b>
<b>Total Current Liabilities</b>	<b>600,650.21</b>
<b>Long Term Liabilities</b>	
<b>2500 · LONG TERM LIABILITIES</b>	
2500.11 · ACCRUED CLAIMS LIABILITY	276,220.00
2500.01 · Compensated Absences	-92,904.90
<b>Total 2500 · LONG TERM LIABILITIES</b>	<b>183,315.10</b>
<b>Total Long Term Liabilities</b>	<b>183,315.10</b>
<b>Total Liabilities</b>	<b>783,965.31</b>
<b>Equity</b>	
1110 · Retained Earnings	3,906,386.26
<b>3002 · UNRESERVED and UNDESIGNATED</b>	
3002.01 · General Fund Balance	1,553,545.88
3002.02 · Mitigation Fee Fund	2,703.00
<b>Total 3002 · UNRESERVED and UNDESIGNATED</b>	<b>1,556,248.88</b>
<b>Net Income</b>	<b>-1,765,794.52</b>
<b>Total Equity</b>	<b>3,696,840.62</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,480,805.93</b>

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual**  
July through November 2019

	<u>Jul - Nov 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>4000 - COUNTY OF S.D.</b>				
4000.01 - 1% Property Tax	249,561.72	3,319,957.00	-3,070,395.28	7.52%
4000.02 - Interest-General Fund	11,656.22	14,000.00	-2,343.78	83.26%
4000.03 - Mitigation Fees	5,738.52	45,000.00	-39,261.48	12.75%
4000.04 - Interest-Mitigation Fund	1,859.25	1,000.00	859.25	185.93%
4000.05 - Benefit Fee-Alpine	23,445.90	495,982.00	-472,536.10	4.73%
4000.06 - 1% Refunds	-8,376.64	-22,700.00	14,323.36	36.9%
<b>Total 4000 - COUNTY OF S.D.</b>	<b>283,884.97</b>	<b>3,853,239.00</b>	<b>-3,569,354.03</b>	<b>7.37%</b>
<b>4002 - INTEREST INCOME</b>				
.1 - California Bank & Trust	66.04	100.00	-33.96	66.04%
.2 - PASIS	3,015.44	6,000.00	-2,984.56	50.26%
.3 - Investments	23,771.04	40,583.00	-16,811.96	58.57%
.4 - LAIF	3,008.30	7,000.00	-3,991.70	42.98%
.6 - SRPL	111.87			
<b>Total 4002 - INTEREST INCOME</b>	<b>29,972.69</b>	<b>53,683.00</b>	<b>-23,710.31</b>	<b>55.83%</b>
<b>4005 - OTHER INCOME</b>				
.01 - Plan Check	4,777.00	11,000.00	-6,223.00	43.43%
.02 - First Responder	13,868.24	14,000.00	-131.76	99.06%
.04 - Other	16,529.83	45,000.00	-28,470.17	36.73%
.08 - Ambulance Sub-Lease(Restricted)	15,588.90	37,880.00	-22,291.10	41.15%
.09 - ALS Agreement (Restricted)	29,031.25	116,125.00	-87,093.75	25.0%
.11 - Vehicle Reimbursements	18,576.18	32,000.00	-13,423.82	58.05%
.12 - SRPL - Mitigation Funds	0.00	27,132.00	-27,132.00	0.0%
<b>Total 4005 - OTHER INCOME</b>	<b>98,371.40</b>	<b>283,137.00</b>	<b>-184,765.60</b>	<b>34.74%</b>
<b>4006 - GRANT INCOME</b>				
4006.02 - FEMA				
FMAG	-19,498.63			
<b>Total 4006.02 - FEMA</b>	<b>-19,498.63</b>			
4006.03 - SD Regional Fire & Emergency	9,000.00	9,000.00	0.00	100.0%
4006.04 - CountySD				
SHGP 2017	-0.05	0.00	-0.05	100.0%
SHGP 2018	0.00	13,261.00	-13,261.00	0.0%
UASI 2018	0.00	2,612.00	-2,612.00	0.0%
<b>Total 4006.04 - CountySD</b>	<b>-0.05</b>	<b>15,873.00</b>	<b>-15,873.05</b>	<b>0.0%</b>
4006.14 - Alpine Fire Foundation	0.00	10,000.00	-10,000.00	0.0%
<b>Total 4006 - GRANT INCOME</b>	<b>-10,498.68</b>	<b>34,873.00</b>	<b>-45,371.68</b>	<b>-30.11%</b>
<b>Total Income</b>	<b>401,730.38</b>	<b>4,224,932.00</b>	<b>-3,823,201.62</b>	<b>9.51%</b>
<b>Expense</b>				
<b>5003 - GRANT EXPENSES</b>				
5003.03 - SD Regional Fire & Emergency	11,337.79	9,000.00	2,337.79	125.98%
5003.04 - CountySD				
SHGP 2018	0.00	13,261.00	-13,261.00	0.0%
UASI 2018	400.00	2,612.00	-2,212.00	15.31%
<b>Total 5003.04 - CountySD</b>	<b>400.00</b>	<b>15,873.00</b>	<b>-15,473.00</b>	<b>2.52%</b>
5003.14 - Alpine Fire Foundation				
Open House/ Raffle Proceeds	271.72			
Other Awards	3,306.98	10,000.00	-6,693.02	33.07%
<b>Total 5003.14 - Alpine Fire Foundation</b>	<b>3,578.70</b>	<b>10,000.00</b>	<b>-6,421.30</b>	<b>35.79%</b>
<b>Total 5003 - GRANT EXPENSES</b>	<b>15,316.49</b>	<b>34,873.00</b>	<b>-19,556.51</b>	<b>43.92%</b>
<b>5000 - SALARIES</b>				
5000.01 - Payroll	679,087.74	1,577,564.00	-898,476.26	43.05%
5000.02 - OVERTIME				
Critical Weather	9,910.26	23,492.00	-13,581.74	42.19%

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual**  
July through November 2019

	<b>Jul - Nov 19</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
FLSA	12,101.06	28,566.00	-16,464.94	42.36%
Sick Coverage	26,565.00	61,079.00	-34,514.00	43.49%
Strike Team	27,898.31	2,820.00	25,078.31	989.3%
Training	3,526.01	23,424.00	-19,897.99	15.05%
Unclassified-Meetings, etc	1,184.28	9,397.00	-8,212.72	12.6%
Vacation-Holiday Coverage	58,107.02	180,981.00	-122,873.98	32.11%
Worker's Comp Coverage	3,508.20	7,048.00	-3,539.80	49.78%
<b>Total 5000.02 · OVERTIME</b>	<b>142,800.14</b>	<b>336,807.00</b>	<b>-194,006.86</b>	<b>42.4%</b>
<b>Total 5000 · SALARIES</b>	<b>821,887.88</b>	<b>1,914,371.00</b>	<b>-1,092,483.12</b>	<b>42.93%</b>
<b>5002 · EMPLOYEE BENEFITS</b>				
5002.01 · Educational Incentive	70,158.08	123,463.00	-53,304.92	56.83%
5002.02 · Vacation/Sick Leave Expense	0.00	203,336.00	-203,336.00	0.0%
5002.03 · Medicare / Employer Exp	13,720.48	37,480.00	-23,759.52	36.61%
5002.04 · Retirement - Pers	282,270.98	341,672.00	-59,401.02	82.62%
5002.4a · Retirement UAL Payments	373,383.00	373,383.00	0.00	100.0%
5002.05 · Group Medical Ins	122,902.96	343,582.00	-220,679.04	35.77%
5002.06 · Life Insurance	1,778.04	5,704.00	-3,925.96	31.17%
5002.07 · LTD Insurance	2,340.41	5,307.00	-2,966.59	44.1%
5002.08 · Social Security(Employer)	988.67	2,803.00	-1,814.33	35.27%
5002.09 · Payroll Expenses	235.99	600.00	-364.01	39.33%
5002.10 · Retirement 401 (a)	1,767.50	5,000.00	-3,232.50	35.35%
<b>Total 5002 · EMPLOYEE BENEFITS</b>	<b>869,546.11</b>	<b>1,442,330.00</b>	<b>-572,783.89</b>	<b>60.29%</b>
<b>5006 · UNEMPLOYMENT</b>	<b>-118.69</b>	<b>4,000.00</b>	<b>-4,118.69</b>	<b>-2.97%</b>
<b>5007 · CLOTHING</b>				
5007.01 · Uniforms				
Uniforms	326.59	7,890.00	-7,563.41	4.14%
Accessories	1,287.41	2,925.00	-1,637.59	44.01%
<b>Total 5007.01 · Uniforms</b>	<b>1,614.00</b>	<b>10,815.00</b>	<b>-9,201.00</b>	<b>14.92%</b>
5007.02 · Boots	153.23	2,520.00	-2,366.77	6.08%
5007.03 · Turn Outs/Helmets	143.98	17,375.00	-17,231.02	0.83%
5007.04 · Wildland gear	0.00	1,640.00	-1,640.00	0.0%
<b>Total 5007 · CLOTHING</b>	<b>1,911.21</b>	<b>32,350.00</b>	<b>-30,438.79</b>	<b>5.91%</b>
<b>5008 · COMMUNICATION</b>				
5008.01 · HCFA ,RCS - Internet	39,795.40	113,191.00	-73,395.60	35.16%
5008.02 · Mobile Communications	1,121.29	3,175.00	-2,053.71	35.32%
5008.03 · Mobile Data Terminals	965.40	3,151.00	-2,185.60	30.64%
5008.05 · Emergency Operations Center EOC	0.00	200.00	-200.00	0.0%
<b>Total 5008 · COMMUNICATION</b>	<b>41,882.09</b>	<b>119,717.00</b>	<b>-77,834.91</b>	<b>34.98%</b>
<b>5009 · PASIS (Workers Comp)</b>				
5009.01 · Administrative	78,196.65	93,519.00	-15,322.35	83.62%
5009.02 · Claim Related	11,049.17	100,000.00	-88,950.83	11.05%
<b>Total 5009 · PASIS (Workers Comp)</b>	<b>89,245.82</b>	<b>193,519.00</b>	<b>-104,273.18</b>	<b>46.12%</b>
<b>5010 · HOUSEHOLD</b>	<b>1,296.04</b>	<b>4,563.00</b>	<b>-3,266.96</b>	<b>28.4%</b>
<b>5011 · FAIRA</b>	<b>16,343.00</b>	<b>16,343.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>5012 · MAINTENANCE - EQUIPMENT</b>				
5012.01 · E17 KME (2015)	4,898.97	16,055.00	-11,156.03	30.51%
5012.02 · E217 KME (2002)	330.71	14,172.00	-13,841.29	2.33%
5012.03 · B17 International (2002)	3,719.38	5,995.00	-2,275.62	62.04%
5012.04 · 4709 U17 Ford F-250 (2018)	44.06	200.00	-155.94	22.03%
5012.05 · Rescue Tools	0.00	750.00	-750.00	0.0%
5012.06 · Hydrant	0.00	100.00	-100.00	0.0%
5012.07 · Generator	226.63	2,021.00	-1,794.37	11.21%
5012.08 · SCBA - Compressor	256.16	1,852.00	-1,595.84	13.83%
5012.09 · Portable Extinguishers	0.00	170.00	-170.00	0.0%

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual**  
July through November 2019

	<u>Jul - Nov 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5012.10 - Ladder Testing	501.20	400.00	101.20	125.3%
5012.11 - Misc.Equipment	187.22	800.00	-612.78	23.4%
5012.12 - Fuel	12,300.08	26,020.00	-13,719.92	47.27%
5012.13 - Foam (Class A/B)	948.20	1,000.00	-51.80	94.82%
5012.14 - Fire Hose/Hose Packs	1,213.57	4,000.00	-2,786.43	30.34%
5012.15 - Vehicle Maintenance Software	1,431.00	1,431.00	0.00	100.0%
5012.16 - Air Compressor - Station	204.82	820.00	-615.18	24.98%
5012.18 - 4706 Ford Ranger (2007)	166.14	2,100.00	-1,933.86	7.91%
5012.19 - SCBA's	123.31	775.00	-651.69	15.91%
5012.20 - 4705 Ford Expedition (2008)	176.27	1,250.00	-1,073.73	14.1%
5012.21 - 4701 Dodge Ram Truck 0966(2012)	1,329.15	3,950.00	-2,620.85	33.65%
5012.22 - 4702 Dodge Ram Truck 0965(2012)	9,993.79	6,400.00	3,593.79	156.15%
<b>Total 5012 - MAINTENANCE - EQUIPMENT</b>	<b>38,050.66</b>	<b>90,261.00</b>	<b>-52,210.34</b>	<b>42.16%</b>
<b>5013 - MAINTENANCE - RADIOS</b>				
5013.01 - Maintenance Contract	1,500.00	3,600.00	-2,100.00	41.67%
5013.02 - Other radio maintenance	0.00	2,000.00	-2,000.00	0.0%
<b>Total 5013 - MAINTENANCE - RADIOS</b>	<b>1,500.00</b>	<b>5,600.00</b>	<b>-4,100.00</b>	<b>26.79%</b>
<b>5014 - MAINTENANCE - STRUCTURES</b>				
5014.01 - Station 17				
Station Maintenance	134.64	12,620.00	-12,485.36	1.07%
Plymovent System	0.00	1,970.00	-1,970.00	0.0%
Gym Equipment	0.00	500.00	-500.00	0.0%
Grounds Maintenance	168.99	1,000.00	-831.01	16.9%
<b>Total 5014.01 - Station 17</b>	<b>303.63</b>	<b>16,090.00</b>	<b>-15,786.37</b>	<b>1.89%</b>
5014.02 - HVAC Maintenance	1,086.59	2,580.00	-1,493.41	42.12%
5014.03 - Apparatus Bay Doors & Gates	3,161.16	10,048.00	-6,886.84	31.46%
5014.04 - Alarm System	722.50	3,531.00	-2,808.50	20.46%
<b>Total 5014 - MAINTENANCE - STRUCTURES</b>	<b>5,273.88</b>	<b>32,249.00</b>	<b>-26,975.12</b>	<b>16.35%</b>
<b>5015 - MEDICAL SUPPLIES</b>				
5015.01 - Disposable Supplies	0.00	1,000.00	-1,000.00	0.0%
5015.02 - Defib. supplies	0.00	500.00	-500.00	0.0%
5015.03 - Medic Engine Equipment	94.90	500.00	-405.10	18.98%
5015.04 - Defib.maintenance	50.00	50.00	0.00	100.0%
5015.05 - Multi Casualty Trailer	0.00	300.00	-300.00	0.0%
5015.07 - Narcotic Disposal	409.59	475.00	-65.41	86.23%
<b>Total 5015 - MEDICAL SUPPLIES</b>	<b>554.49</b>	<b>2,825.00</b>	<b>-2,270.51</b>	<b>19.63%</b>
<b>5016 - MEMBERSHIP</b>	<b>3,786.56</b>	<b>4,368.00</b>	<b>-581.44</b>	<b>86.69%</b>
<b>5018 - OFFICE EXPENSE</b>				
5018.01 - Expendable Supplies	569.43	1,750.00	-1,180.57	32.54%
5018.02 - Postage	413.44	800.00	-386.56	51.68%
5018.03 - Office Equip.& Maintenance	12,202.85	36,472.00	-24,269.15	33.46%
5018.04 - CrewSense/ WebStaff maintenance	495.00	1,200.00	-705.00	41.25%
<b>Total 5018 - OFFICE EXPENSE</b>	<b>13,680.72</b>	<b>40,222.00</b>	<b>-26,541.28</b>	<b>34.01%</b>
<b>5019 - PROFESSIONAL FEES</b>				
5019.01 - Legal Counsel	8,655.90	19,150.00	-10,494.10	45.2%
5019.02 - Auditor	10,200.00	10,450.00	-250.00	97.61%
<b>Total 5019 - PROFESSIONAL FEES</b>	<b>18,855.90</b>	<b>29,600.00</b>	<b>-10,744.10</b>	<b>63.7%</b>
<b>5023 - TRAINING</b>				
5023.01 - Training Incidentals	1,458.31	2,500.00	-1,041.69	58.33%
5023.03 - HTF	5,082.00	14,521.00	-9,439.00	35.0%
5023.04 - Education	2,424.87	6,000.00	-3,575.13	40.42%
5023.05 - Workshops	0.00	3,250.00	-3,250.00	0.0%
<b>Total 5023 - TRAINING</b>	<b>8,965.18</b>	<b>26,271.00</b>	<b>-17,305.82</b>	<b>34.13%</b>
<b>5025 - WORKSHOPS-MANAGEMENT</b>				



**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual**  
July through November 2019

	<b>Jul - Nov 19</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>5025.01 - Administrative</b>	5,839.41	8,330.00	-2,490.59	70.1%
<b>5025.02 - Chief Officers</b>	5,006.37	12,900.00	-7,893.63	38.81%
<b>5025.03 - Board Members</b>	882.95	2,500.00	-1,617.05	35.32%
<b>5025.04 - In House Training</b>	5,588.75	7,160.00	-1,571.25	78.06%
<b>5025.05 - Fire Prevention</b>	583.74	1,000.00	-416.26	58.37%
<b>Total 5025 - WORKSHOPS-MANAGEMENT</b>	<u>17,901.22</u>	<u>31,890.00</u>	<u>-13,988.78</u>	<u>56.13%</u>
<b>5028 - UTILITIES</b>				
<b>5028.01 - SDG&amp;E</b>	16,723.42	37,126.00	-20,402.58	45.05%
<b>5028.02 - Telephone</b>	2,582.13	6,020.00	-3,437.87	42.89%
<b>5028.03 - Water</b>	3,249.50	7,329.00	-4,079.50	44.34%
<b>5028.04 - Trash</b>	542.50	1,205.00	-662.50	45.02%
<b>5028.05 - Sewer</b>	1,142.00	1,142.00	0.00	100.0%
<b>Total 5028 - UTILITIES</b>	<u>24,239.55</u>	<u>52,822.00</u>	<u>-28,582.45</u>	<u>45.89%</u>
<b>5030 - SPECIAL DISTRICT EXPENSE</b>				
<b>5030.01 - District Operations</b>	854.98	6,385.00	-5,530.02	13.39%
<b>5030.02 - Publishing</b>	409.50	660.00	-250.50	62.05%
<b>5030.04 - County Admin.Fees</b>	6,333.20	51,302.00	-44,968.80	12.35%
<b>5030.05 - Rehab-Fire Ground Meals</b>	-610.69	1,000.00	-1,610.69	-61.07%
<b>5030.06 - FIT Tests/HepBC/Wellness</b>	0.00	31,798.00	-31,798.00	0.0%
<b>5030.08 - LAFCO Budget</b>	2,347.87	2,348.00	-0.13	99.99%
<b>5030.10 - Web Site</b>	365.00	160.00	205.00	228.13%
<b>5030.11 - Recruitment-New Hires</b>	20.00	775.00	-755.00	2.58%
<b>5030.16 - Reimbursable expenses</b>	-32.76			
<b>Total 5030 - SPECIAL DISTRICT EXPENSE</b>	<u>9,687.10</u>	<u>94,428.00</u>	<u>-84,740.90</u>	<u>10.26%</u>
<b>5031 - DIRECTORS FEES</b>	2,400.00	7,000.00	-4,600.00	34.29%
<b>5032 - FIRE PREVENTION</b>				
<b>5032.01 - Public Education</b>	4,068.98	5,100.00	-1,031.02	79.78%
<b>5032.02 - Supplies</b>	1,506.74	2,935.00	-1,428.26	51.34%
<b>5032.03 - Classes</b>	1,789.80	4,440.00	-2,650.20	40.31%
<b>5032.04 - Mapping</b>	100.00	700.00	-600.00	14.29%
<b>Total 5032 - FIRE PREVENTION</b>	<u>7,465.52</u>	<u>13,175.00</u>	<u>-5,709.48</u>	<u>56.66%</u>
<b>5035 - UNCAPITALIZED EQUIPMENT</b>				
<b>Communications</b>	0.00	5,338.00	-5,338.00	0.0%
<b>Engines</b>	6,255.66	3,859.00	2,396.66	162.11%
<b>Facilities</b>	3,695.00	6,000.00	-2,305.00	61.58%
<b>Office</b>	0.00	4,400.00	-4,400.00	0.0%
<b>Operations</b>	0.00	5,250.00	-5,250.00	0.0%
<b>Vehicles</b>	7,373.38	7,072.00	301.38	104.26%
<b>Total 5035 - UNCAPITALIZED EQUIPMENT</b>	<u>17,324.04</u>	<u>31,919.00</u>	<u>-14,594.96</u>	<u>54.28%</u>
<b>5037 - CAPITAL EXP. - EQUIPMENT</b>				
<b>Command Vehicle</b>	0.00	37,500.00	-37,500.00	0.0%
<b>Engines</b>	140,530.13	524,321.00	-383,790.87	26.8%
<b>Operations</b>	0.00	63,668.00	-63,668.00	0.0%
<b>Station</b>	0.00	23,005.00	-23,005.00	0.0%
<b>Total 5037 - CAPITAL EXP. - EQUIPMENT</b>	<u>140,530.13</u>	<u>648,494.00</u>	<u>-507,963.87</u>	<u>21.67%</u>
<b>5038 - CONTINGENCY FUND</b>	0.00	120,695.00	-120,695.00	0.0%
<b>5039 - EMERGENCY FUND</b>	0.00	5,000.00	-5,000.00	0.0%
<b>5050 - INTERFUND TRANSFERS</b>	0.00	1,250,718.00	-1,250,718.00	0.0%
<b>5040 - FUND ACCURAL ACCOUNTS</b>	0.00	403,634.00	-403,634.00	0.0%
<b>Total Expense</b>	<u>2,167,524.90</u>	<u>6,653,237.00</u>	<u>-4,485,712.10</u>	<u>32.58%</u>
<b>Net Income</b>	<u><u>-1,765,794.52</u></u>	<u><u>-2,428,305.00</u></u>	<u><u>662,510.48</u></u>	<u><u>72.72%</u></u>

# ALPINE FIRE PROTECTION DISTRICT

## Profit & Loss

### November 2019

	<u>Nov 19</u>
<b>Income</b>	
4000 · COUNTY OF S.D.	
4000.01 · 1% Property Tax	122,968.76
4000.05 · Benefit Fee-Alpine	22,723.70
4000.06 · 1% Refunds	-2,881.56
<b>Total 4000 · COUNTY OF S.D.</b>	<b>142,810.90</b>
4002 · INTEREST INCOME	
.1 · California Bank & Trust	12.58
.3 · Investments	5,829.40
<b>Total 4002 · INTEREST INCOME</b>	<b>5,841.98</b>
4005 · OTHER INCOME	
.01 · Plan Check	1,079.00
.04 · Other	15,011.88
.08 · Ambulance Sub-Lease(Restricted)	3,117.78
.11 · Vehicle Reimbursements	18,076.18
<b>Total 4005 · OTHER INCOME</b>	<b>37,284.84</b>
4006 · GRANT INCOME	
4006.04 · CountySD	
SHGP 2017	-0.05
<b>Total 4006.04 · CountySD</b>	<b>-0.05</b>
<b>Total 4006 · GRANT INCOME</b>	<b>-0.05</b>
<b>Total Income</b>	<b>185,937.67</b>
<b>Expense</b>	
5003 · GRANT EXPENSES	
5003.04 · CountySD	
UASI 2018	400.00
<b>Total 5003.04 · CountySD</b>	<b>400.00</b>
5003.14 · Alpine Fire Foundation	
Other Awards	299.54
<b>Total 5003.14 · Alpine Fire Foundation</b>	<b>299.54</b>
<b>Total 5003 · GRANT EXPENSES</b>	<b>699.54</b>
5000 · SALARIES	
5000.01 · Payroll	133,313.00
5000.02 · OVERTIME	
Critical Weather	8,218.42
FLSA	2,430.62
Sick Coverage	1,023.12
Strike Team	-33,860.31
Training	446.40
Unclassified-Meetings, etc	51.32
Vacation-Holiday Coverage	9,696.47
Worker's Comp Coverage	1,149.48
<b>Total 5000.02 · OVERTIME</b>	<b>-10,844.48</b>
<b>Total 5000 · SALARIES</b>	<b>122,468.52</b>
5002 · EMPLOYEE BENEFITS	

# ALPINE FIRE PROTECTION DISTRICT

## Profit & Loss

### November 2019

	<b>Nov 19</b>
5002.02 · Vacation/Sick Leave Expense	0.00
5002.03 · Medicare / Employer Exp	2,618.49
5002.04 · Retirement - Pers	35,645.07
5002.05 · Group Medical Ins	24,760.08
5002.06 · Life Insurance	368.00
5002.07 · LTD Insurance	462.38
5002.08 · Social Security(Employer)	147.59
5002.09 · Payroll Expenses	48.00
5002.10 · Retirement 401 (a)	352.50
<b>Total 5002 · EMPLOYEE BENEFITS</b>	<b>64,402.11</b>
<b>5006 · UNEMPLOYMENT</b>	<b>-1,979.61</b>
<b>5008 · COMMUNICATION</b>	
5008.01 · HCFA ,RCS - Internet	848.00
5008.02 · Mobile Communications	225.47
5008.03 · Mobile Data Terminals	281.22
<b>Total 5008 · COMMUNICATION</b>	<b>1,354.69</b>
<b>5009 · PASIS (Workers Comp)</b>	
5009.01 · Administrative	-3,213.96
5009.02 · Claim Related	2,678.23
<b>Total 5009 · PASIS (Workers Comp)</b>	<b>-535.73</b>
<b>5010 · HOUSEHOLD</b>	<b>790.85</b>
<b>5012 · MAINTENANCE - EQUIPMENT</b>	
5012.01 · E17 KME (2015)	3,351.96
5012.12 · Fuel	1,011.71
5012.13 · Foam (Class A/B)	948.20
5012.19 · SCBA's	123.31
5012.22 · 4702 Dodge Ram Truck 0965(2012)	4,946.04
<b>Total 5012 · MAINTENANCE - EQUIPMENT</b>	<b>10,381.22</b>
<b>5013 · MAINTENANCE - RADIOS</b>	
5013.01 · Maintenance Contract	300.00
<b>Total 5013 · MAINTENANCE - RADIOS</b>	<b>300.00</b>
<b>5014 · MAINTENANCE - STRUCTURES</b>	
5014.01 · Station 17	
Station Maintenance	95.30
<b>Total 5014.01 · Station 17</b>	<b>95.30</b>
5014.04 · Alarm System	126.25
<b>Total 5014 · MAINTENANCE - STRUCTURES</b>	<b>221.55</b>
<b>5016 · MEMBERSHIP</b>	<b>594.00</b>
<b>5018 · OFFICE EXPENSE</b>	
5018.01 · Expendable Supplies	22.62
5018.02 · Postage	200.00
5018.03 · Office Equip.& Maintenance	3,499.78
5018.04 · CrewSense/ WebStaff maintenance	99.00
<b>Total 5018 · OFFICE EXPENSE</b>	<b>3,821.40</b>
<b>5019 · PROFESSIONAL FEES</b>	

# ALPINE FIRE PROTECTION DISTRICT

## Profit & Loss

### November 2019

	Nov 19
5019.01 · Legal Counsel	645.00
Total 5019 · PROFESSIONAL FEES	645.00
5023 · TRAINING	
5023.04 · Education	705.00
Total 5023 · TRAINING	705.00
5025 · WORKSHOPS-MANAGEMENT	
5025.01 · Administrative	2,331.40
5025.02 · Chief Officers	184.95
5025.03 · Board Members	600.99
5025.04 · In House Training	826.36
Total 5025 · WORKSHOPS-MANAGEMENT	3,943.70
5028 · UTILITIES	
5028.01 · SDG&E	3,139.67
5028.02 · Telephone	486.64
5028.03 · Water	723.94
5028.04 · Trash	168.50
Total 5028 · UTILITIES	4,518.75
5030 · SPECIAL DISTRICT EXPENSE	
5030.01 · District Operations	360.66
5030.04 · County Admin.Fees	2,268.58
5030.05 · Rehab-Fire Ground Meals	-474.81
5030.10 · Web Site	85.00
5030.16 · Reimbursable expenses	0.00
Total 5030 · SPECIAL DISTRICT EXPENSE	2,239.43
5031 · DIRECTORS FEES	500.00
5032 · FIRE PREVENTION	
5032.01 · Public Education	58.24
5032.02 · Supplies	154.19
5032.03 · Classes	1,789.80
Total 5032 · FIRE PREVENTION	2,002.23
Total Expense	217,072.65
Net Income	-31,134.98

ALPINE FIRE PROTECTION DISTRICT  
Current Month Expenses  
November 2019

		Date	Num	Name	Memo	Split	Amount
	5003 - GRANT EXPENSES						
	5003.04 - CountySD						
	UASI 2018						
		11/08/2019		MEMO BILLING	P. Dotson: Cal Chiefs Training Officers Symposium 11/18-11/22/19 : registration	CalCard (Alicea Caccavo)	0.00
		11/18/2019		MEMO BILLING	P. Dotson: Cal Chiefs Training Officers Symposium 11/18-11/22/19 : registration	CalCard (Alicea Caccavo)	400.00
	Total UASI 2018						400.00
	Total 5003.04 - CountySD						400.00
	5003.14 - Alpine Fire Foundation						
	Other Awards						
		11/27/2019		MEMO BILLING	Traeger accessories: drip tray liner; grill grate; pellet storage; cover; 2 bags pellets	CalCard (Alicea Caccavo)	299.54
	Total Other Awards						299.54
	Total 5003.14 - Alpine Fire Foundation						299.54
	Total 5003 - GRANT EXPENSES						699.54
	5000 - SALARIES						
	Total 5000.01 - Payroll						133,313.00
	5000.02 - OVERTIME						
	Total Critical Weather						8,218.42
	Total FLSA						2,430.62
	Total Sick Coverage						1,023.12
	Total Strike Team						-33,860.31
	Total Training						446.40
	Total Unclassified-Meetings, etc						51.32
	Total Vacation-Holiday Coverage						9,696.47
	Total Worker's Comp Coverage						1,149.48
	Total 5000.02 - OVERTIME						-10,844.48
	Total 5000 - SALARIES						122,468.52
	5002 - EMPLOYEE BENEFITS						
	Total 5002.02 - Vacation/Sick Leave Expense						0.00
	Total 5002.03 - Medicare / Employer Exp						2,618.49
	Total 5002.04 - Retirement - Pers						35,645.07
	Total 5002.05 - Group Medical Ins						24,760.08
	Total 5002.06 - Life Insurance						388.00
	Total 5002.07 - LTD Insurance						462.38
	Total 5002.08 - Social Security(Employer)						147.59
	Total 5002.09 - Payroll Expenses						48.00
	Total 5002.10 - Retirement 401 (a)						352.50
	Total 5002 - EMPLOYEE BENEFITS						64,402.11
	Total 5006 - UNEMPLOYMENT						-1,979.61
	5008 - COMMUNICATION						
	5008.01 - HCFA ,RCS - Internet						
		11/01/2019	20ALPPDC04	COUNTYSD-RCS	FY19/20: 6 CAP Code for paging @ 2.50 each 2019/10	2000 - Accounts Payable	15.00
		11/01/2019	20ALPPDN04	COUNTYSD-RCS	FY19/20: 24 Fire radios @ 28.50 each from 2019/10	2000 - Accounts Payable	684.00
		11/10/2019	00131101026784011911	COX COMMUNICATIONS	Internet 11/9-12/8/19	2000 - Accounts Payable	149.00
	Total 5008.01 - HCFA, RCS - Internet						848.00
	5008.02 - Mobile Communications						
		11/01/2019	9841282570	VERIZON WIRELESS	-0050 BB, -0592 JMB, -5562 BR17, -9741 E217, -3866 BP, -3339 E17, -5729 AC	2000 - Accounts Payable	225.47
	Total 5008.02 - Mobile Communications						225.47
	5008.03 - Mobile Data Terminals						
		11/01/2019	9841282572	VERIZON WIRELESS	MDC -9178, -0149, -4314 (4702), -4787 (4701)	2000 - Accounts Payable	281.22
	Total 5008.03 - Mobile Data Terminals						281.22
	Total 5008 - COMMUNICATION						1,354.69
	5009 - PASIS (Workers Comp)						
	Total 5009.01 - Administrative						-3,213.96
	Total 5009.02 - Claim Related						2,678.23
	Total 5009 - PASIS (Workers Comp)						-535.73
	5010 - HOUSEHOLD						

ALPINE FIRE PROTECTION DISTRICT  
Current Month Expenses  
November 2019

			Date	Num	Name	Memo	Split	Amount
			11/11/2019	78693695	WAXIE SANITARY SUPPLY	Soap, eco clip, urinal mat; Klenz floor; solv heavy duty; clean touch; calcium; tp; bowl brush &...	2000 - Accounts Payable	502.69
			11/12/2019		COSTCO	11 cans coffee	CalCard (Brian Boggeln)	107.88
			11/13/2019	78698745	WAXIE SANITARY SUPPLY	Klenz floor; bowl brush & holder	2000 - Accounts Payable	24.15
			11/18/2019	78708991	WAXIE SANITARY SUPPLY	Klenz floor	2000 - Accounts Payable	156.13
								790.85
			11/11/2019	3010306086	PARKHOUSE TIRE INC	Front & rear tires; recycling fees; valve core; caps & labor	2000 - Accounts Payable	3,162.59
			11/20/2019	6833	NORTH COUNTY EVS INC	Part sale: switch roll up door magnetic, ROM	2000 - Accounts Payable	148.24
			11/21/2019	29089/1	ACE HARDWARE INC	Rivets and swivel diecast	2000 - Accounts Payable	41.13
								3,351.96
			11/04/2019	874	CAL OES FIRE & RESCUE DIV	Reimbursement for fuel purchased while on strike team using district gas card	1003 - *Accounts Receivable	-141.09
			11/08/2019	193576	COUNTYSD-FUEL	XR2020 (02) ( 98.8 gals unleaded @ \$3.84 gal) 2019/10	2000 - Accounts Payable	379.71
			11/08/2019	193576	COUNTYSD-FUEL	XR2022 (05) (37.1 gals unleaded @ \$3.84 gal)	2000 - Accounts Payable	142.59
			11/08/2019	193576	COUNTYSD-FUEL	XR2212 (06) (41 gals unleaded @ \$3.84 gal)	2000 - Accounts Payable	157.57
			11/08/2019	193576	COUNTYSD-FUEL	XR2384 (01) (39.6 gals unleaded @ \$3.89 gal)	2000 - Accounts Payable	154.29
			11/08/2019	193576	COUNTYSD-FUEL	XR0187 (06) (00.0 gals unleaded @ 0.00 gal)	2000 - Accounts Payable	0.00
			11/24/2019	869163022948	VOYAGER	4701: 25.70 gal @ 4.48	2000 - Accounts Payable	115.15
			11/24/2019	869163022948	VOYAGER	B17: 33.60 gal @ 4.19	2000 - Accounts Payable	141.09
			11/24/2019	869163022948	VOYAGER	4709: 20.03 gal @ \$3.94	2000 - Accounts Payable	78.93
			11/24/2019	869163022948	VOYAGER	Fed Gas & Deisel Tax Exempted	2000 - Accounts Payable	-16.53
								1,011.71
			11/05/2019	IN1394644	MUNICIPAL EMERGENCY SERVICES INC	5 gal Class A foam	2000 - Accounts Payable	948.20
								948.20
			11/22/2019	IN1400407	MUNICIPAL EMERGENCY SERVICES INC	SCBA repair; battery PCB assy, 2007 sensor; electronics repair	2000 - Accounts Payable	123.31
								123.31
			11/26/2019	6784	NORTH COUNTY EVS INC	Replace a/c evaporator & heater; water pump & t stat; traction control light; brake warning ligh...	2000 - Accounts Payable	4,946.04
								4,946.04
								10,381.22
			11/27/2019	620454	DAY WIRELESS SYSTEMS	Maintenance contract: 2019/11	2000 - Accounts Payable	300.00
								300.00
								300.00
			11/05/2019	28874/1	ACE HARDWARE INC	Front office cabinet repair: screws & felt pad	2000 - Accounts Payable	10.21
			11/17/2019	29026/1	ACE HARDWARE INC	Male bathroom: sink/faucet repair	2000 - Accounts Payable	66.79
			11/17/2019	29031/1	ACE HARDWARE INC	Male bathroom repair: plumbers putty, wrench basin	2000 - Accounts Payable	18.30
								95.30
								95.30
			11/04/2019	21304766	JOHNSON CONTROLaka SIMPLEXGRINNEL	Fire alarm system INSPECTIONS 3/1/2017 - 2/28/2022 2019/12	2000 - Accounts Payable	91.25
			11/04/2019	21304859	JOHNSON CONTROLaka SIMPLEXGRINNEL	Fire alarm system MONITORING 5/1/2017 - 4/30/2022 2019/12	2000 - Accounts Payable	35.00
								126.25
								221.55
			11/05/2019	FY 19/20	SD-IPMA	A. Caccavo membership	2000 - Accounts Payable	80.00
			11/05/2019	FY 19/20	IPMA-HR	A. Caccavo: membership exp 10/31/2020	CalCard (Alicea Caccavo)	79.00
			11/18/2019	0132366	GOVERNMENT FINANCE OFFICERS ASSOC-GFOA	A. Caccavo: Membership #300132366 12/1 - 11/30/2020	2000 - Accounts Payable	160.00
			11/19/2019		NATIONAL NOTARY ASSOCIATION	A. Caccavo: membership 12/1-11/30/2020	CalCard (Alicea Caccavo)	165.00
			11/22/2019	3000003470	CSMFO_CAL SOCIETY OF MUNI. FIN OFFICERS	A. Caccavo: CY 2020	2000 - Accounts Payable	110.00
								594.00

ALPINE FIRE PROTECTION DISTRICT  
Current Month Expenses  
November 2019

		Date	Num	Name	Memo	Split	Amount
	5018 - OFFICE EXPENSE						
	5018.01 - Expendable Supplies						
		11/12/2019		AMAZON.COM	1 Large cash box	CalCard (Alicea Caccavo)	22.62
	Total 5018.01 - Expendable Supplies						22.62
	5018.02 - Postage						
		11/14/2019	eft	FP POSTAGE RESET	Postage download Counter 2	1001.01 - CB&T-Checking	100.00
		11/27/2019	eft	FP POSTAGE RESET	Postage download Counter 2	1001.01 - CB&T-Checking	100.00
	Total 5018.02 - Postage						200.00
	5018.03 - Office Equip.& Maintenance						
		11/05/2019	15204	EXCEDEO - IT SUPPORT PROS	Network Administration: NOC Agent (11 comps @ \$45 - anti virus; logmein; MS updates) 2019/11	2000 - Accounts Payable	495.00
		11/05/2019	15204	EXCEDEO - IT SUPPORT PROS	Virtual Server \$250; Virtual Host \$50	2000 - Accounts Payable	300.00
		11/05/2019	15204	EXCEDEO - IT SUPPORT PROS	Backup: cloud & on premise	2000 - Accounts Payable	288.00
		11/05/2019	15204	EXCEDEO - IT SUPPORT PROS	Firewall: routers, network printer support	2000 - Accounts Payable	150.00
		11/05/2019	15204	EXCEDEO - IT SUPPORT PROS	Vendor Management: 5 vendors troubleshooting	2000 - Accounts Payable	150.00
		11/05/2019	15204	EXCEDEO - IT SUPPORT PROS	sales tax	2000 - Accounts Payable	9.92
		11/15/2019	PQ7546	EXCEDEO - IT SUPPORT PROS_GOODS	1 year Warranty Renewal VS01 Server	2000 - Accounts Payable	1,670.00
		11/20/2019	400351458	USBANK (COPIER LEASE)	Sharp lease, 11/15-12/15/2019	2000 - Accounts Payable	424.00
		11/20/2019	400351458	USBANK (COPIER LEASE)	Sales and use tax	2000 - Accounts Payable	32.86
		11/20/2019	400351458	USBANK (COPIER LEASE)	Overage amount	2000 - Accounts Payable	0.00
	Total 5018.03 - Office Equip.& Maintenance						3,499.78
	5018.04 - CrewSense/ WebStaff maintenance						
		11/08/2019	0014653	CREWSENSE LLC	2019/11	2000 - Accounts Payable	99.00
	Total 5018.04 - CrewSense/ WebStaff maintenance						99.00
	Total 5018 - OFFICE EXPENSE						3,821.40
	5019 - PROFESSIONAL FEES						
	5019.01 - Legal Counsel						
		11/30/2019	20032	FITCH LAW FIRM	District business \$150.00 x 4.30 hrs: 2019/11	2000 - Accounts Payable	645.00
	Total 5019.01 - Legal Counsel						645.00
	Total 5019 - PROFESSIONAL FEES						645.00
	5023 - TRAINING						
	5023.04 - Education						
		11/04/2019	19255	O'GORMAN, GREGORY A	G. O'Gorman: Chief Fire Officer 3A: tuition	1001.01 - CB&T-Checking	230.00
		11/22/2019	19295	CACCAVO, ALICEA I	A. Caccavo: Education Reimbursement CSMFO Budget Dev/ Long Term Financial Planning	1001.01 - CB&T-Checking	475.00
	Total 5023.04 - Education						705.00
	Total 5023 - TRAINING						705.00
	5025 - WORKSHOPS-MANAGEMENT						
	5025.01 - Administrative						
		11/07/2019	163257	LEARNSOFT CONSULTING INC	H. Hughes: Intermediate Excel & Word 2016	2000 - Accounts Payable	255.00
		11/08/2019		MEMO BILLING	A. Caccavo: GFOA Conference NOR 5/17-5/20/20: lodging	CalCard (Alicea Caccavo)	661.85
		11/08/2019		GOVERNMENT FINANCE OFFICERS ASSOC-GFOA	A. Caccavo: GFOA Conference 5/20-5/23/2020 NOR: registration (\$435 refunded on 12/2)	CalCard (Alicea Caccavo)	855.00
		11/14/2019		Expedia Travel	A. Caccavo: GFOA Conference NOR 5/17-5/20/20: airfare	CalCard (Alicea Caccavo)	541.55
		11/17/2019		Hilton Hotels	A. Caccavo: CSMFO Training 11/14 - 1/17/2019: parking	CalCard (Alicea Caccavo)	18.00
	Total 5025.01 - Administrative						2,331.40
	5025.02 - Chief Officers						
		11/04/2019		SOUTHWEST AIRLINES	B. Boggeln: 2020 LCW Annual Law Conference 1/21-1/24/2020: airfare	CalCard (Brian Boggeln)	184.95
	Total 5025.02 - Chief Officers						184.95
	5025.03 - Board Members						
		11/04/2019		MARRIOTT HOTELS	B. Willis: 2019 CalPERs Educational Forum 10/27-10/30/2019: lodging	CalCard (Alicea Caccavo)	502.32
		11/19/2019	19293	WILLIS, BARON T	B. Willis: CalPERs Educational Forum 2019: meal	1001.01 - CB&T-Checking	61.67
		11/19/2019	19293	WILLIS, BARON T	B. Willis: CalPERs Educational Forum 2019: transportation	1001.01 - CB&T-Checking	37.00
	Total 5025.03 - Board Members						600.99
	5025.04 - In House Training						
		11/04/2019		MARRIOTT HOTELS	S. Ozbirn: 2019 CalPERs Educational Forum 10/27-10/30/2019: lodging	CalCard (Alicea Caccavo)	753.48
		11/04/2019	19254	OZBIRN, SHANE T	S. Ozbirn: CalPERS Educational Forum 2019 10/27-10/30/2019: meals	1001.01 - CB&T-Checking	72.88
	Total 5025.04 - In House Training						826.36
	Total 5025 - WORKSHOPS-MANAGEMENT						3,943.70
	5028 - UTILITIES						
	5028.01 - SDG&E						

ALPINE FIRE PROTECTION DISTRICT  
Current Month Expenses  
November 2019

			Date	Num	Name	Memo	Split	Amount
			11/05/2019	90325906219 2019/11	SDG&E	Electric 10/2-11/3/2019 12,122 kWh (-7.8% decrease over prior month, 2.2% increase over prior year)	2000 - Accounts Payable	3,053.94
			11/06/2019	90325928213 2019/11	SDG&E	Gas 10/3-11/4/19: 87 Therms (35.0% increase over prior month, 42.1% increase over prior year)	2000 - Accounts Payable	85.73
		Total 5028.01 - SDG&E						3,139.67
		5028.02 - Telephone						
			11/06/2019	004488 2019/11	ESL_Estech Systems	004488 2019/11	2000 - Accounts Payable	208.12
			11/25/2019	000013946345	AT&T(CALNET3)	10/25-11/24/2019 (should be last payment - cancelled line)	2000 - Accounts Payable	278.52
		Total 5028.02 - Telephone						486.64
		5028.03 - Water						
			11/15/2019	03329111561843 19/11	PADRE DAM (1364 TAVERN)	19377731 Commercial: 42 units (= +3 units usage from prior month) 10/13-11/11/2019	2000 - Accounts Payable	342.01
			11/15/2019	03329111561843 19/11	PADRE DAM (1364 TAVERN)	9478671 Irrigation: 32 units (= +5 units usage from prior month)	2000 - Accounts Payable	318.84
			11/15/2019	03329111561843 19/11	PADRE DAM (1364 TAVERN)	Fire Sprinklers	2000 - Accounts Payable	63.09
		Total 5028.03 - Water						723.94
		5028.04 - Trash						
			11/01/2019	5760878-1584-0	WASTE MANAGEMENT	1 x 3yd (reg charge \$55.00) 2019/11	2000 - Accounts Payable	55.00
			11/01/2019	5760878-1584-0	WASTE MANAGEMENT	1.5yd recycle (reg charge \$38.50)	2000 - Accounts Payable	38.50
			11/01/2019	5760878-1584-0	WASTE MANAGEMENT	Overage Service yards incident	2000 - Accounts Payable	75.00
		Total 5028.04 - Trash						168.50
		Total 5028 - UTILITIES						4,518.75
		5030 - SPECIAL DISTRICT EXPENSE						
		5030.01 - District Operations						
			11/06/2019		ALBERTSONS	First responder meeting at Station 17: refreshments	CalCard (Bill Paskle)	22.02
			11/12/2019	FY19/20	SDCFCA-Old Timers Luncheon	Old Timers Luncheon: Paskle, Downing, Matter, Rushing, Boggeln	2000 - Accounts Payable	140.00
			11/14/2019		Vista Print	175 holiday cards	CalCard (Alicea Caccavo)	158.64
			11/14/2019	19285	SECRETARY OF STATE	A. Caccavo: Notary re-application - 1735	1001.01 - CB&T-Checking	40.00
		Total 5030.01 - District Operations						360.66
		5030.04 - County Admin.Fees						
			11/05/2019		COUNTY OF SAN DIEGO 1%	Apport #4 Supp Admin fee	1000.01 - Gen. 310100-47500	196.83
			11/05/2019		COUNTY OF SAN DIEGO 1%	Apport #4 Teeter Credit Adjustment	1000.01 - Gen. 310100-47500	1,560.55
			11/05/2019		COUNTY OF SAN DIEGO 1%	Apport #4 Special Benefit: Special Assmnt Collection fee	1000.01 - Gen. 310100-47500	511.20
		Total 5030.04 - County Admin.Fees						2,268.58
		5030.05 - Rehab-Fire Ground Meals						
			11/13/2019	875	CAL OES FIRE & RESCUE DIV	Reimbursement of allowed travel expenses	1003 - *Accounts Receivable	-61.82
			11/19/2019	877	CAL OES FIRE & RESCUE DIV	Reimbursement of allowed travel expenses	1003 - *Accounts Receivable	-412.99
		Total 5030.05 - Rehab-Fire Ground Meals						-474.81
		5030.10 - Web Site						
			11/05/2019	102347	STREAMLINE	2019/11	2000 - Accounts Payable	85.00
		Total 5030.10 - Web Site						85.00
		Total 5030.16 - Reimbursable expenses						0.00
		Total 5030 - SPECIAL DISTRICT EXPENSE						2,239.43
		Total 5031 - DIRECTORS FEES						500.00
		5032 - FIRE PREVENTION						
		5032.01 - Public Education						
			11/09/2019	7623008Y	NATIONAL FIRE PROTECTION ASSOC.	Sparky's ABC of Fire Safety DVD	2000 - Accounts Payable	58.24
		Total 5032.01 - Public Education						58.24
		5032.02 - Supplies						
			11/04/2019	841340697	THOMSON-REUTERS/BARCLAYS	Title 19 Fire Codes Renewal 11/1/2019 - 10/31/2020	2000 - Accounts Payable	154.19
		Total 5032.02 - Supplies						154.19
		5032.03 - Classes						
			11/19/2019		SOUTHWEST AIRLINES	J. McBroom: WUI Conference Reno 3/20-3/26/20: airfare	CalCard (Jason McBroom)	295.98
			11/19/2019		IAFC (INTL ASSN OF FIRE CHIEFS)	J. McBroom: IAFC WUI Conference 3/20-3/26/2020: registration	CalCard (Jason McBroom)	675.00
			11/19/2019		Peppermill Hotel	J. McBroom: IAFC WUI Conference 3/20-3/26/2020: lodging	CalCard (Jason McBroom)	818.82
		Total 5032.03 - Classes						1,789.80
		Total 5032 - FIRE PREVENTION						2,002.23
		TOTAL						217,072.65



**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Prev Year Comparison**  
July through November 2019

	<u>Jul - Nov 19</u>	<u>Jul - Nov 18</u>	<u>\$ Change</u>
<b>Income</b>			
<b>4000 - COUNTY OF S.D.</b>			
4000.01 - 1% Property Tax	249,561.72	242,879.40	6,682.32
4000.02 - Interest-General Fund	11,656.22	6,624.29	5,031.93
4000.03 - Mitigation Fees	5,738.52	15,205.92	-9,467.40
4000.04 - Interest-Mitigation Fund	1,859.25	991.08	868.17
4000.05 - Benefit Fee-Alpine	23,445.90	23,315.04	130.86
4000.06 - 1% Refunds	-8,376.64	-7,197.98	-1,178.66
<b>Total 4000 - COUNTY OF S.D.</b>	<b>283,884.97</b>	<b>281,817.75</b>	<b>2,067.22</b>
<b>4002 - INTEREST INCOME</b>			
.1 - California Bank & Trust	66.04	55.35	10.69
.2 - PASIS	3,015.44	4,609.96	-1,594.52
.3 - Investments	23,771.04	20,352.64	3,418.40
.4 - LAIF	3,008.30	2,807.67	200.63
.6 - SRPL	111.87	176.78	-64.91
<b>Total 4002 - INTEREST INCOME</b>	<b>29,972.69</b>	<b>28,002.40</b>	<b>1,970.29</b>
<b>4005 - OTHER INCOME</b>			
.01 - Plan Check	4,777.00	7,386.40	-2,609.40
.02 - First Responder	13,868.24	14,313.50	-445.26
.04 - Other	16,529.83	36,626.96	-20,097.13
.08 - Ambulance Sub-Lease(Restricted)	15,588.90	14,846.55	742.35
.09 - ALS Agreement (Restricted)	29,031.25	29,031.25	0.00
.11 - Vehicle Reimbursements	18,576.18	23,766.62	-5,190.44
<b>Total 4005 - OTHER INCOME</b>	<b>98,371.40</b>	<b>125,971.28</b>	<b>-27,599.88</b>
<b>4006 - GRANT INCOME</b>			
4006.02 - FEMA			
FMAG	-19,498.63	0.00	-19,498.63
<b>Total 4006.02 - FEMA</b>	<b>-19,498.63</b>	<b>0.00</b>	<b>-19,498.63</b>
4006.03 - SD Regional Fire & Emergency	9,000.00	9,500.00	-500.00
4006.04 - CountySD			
SHGP 2017	-0.05	0.00	-0.05
<b>Total 4006.04 - CountySD</b>	<b>-0.05</b>	<b>0.00</b>	<b>-0.05</b>
4006.18 - CA Fire Foundation	0.00	7,277.72	-7,277.72
<b>Total 4006 - GRANT INCOME</b>	<b>-10,498.68</b>	<b>16,777.72</b>	<b>-27,276.40</b>
<b>Total Income</b>	<b>401,730.38</b>	<b>452,569.15</b>	<b>-50,838.77</b>
<b>Expense</b>			
<b>5003 - GRANT EXPENSES</b>			
5003.03 - SD Regional Fire & Emergency	11,337.79	0.00	11,337.79
5003.04 - CountySD			
UASI 2017	0.00	349.00	-349.00
UASI 2018	400.00	0.00	400.00
<b>Total 5003.04 - CountySD</b>	<b>400.00</b>	<b>349.00</b>	<b>51.00</b>
5003.14 - Alpine Fire Foundation			
Open House/ Raffle Proceeds	271.72	351.87	-80.15

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Prev Year Comparison**  
July through November 2019

	Jul - Nov 19	Jul - Nov 18	\$ Change
Other Awards	3,306.98	0.00	3,306.98
SEMPRA - Open House	0.00	39.59	-39.59
Total 5003.14 - Alpine Fire Foundation	3,578.70	391.46	3,187.24
5003.18 - CA Fire Foundation	0.00	6,164.22	-6,164.22
Total 5003 - GRANT EXPENSES	15,316.49	6,904.68	8,411.81
<b>5000 - SALARIES</b>			
5000.01 - Payroll	679,087.74	652,812.50	26,275.24
<b>5000.02 - OVERTIME</b>			
Critical Weather	9,910.26	9,927.10	-16.84
FLSA	12,101.06	11,380.97	720.09
Sick Coverage	26,565.00	11,073.84	15,491.16
Strike Team	27,898.31	62,454.43	-34,556.12
Training	3,526.01	4,092.54	-566.53
Unclassified-Meetings, etc	1,184.28	3,240.77	-2,056.49
Vacation-Holiday Coverage	58,107.02	69,818.96	-11,711.94
Worker's Comp Coverage	3,508.20	0.00	3,508.20
Total 5000.02 - OVERTIME	142,800.14	171,988.61	-29,188.47
Total 5000 - SALARIES	821,887.88	824,801.11	-2,913.23
<b>5002 - EMPLOYEE BENEFITS</b>			
5002.01 - Educational Incentive	70,158.08	89,628.46	-19,470.38
5002.02 - Vacation/Sick Leave Expense	0.00	110,244.89	-110,244.89
5002.03 - Medicare / Employer Exp	13,720.48	16,462.63	-2,742.15
5002.04 - Retirement - Pers	282,270.98	203,671.27	78,599.71
5002.4d - Retirement-PERS Other Obligatio	0.00	2,146.55	-2,146.55
5002.4a - Retirement UAL Payments	373,383.00	304,979.00	68,404.00
5002.05 - Group Medical Ins	122,902.96	113,503.80	9,399.16
5002.06 - Life Insurance	1,778.04	1,797.00	-18.96
5002.07 - LTD Insurance	2,340.41	2,184.95	155.46
5002.08 - Social Security(Employer)	988.67	1,207.11	-218.44
5002.09 - Payroll Expenses	235.99	356.25	-120.26
5002.10 - Retirement 401 (a)	1,767.50	2,385.00	-617.50
Total 5002 - EMPLOYEE BENEFITS	869,546.11	848,566.91	20,979.20
<b>5006 - UNEMPLOYMENT</b>	-118.69	-4,349.62	4,230.93
<b>5007 - CLOTHING</b>			
<b>5007.01 - Uniforms</b>			
Uniforms	326.59	0.00	326.59
Accessories	1,287.41	635.32	652.09
Total 5007.01 - Uniforms	1,614.00	635.32	978.68
5007.02 - Boots	153.23	216.87	-63.64
5007.03 - Turn Outs/Helmets	143.98	1,277.27	-1,133.29
Total 5007 - CLOTHING	1,911.21	2,129.46	-218.25
<b>5008 - COMMUNICATION</b>			
5008.01 - HCFA ,RCS - Internet	39,795.40	67,648.80	-27,853.40
5008.02 - Mobile Communications	1,121.29	1,763.90	-642.61

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Prev Year Comparison**  
July through November 2019

	<b>Jul - Nov 19</b>	<b>Jul - Nov 18</b>	<b>\$ Change</b>
5008.03 · Mobile Data Terminals	965.40	1,200.38	-234.98
5008.05 · Emergency Operations Center EOC	0.00	93.25	-93.25
<b>Total 5008 · COMMUNICATION</b>	<b>41,882.09</b>	<b>70,706.33</b>	<b>-28,824.24</b>
<b>5009 · PASIS (Workers Comp)</b>			
5009.01 · Administrative	78,196.65	75,900.44	2,296.21
5009.02 · Claim Related	11,049.17	53,250.46	-42,201.29
<b>Total 5009 · PASIS (Workers Comp)</b>	<b>89,245.82</b>	<b>129,150.90</b>	<b>-39,905.08</b>
5010 · HOUSEHOLD	1,296.04	979.09	316.95
5011 · FAIRA	16,343.00	13,531.00	2,812.00
<b>5012 · MAINTENANCE - EQUIPMENT</b>			
5012.01 · E17 KME (2015)	4,898.97	5,519.80	-620.83
5012.02 · E217 KME (2002)	330.71	8,950.01	-8,619.30
5012.03 · B17 International (2002)	3,719.38	13,386.24	-9,666.86
5012.04 · 4709 U17 Ford F-250 (2018)	44.06	0.00	44.06
5012.07 · Generator	226.63	0.00	226.63
5012.08 · SCBA - Compressor	256.16	0.00	256.16
5012.10 · Ladder Testing	501.20	434.40	66.80
5012.11 · Misc.Equipment	187.22	10.00	177.22
5012.12 · Fuel	12,300.08	15,069.75	-2,769.67
5012.13 · Foam (Class A/B)	948.20	678.83	269.37
5012.14 · Fire Hose/Hose Packs	1,213.57	163.22	1,050.35
5012.15 · Vehicle Maintenance Software	1,431.00	0.00	1,431.00
5012.16 · Air Compressor - Station	204.82	204.82	0.00
5012.18 · 4706 Ford Ranger (2007)	166.14	51.95	114.19
5012.19 · SCBA's	123.31	0.00	123.31
5012.20 · 4705 Ford Expedition (2008)	176.27	61.95	114.32
5012.21 · 4701 Dodge Ram Truck 0966(2012)	1,329.15	135.01	1,194.14
5012.22 · 4702 Dodge Ram Truck 0965(2012)	9,993.79	352.82	9,640.97
<b>Total 5012 · MAINTENANCE - EQUIPMENT</b>	<b>38,050.66</b>	<b>45,018.80</b>	<b>-6,968.14</b>
<b>5013 · MAINTENANCE - RADIOS</b>			
5013.01 · Maintenance Contract	1,500.00	1,500.00	0.00
5013.02 · Other radio maintenance	0.00	1,368.28	-1,368.28
<b>Total 5013 · MAINTENANCE - RADIOS</b>	<b>1,500.00</b>	<b>2,868.28</b>	<b>-1,368.28</b>
<b>5014 · MAINTENANCE - STRUCTURES</b>			
5014.01 · Station 17			
Station Maintenance	134.64	9,226.61	-9,091.97
Plymovent System	0.00	202.76	-202.76
Grounds Maintenance	168.99	48.79	120.20
<b>Total 5014.01 · Station 17</b>	<b>303.63</b>	<b>9,478.16</b>	<b>-9,174.53</b>
5014.02 · HVAC Maintenance	1,086.59	345.00	741.59
5014.03 · Apparatus Bay Doors & Gates	3,161.16	974.00	2,187.16
5014.04 · Alarm System	722.50	722.50	0.00
<b>Total 5014 · MAINTENANCE - STRUCTURES</b>	<b>5,273.88</b>	<b>11,519.66</b>	<b>-6,245.78</b>
<b>5015 · MEDICAL SUPPLIES</b>			

**ALPINE FIRE PROTECTION DISTRICT**  
**Profit & Loss Prev Year Comparison**  
July through November 2019

	<u>Jul - Nov 19</u>	<u>Jul - Nov 18</u>	<u>\$ Change</u>
5015.02 · Defib. supplies	0.00	1,742.32	-1,742.32
5015.03 · Medic Engine Equipment	94.90	0.00	94.90
5015.04 · Defib.maintenance	50.00	3,975.00	-3,925.00
5015.07 · Narcotic Disposal	409.59	156.00	253.59
<b>Total 5015 · MEDICAL SUPPLIES</b>	<b>554.49</b>	<b>5,873.32</b>	<b>-5,318.83</b>
<b>5016 · MEMBERSHIP</b>	<b>3,786.56</b>	<b>2,333.00</b>	<b>1,453.56</b>
<b>5018 · OFFICE EXPENSE</b>			
5018.01 · Expendable Supplies	569.43	798.83	-229.40
5018.02 · Postage	413.44	318.12	95.32
5018.03 · Office Equip.& Maintenance	12,202.85	11,105.92	1,096.93
5018.04 · CrewSense/ WebStaff maintenance	495.00	1,039.05	-544.05
<b>Total 5018 · OFFICE EXPENSE</b>	<b>13,680.72</b>	<b>13,261.92</b>	<b>418.80</b>
<b>5019 · PROFESSIONAL FEES</b>			
5019.01 · Legal Counsel	8,655.90	7,690.00	965.90
5019.02 · Auditor	10,200.00	8,200.00	2,000.00
<b>Total 5019 · PROFESSIONAL FEES</b>	<b>18,855.90</b>	<b>15,890.00</b>	<b>2,965.90</b>
<b>5023 · TRAINING</b>			
5023.01 · Training Incidentals	1,458.31	1,600.86	-142.55
5023.02 · Medical Training	0.00	407.50	-407.50
5023.03 · HTF	5,082.00	8,967.00	-3,885.00
5023.04 · Education	2,424.87	493.33	1,931.54
<b>Total 5023 · TRAINING</b>	<b>8,965.18</b>	<b>11,468.69</b>	<b>-2,503.51</b>
<b>5025 · WORKSHOPS-MANAGEMENT</b>			
5025.01 · Administrative	5,839.41	1,863.85	3,975.56
5025.02 · Chief Officers	5,006.37	2,611.98	2,394.39
5025.03 · Board Members	882.95	1,002.91	-119.96
5025.04 · In House Training	5,588.75	4,663.87	924.88
5025.05 · Fire Prevention	583.74	0.00	583.74
<b>Total 5025 · WORKSHOPS-MANAGEMENT</b>	<b>17,901.22</b>	<b>10,142.61</b>	<b>7,758.61</b>
<b>5028 · UTILITIES</b>			
5028.01 · SDG&E	16,723.42	16,990.16	-266.74
5028.02 · Telephone	2,582.13	2,040.66	541.47
5028.03 · Water	3,249.50	2,594.29	655.21
5028.04 · Trash	542.50	467.50	75.00
5028.05 · Sewer	1,142.00	807.78	334.22
<b>Total 5028 · UTILITIES</b>	<b>24,239.55</b>	<b>22,900.39</b>	<b>1,339.16</b>
<b>5030 · SPECIAL DISTRICT EXPENSE</b>			
5030.01 · District Operations	854.98	1,855.35	-1,000.37
5030.02 · Publishing	409.50	231.00	178.50
5030.04 · County Admin.Fees	6,333.20	5,469.04	864.16
5030.05 · Rehab-Fire Ground Meals	-610.69	4,701.86	-5,312.55
5030.06 · FIT Tests/HepBC/Wellness	0.00	398.25	-398.25
5030.08 · LAFCO Budget	2,347.87	2,515.56	-167.69
5030.10 · Web Site	365.00	0.00	365.00

# ALPINE FIRE PROTECTION DISTRICT

## Profit & Loss Prev Year Comparison

July through November 2019

	Jul - Nov 19	Jul - Nov 18	\$ Change
5030.11 · Recruitment-New Hires	20.00	0.00	20.00
5030.16 · Reimbursable expenses	-32.76	0.00	-32.76
<b>Total 5030 · SPECIAL DISTRICT EXPENSE</b>	<b>9,687.10</b>	<b>15,171.06</b>	<b>-5,483.96</b>
<b>5031 · DIRECTORS FEES</b>	<b>2,400.00</b>	<b>2,200.00</b>	<b>200.00</b>
<b>5032 · FIRE PREVENTION</b>			
5032.01 · Public Education	4,068.98	50.15	4,018.83
5032.02 · Supplies	1,506.74	172.24	1,334.50
5032.03 · Classes	1,789.80	544.07	1,245.73
5032.04 · Mapping	100.00	0.00	100.00
<b>Total 5032 · FIRE PREVENTION</b>	<b>7,465.52</b>	<b>766.46</b>	<b>6,699.06</b>
<b>5035 · UNCAPITALIZED EQUIPMENT</b>			
Engines	6,255.66	0.00	6,255.66
Facilities	3,695.00	2,831.00	864.00
Vehicles	7,373.38	0.00	7,373.38
<b>Total 5035 · UNCAPITALIZED EQUIPMENT</b>	<b>17,324.04</b>	<b>2,831.00</b>	<b>14,493.04</b>
<b>5037 · CAPITAL EXP. - EQUIPMENT</b>			
Command Vehicle	0.00	36,925.76	-36,925.76
Engines	140,530.13	0.00	140,530.13
<b>Total 5037 · CAPITAL EXP. - EQUIPMENT</b>	<b>140,530.13</b>	<b>36,925.76</b>	<b>103,604.37</b>
<b>Total Expense</b>	<b>2,167,524.90</b>	<b>2,091,590.81</b>	<b>75,934.09</b>
<b>Net Income</b>	<b>-1,765,794.52</b>	<b>-1,639,021.66</b>	<b>-126,772.86</b>

ALPINE FIRE PROTECTION DISTRICT  
Employee Reimbursement Report

November 2019

Type	Date	Num	Name	Memo	Account	Amount
Nov 19						
Check	11/04/2019	19254	OZBIRN, SHANE T	S. Ozbirn: CalPERS Educational Forum 2019 10/27-10/30/2019: meals	5025.04 · In House Training	72.88
Check	11/04/2019	19255	O'GORMAN, GREGORY A	G. O'Gorman: Chief Fire Officer 3A: tuition	5023.04 · Education	230.00
Check	11/19/2019	19293	WILLIS, BARON T	B. Willis: CalPERS Educational Forum 2019: meal	5025.03 · Board Members	61.67
Check	11/19/2019	19293	WILLIS, BARON T	B. Willis: CalPERS Educational Forum 2019: transportation	5025.03 · Board Members	37.00
Check	11/22/2019	19295	CACCAVO, ALICEA I	A. Caccavo: Education Reimbursement CSMFO Budget Dev/ Long Term Financial Planning	5023.04 · Education	475.00
Nov 19						<u>1,819.99</u>

**ALPINE FIRE PROTECTION DISTRICT**  
**CASH FLOW STATEMENT**  
As of 11/30/2019

**FUND STATUS - UNASSIGNED & REVOLVING**

1000.01	<b>County SD General Fund</b> (Revolving cash account)	\$	103,273.66
1001.01	<b>California Bank &amp; Trust</b> (Revolving cash account)	\$	40,832.11
1101.06	<b>California Bank &amp; Trust</b> (Money Mkt - General business saving)	\$	(148,527.94)
1002.01	<b>LAIF</b> (General)	\$	20,372.67
1002.06	<b>Petty Cash</b> (Imprest account)	\$	59.62
1002.65	<b>Change Account</b>	\$	100.00
1499	<b>Undeposited Funds</b>	\$	-
		\$	16,110.12

**\*\*Apportionment Schedule:** 11/15=2%; 12/10=38%; 1/21=10%; 2/25=5%; 4/7=31%; 4/28=9%; 5/26=1%; 6/23=2%; 7/21=2%

**FUND STATUS - ASSIGNED**

1000.02	<b>County of SD Mitigation Fund</b> - Mitigation Fund	\$	106,745.32
1001.04	<b>California Bank &amp; Trust</b> - Workers Compensation checking	\$	20,100.62
1101.06	<b>California Bank &amp; Trust</b> (Money Mkt - SRPL)	\$	-
	<b>California Bank &amp; Trust</b> (Money Mkt - Assigned Capital Vehicle Accrual)	\$	7,460.70
	<b>California Bank &amp; Trust</b> (Money Mkt - Assigned Building Accrual)	\$	24,942.24
	<b>California Bank &amp; Trust</b> (Money Mkt - Assigned Equipment Accrual)	\$	116,125.00
1002.01	<b>LAIF</b> (SRPL Powerlink Mitigation Funds)	\$	18,625.30
1002.02	<b>PASIS LAIF</b> - Risk Pool Deposit Workers Compensation	\$	-
1002.10	<b>Multi Bank Securities</b> - Investment account - Market Value Fluctuation	\$	1,197.76
1002.13	<b>Comerica Securities</b> - Investment account - Market Value Fluctuation	\$	(147,480.49)
1002.13	<b>Comerica Securities</b> - Investment account - Money Market for reinvestment	\$	185,038.90
1002.14	<b>Comerica Securities</b> - Assigned (SRPL Sunrise Powerlink Mitigation Funds)	\$	283,148.93
1002.14	<b>Comerica Securities</b> - SRPL - Money Market for reinvestment	\$	10,678.43
1002.14	<b>Comerica Securities</b> - SRPL - Market Value Fluctuation	\$	(10,678.43)
1101.09	<b>CB&amp;T Savings</b> (Trust account / Grants)	\$	500.44
		\$	616,404.72

\* Mitigation funds can only be used for capital expenditures, i.e.: Fire Station, additional Apparatus (not replacements), etc. New building fees, not property taxes generate these funds.

**ALPINE FIRE PROTECTION DISTRICT  
CASH FLOW STATEMENT  
As of 11/30/2019**

**FUND STATUS - COMMITTED/ASSIGNED - (RESOLUTION 19/20-01)**

1000.01.1	<b>County SD General Fund:</b> Committed & Assigned- Vacation Sick Liability	\$	29,191.73
	<b>County SD General Fund:</b> Assigned - Capital Vehicle Replacement (B17)	\$	357,554.85
	<b>County SD General Fund:</b> Assigned - CalPers Unfunded Actuarial Liability	\$	17,989.00
1000.02.1	<b>County SD Mitigation Fund:</b> Assigned - Capital Vehicle Replacement (B17)	\$	236,289.21
1002.01	<b>LAIF:</b> Committed -OPEB Retiree Health	\$	38,000.00
	<b>LAIF</b> - Committed - Capital Building Fund	\$	26,723.79
	<b>LAIF</b> - Committed - Equipment Replacement Fund	\$	81,303.25
	<b>LAIF</b> - Committed - Portable Radios/MDT's (FY25/26-FY34/35)	\$	28,000.00
	<b>LAIF</b> - Committed - Capital Vehicle Replacement (E17)	\$	63,794.00
	<b>LAIF</b> - Committed - Capital Vehicle Replacement (4701/4702)	\$	124,572.41
	<b>LAIF</b> - Committed - Capital Vehicle Replacement (4706)	\$	40,000.00
	<b>LAIF</b> - Committed - Vacation Sick	\$	13,484.26
	<b>LAIF</b> - Assigned - Capital Vehicle Replacement (4705)	\$	37,500.00
	<b>LAIF</b> - Assigned - Capital Building HVAC	\$	27,103.24
	<b>LAIF</b> - Assigned - Capital Vehicle Replacement (B17)	\$	-
1002.02	<b>PASIS LAIF:</b> Committed - Risk Pool Deposit Workers Compensation	\$	499,531.08
1002.10	<b>Multi Bank Securities:</b> Committed - CalPERS Unfunded Liability	\$	198,581.94
1002.13	<b>Comerica Securities Inc</b> Committed - Economic Uncertainty Fund	\$	900,000.00
	<b>Comerica Securities Inc</b> Committed - Unfunded Liability	\$	296,186.87
	<b>Comerica Securities Inc</b> Committed - Capital Building Fund	\$	193,502.09
	<b>Comerica Securities Inc</b> Committed - OPEB (retiree health)	\$	10,000.00
	<b>Comerica Securities Inc</b> Committed - Equipment Replacement Fund	\$	100,000.00
	<b>Comerica Securities Inc</b> Committed - Radio Replacement	\$	65,050.00
	<b>Comerica Securities Inc</b> Committed - Capital Vehicle Replacement (E17)	\$	157,845.00
	<b>Comerica Securities Inc</b> Committed - Capital Vehicle Replacement (4701/4702)	\$	43,427.59
	<b>Comerica Securities Inc</b> Committed - Vacation Sick Liability Fund	\$	-
1101.06	<b>California Bank &amp; Trust</b> (Money Mkt - General)	\$	158,348.90
		\$	3,743,979.21

\* Mitigation funds can only be used for capital expenditures, i.e.: Fire Station, additional Apparatus (not replacements), etc. New building fees, not property taxes generate these funds.



Portfolio Analysis

11/30/2019

Total cost of accounts (cash value)	\$3,018,017.79
Value of accounts (market value)	\$3,038,822.12
Unrealized gain/loss \$ (market v - cash v)	\$20,804.33
Unrealized gain/loss %	0.69%
Average earning % CD	2.41%

			Term		Interest		Purchase		Gain/Loss									
		Maturity																
Investment Name	Broker/Dealer	CUSIP	Date	Months	Rate	Quantity	Unit	Price	Total Cost (Purchase Price )	Market Price	Gain/Loss (\$)	Gain/Loss (%)						
BMW Bank Nth Am (CD)	Comerica	05580ACW2	9/14/2020	60	2.20%	1800	\$	100.00	\$	180,000.00	\$	100.53	\$	180,955.80	↑ \$	955.80	0.53%	
American Express Bk (CD)	MBS	02587DM70	11/28/2021	60	2.05%	980	\$	100.00	\$	98,000.00	\$	100.40	\$	98,395.92	↑ \$	395.92	0.40%	
Wells Fargo Bk (CD)	Comerica	949763FE1	3/1/2022	60	2.30%	1000	\$	100.00	\$	100,000.00	\$	101.27	\$	101,272.00	↑ \$	1,272.00	1.27%	
JPMorgan Chase Bank (CD)	Comerica	48126XJ55	4/13/2022	60	2.57%	1000	\$	100.00	\$	100,000.00	\$	100.13	\$	100,133.00	↑ \$	133.00	0.13%	
Capital One Bank (CD)	Comerica	14042RFS5	5/17/2022	60	2.40%	1130	\$	100.00	\$	113,000.00	\$	101.56	\$	114,765.06	↑ \$	1,765.06	1.56%	
American Express Bk (CD)	MBS	02587CEZ9	5/17/2022	60	2.40%	990	\$	100.00	\$	99,000.00	\$	101.20	\$	100,186.02	↑ \$	1,186.02	1.20%	
Crossfirst Bk (CD)	Comerica	22766ABR5	9/22/2022	60	2.00%	1140	\$	100.00	\$	114,000.00	\$	100.56	\$	114,639.54	↑ \$	639.54	0.56%	
Farmers & Merchants (CD)	Comerica	308862CE9	12/12/2022	120	1.96%	1250	\$	100.00	\$	125,000.00	\$	100.12	\$	125,146.25	↑ \$	146.25	0.12%	
JPMorgan Chase Bank (CD)	Comerica	48125YZC1	2/10/2023	84	2.25%	600	\$	100.00	\$	60,000.00	\$	100.07	\$	60,042.00	→ \$	42.00	0.07%	
Enerbank USA (CD)	Comerica	29266NH67	2/27/2023	96	2.30%	1250	\$	100.00	\$	125,000.00	\$	101.53	\$	126,906.25	↑ \$	1,906.25	1.53%	
Wells Fargo Bk (CD)	Comerica	949763RC3	6/6/2023	60	3.25%	1220	\$	100.00	\$	122,000.00	\$	104.46	\$	127,438.76	↑ \$	5,438.76	4.46%	
First Technology FCU (CD)	Comerica	33715LDT4	3/4/2024	60	3.25%	1000	\$	100.00	\$	100,000.00	\$	100.44	\$	100,440.00	↑ \$	440.00	0.44%	
Morgan Stanley Private Bank	Comerica	61760AQ69	7/25/2024	60	2.20%	1400	\$	100.00	\$	140,000.00	\$	101.31	\$	141,829.80	↑ \$	1,829.80	1.31%	
BOFI Federal Bank (CD)	Comerica	09710LBC8	8/28/2025	120	3.00%	1880	\$	100.00	\$	188,000.00	\$	100.11	\$	188,208.68	↑ \$	208.68	0.11%	
Discover Bank (CD)	Comerica	254672XR4	2/18/2026	120	2.30%	1500	\$	100.00	\$	150,000.00	\$	101.98	\$	152,962.50	↑ \$	2,962.50	1.97%	
Federal Home Loan Banks Bond	Comerica	3130A9GN5	9/29/2031	146.4	2.13%	1510.2965	\$	99.75	\$	150,652.08	\$	99.63	\$	150,469.33	↓ \$	(182.75)	-0.12%	
SRPL FUNDS													\$					
American Exp Centurion (CD)	Comerica	02587D2Q0	12/5/2022	60	2.50%	1210	\$	100.00	\$	121,000.00	\$	101.25	\$	122,512.50	↑ \$	1,512.50	1.25%	
FNMA (Agency) (Bonds)*	Comerica	3136G06W6	11/20/2023	120	2.00%	1500	\$	99.87	\$	149,805.00	\$	99.97	\$	149,958.00	↑ \$	153.00	0.10%	
COMERICA	Comerica	Money Mkt				10678.43	\$	1.00	\$	10,678.43	\$	1.00	\$	10,678.43	→ \$	-	0.00%	
LAIF	LAIF	Local Agency Inv.Fund			2.190%	18625.3	\$	1.00	\$	18,625.30	\$	1.00	\$	18,625.30	→ \$	-	0.00%	
COMMITTED & ASSIGNED																		
LAIF	LAIF	Local Agency Inv.Fund			2.190%	500853.62	\$	1.00	\$	500,853.62	\$	1.00	\$	500,853.62	→ \$	-	0.00%	
CB&T	CB&T	Money Mkt			0.03%	158348.9	\$	1.00	\$	158,348.90	\$	1.00	\$	158,348.90	→ \$	-	0.00%	
COMERICA	Comerica	Money Mkt				18907.81	\$	1.00	\$	18,907.81	\$	1.00	\$	18,907.81	→ \$	-	0.00%	
UNASSIGNED																		
CB&T	CB&T	Checking				75146.65	\$	1.00	\$	75,146.65	\$	1.00	\$	75,146.65	→ \$	-	0.00%	
Total									\$	3,018,017.79			\$	3,038,822.12	↑ \$	20,804.33	0.69%	

\* Callable

BASE VALUE		MARKET VALUE	
\$	18,625.30	\$	18,625.30 LAIF / SRPL
\$	500,853.62	\$	500,853.62 LAIF/AFPDP
\$	197,000.00	\$	198,581.94 MBS
\$	1,495,907.81	\$	1,511,817.65 Comerica
\$	281,483.43	\$	283,148.93 Comerica/SRPL
\$	233,495.55	\$	233,495.55 CB&T
\$ 2,727,365.71		\$ 2,746,522.99	
\$	300,108.73	\$	301,774.23 SRPL
\$	2,427,256.98	\$	2,444,748.76 GENERAL
\$ 2,727,365.71		\$ 2,746,522.99	

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# FIRE CHIEFS REPORT

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DECEMBER 2019

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1. **San Diego County Fire Chiefs**
  - No meeting this month. The annual Old Timers Luncheon was held. I took retired Chiefs Downing, Matter and Rushing as well as Chief Boggeln to the event
2. **Fire Districts of San Diego County**
  - No meeting this month.
3. **HCFA Board of Chiefs (BOC)**
  - No meeting this month.
4. **Central Zone Board of Chiefs (BOC)**
  - We approved an update to CZ operational policy D-24 Command Procedures.
  - We discussed changes to policy A-11, Zone Coordinator, Alternate ZC and Zone Duty Chief.
  - Barona Fire Chief Ken Kremensky was selected as Zone Coordinator for Central Zone replacing me. Lakeside Fire Chief Don Butz was selected as Alternate Zone Coordinator.
5. **HFTFA Board of Chiefs (BOC)**
  - Discussed the Chiefs doing a needs assessment of the facility and tying it to a new lease agreement with the City of El Cajon.
  - Training Manager Steve Butcher has announced he will retire from his position effective June 30, 2020. The Chiefs are looking into beginning a recruitment for a new training manager.
6. **RCS Board of Directors**
  - No meeting this month.
7. **FAIRA**
  - Next board meeting, a conference call meeting, December 16, 2019
8. **RCCP Administrative Oversight Committee**
  - I did not attend the meeting.
9. **PASIS**
  - Next board meeting January 16, 2020.
10. The District received 0 Public Records requests this month.

ALPINE FIRE PROTECTION DISTRICT  
FIRE CHIEF'S MONTHLY REPORT  
November 2019

<b>PERSONNEL</b>	<b>Nov-19</b>	<b>YTD</b>	<b>Nov-18</b>	<b>YTD</b>
Total at end of month	17	18	16	18
Days lost for sickness	15.23	40.86	4.69	25.63
Days lost due to injury	0	1	0	1
# Emp's out on injury	0	2	0	2
<b>TRAINING HOURS</b>				
Captains	68.00	150.50	83.00	179.50
Engineers	23.00	88.00	44.00	82.50
Firefighter	98.00	257.50	62.00	226.00
Total Training Hours:		496.00	189.00	488.00
<b>FIRE PREVENTION ACTIVITIES</b>				
Business Insp-Re Inspection	24	122	5	49
On Site Assess/Complaint	2	84	1	3
Plan Checks	2	72	13	29
Subdivision Map / Parcel Map	0	1	0	0
Violation Notices/Parking Warnings	0	0	0	0
Construction & Final Inspections	4	53	6	7
Burn Permits Issued	0	52	0	0
Public Ed Programs (hours)	1	45	2	3
Weed Abatement-Notice/Insp	20	516	3	55

# **FIRE MARSHAL'S REPORT**

## **November 1<sup>st</sup> – November 30<sup>th</sup>**

### **CONSTRUCTION:**

Remodel plan checks, Sprinkler plan checks, Sprinkler Hydros, on-site inspections, business inspections, burn permits and other office duties. (***see monthly inspection sheet***)

**TRAINING:** PIO Exercise held at County OES offices. 11-6-2019

### **MEETINGS:**

San Diego Fire Prevention Officers- Did not attend meeting

San Diego Fire Protection Association- No meeting this month

AFSA - No meeting this month.

PIO- JIC and OES activated the EOC for training exercise.

NFPA- No meeting this month.

OES – No meeting this month.

FSC – No meeting this month.

Miramar Advisory – No meeting this month.

County Meetings – Did not attend meeting

OSFM- No meeting this month

**PUBLIC EDUCATION - OUTREACH:** Nothing to report.

# INCIDENT STATISTICS

MONTHLY INCIDENT REPORT		
Incident Category	All Incidents	All Incidents Percent
FIRE, EXPLOSION	8	5.97%
GOOD INTENT CALL	15	11.19%
RESCUE, EMS	101	75.37%
SERVICE CALL	9	6.72%
SPECIAL OR OTHER INCIDENT TYPE	1	0.75%
Report Totals	134	100.00%

MUTUAL/AUTO AID RECEIVED (November 2019)		
Receiving City	Agency	Mutual Aid Incidents
ALPINE	VIEJAS	22
	LAKESIDE	18
	SYCUAN	1
	EL CAJON	1
	MONTE VISTA	11
	BARONA	7
	SANTEE	2
Report Total		41

MUTUAL/AUTO AID GIVEN (November 2019)		
Providing Agency	City	Mutual Aid Incidents
ALPINE	LAKESIDE	9
	LA MESA	1
	BARONA	3
	VIEJAS	5
	SAN DIEGO COUNTY	1
	SYCUAN	1
Report Total		20

# GRANT UPDATE

## GRANTS IN PROCESS:

Grantor: **Sempra Energy/Alpine Fire Foundation - CERT 2015** Amount: \$2,500  
Purpose: **Equipment/ OT** Date Submitted: 7/20/2015  
Performance Period:  
Grant provides funds for CERT. Funds held in Foundation until needed. (Retired Finance Officer Moore) 7/20/2015:  
Award received. 10/2017: No funds expended. 4/5/2019: Balance of \$450.69 for OT CERT Training for Jackson & Laff  
12/18 & 12/20/2018. (Total \$649.45 less \$238.76 CERT 2014 = \$450.69). 5/15/2019: Moved training kits from 5023.01  
to CERT 2015 \$261.33. Balance left is \$1787.98; **8/20/2019: CERT refreshments for Fire Safety Expo \$22.00;**  
**Foundation balance \$1765.98**

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Grantor: **Sempra Energy/Alpine Fire Foundation - CERT 2019** Amount: \$2,500  
Purpose: **Equipment/ OT** Date Submitted: 4/2/2019  
Performance Period:  
Grant provides funds for CERT. Funds held in Foundation until needed. (Finance Officer, Captain Dotson)

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Grantor: **FEMA4305-DR-CA CalOES** Amount: \$9,350.36  
Purpose: **Late January Storms Disaster Recovery** Date Submitted: 3/22/2017  
Performance Period: As approved (Max 120 days)  
Reimburse 75% of Critical Weather overtime costs for January 21, 22, 23, 2017. (Retired Finance Officer  
Moore, Fire Chief Paskle) 4/30/2017: Regional Systems Manager has been assigned. 5/31/2017 - 6/30/2017:  
Reimbursement request working its way through the federal system for approval and payment. 7/31/2017:  
Reimbursement approved. 12/7/17: Received the Federal portion \$6071.00. **2/14/2019: Waiting on the State portion  
however cannot receive \$1131.73 until meets the State Funding threshold of \$2500. Project Completion and  
Certification Report completed.**

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Grantor: **FY18 UASI** Amount: \$2,612  
Purpose: **Training Participation** Date Submitted: 6/28/2018  
Performance Period: 9/1/2018 - 9/15/2020 Awarded: 2/26/2019

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**7/1/2019: Earmarked for Dotson CalChiefs Training Officer Conf 11/18 - 11/19/19**

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Grantor: **FY18 SHGP** Amount: \$13,261  
Purpose: **Turnout (PPE) Cache** Date Submitted: 1/18/2018  
Performance Period: 3/1/2019 - 5/31/2020 Awarded:  
Grant provides funds to build turnout cache. (Finance Officer Caccavo, Captain Boggeln) 12/13/18: Email county to  
determine status of application. **3/13/19: Received award letter and assurances.**

## GRANTS SUBMITTED

Grantor: **FY17 FEMA Cal OES Hazard Mit. Grant** Amount: \$180,000  
Purpose: **Alpine Creek Fuels Reduction** Date Submitted: 7/1/2018

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**9/10/2019: Per Fire Marshal McBroom - no activity.**

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Grantor: **FY19 SHGP** Amount: \$13,228  
Purpose: **4 VHF Radios / 12 Web Gear Packs** Date Submitted: 12/13/2018  
Performance Period: 12/15/2019 - 7/31/2021 Awarded:  
Grant provides funds purchasa four (4) VHF Radios with accessories and twelve (12) Web Gear Packs. (Finance Officer  
Caccavo, Captain Boggeln) 12/13/18: Emailed application electronically to Raluca Pimenta and hard copy in the mail.  
**11/12/19: Resent hard copy per their request; anticipate the formal award in Spring 2020.**

# GRANT UPDATE

Grantor: **FY20 SHGP** New Activity Amount: \$13,616.00  
 Purpose: **MDC (1) / 800 MHz Radios (2)** Date Submitted: 12/11/2019  
 Performance Period: 3/1/2021 - 6/30/2022  
*(Finance Office Caccavo, Division Chief Boggeln)* **12/11/2019: Emailed application and mailed hard copy following**

## GRANTS CLOSED - AWAITING CLOSE OUT CONFIRMATION

Grantor: **FY15 Assistance to Firefighters (AFG)** Amount: \$129,106  
 Purpose: **SCBA's and RIT packs** Date Submitted: 1/13/2016  
 Performance Period: April-September 2016  
 Grant would provide funds to replace 14 SCBA's and 2 RIT packs. District portion \$6,147; Federal portion \$122,959. (Finance Officer Moore, Captains Boggeln, Dotson) Awarded 8/26/2016. 11/3/2016: GPO contract will be approved 11/15/16 with Board approval to purchase. Goods purchased. 12/2016: goods received. 1/25/2017: 1st Q report submitted. Reimbursement requested and received. 2/2017: Received approval to use balance of funds on any allowable expense. 2/24/2017: Excess funds used for investigative lighting and face-pieces. Reimbursement received from AFG. 7/31/2017: Quarterly report submitted.  
**Final Closeout is due 11/19/2017 and will be submitted when closeout report available on AFG website; no report on website as of 9/10/2019.**

Grantor: **FY16 SHGP** Amount: \$13,176  
 Purpose: **Turnout (PPE) Cache** Date Submitted: 12/1/2016  
 Performance Period: Dec 2016 (FY16/17)  
 Grant provides funds to build turnout cache. (Finance Officer Moore, Captain Boggeln) 12/1/2016: Waiting for State of California to approve funding and release award. 4/28/2017: Award released, OK to purchase. 10/2017: Two sets of Lion turnouts on order. 2/16/2018: 2 sets received; 4 sets ordered. Cash Request #1 sent. 4/10/2018: Received the remaining 4 sets. 6/8/18: Cash request #2 submitted. 12/19/18: Waiting for payment to close out. 12/27/2018: Received payment for Cash Request #2; County advised Cash Request #1 payment is in line for payment. **1/28/2019: Received final payment. Waiting for closeout.**

Grantor: **CA Fire Foundation** Amount: \$7,277.72  
 Purpose: **Prevention & Preparedness due to Climate Change** Date Submitted: 6/11/2018  
 Performance Period: 7/16/18 - 12/15/18  
 To purchase Fire Prevention materials for school visits and new resident Welcome Kits. *(Finance Office Caccavo, Fire Marshal McBroom)* 8/14/18: Begin purchasing items for kits & school visits. **12/13/2018: Submitted Final Report; close out letter anticipated first week of January 2019.**

Grantor: **2017 Sempra Energy/Alpine Fire Foundation** Amount: \$500  
 Purpose: **Open House 2017** Date Submitted: 9/15/2017  
 Performance Period: 10/4/2017  
 Grant provides funds for AAFP Open House *(Finance Officer Caccavo)* 11/29/2017: Receipts from Open House to be provided to Finance Officer. 8/2018: Finance Officer to meet with new Local Treasurer Hiebing. 1/4/19: Local Treasurer and Finance Officer to wrap this up and close out. **1/18/19: Waiting for close out confirmation.**

Grantor: **Sempra Energy/Alpine Fire Foundation - CERT 2014** Amount: \$2,500  
 Purpose: **Equipment/ OT** Date Submitted: 7/11/2014  
 Performance Period:  
 Grant provides funds for CERT. Funds held in Foundation until needed. *(Captain Dotson)* Balance remaining 3/31/2016: \$1,465.24. 4/30/2017: Canopy ordered and received for CERT events and fire district public education \$1227.20. 10/2017: Balance remaining \$238.76. **4/3/2019: Used \$238.76 for CERT Training overtime for Laff & Jackson. Total \$649.45 less \$238.76 CERT 2014 = \$450.69. Grant is now closed.**



# GRANT UPDATE

Grantor: **SD Regional Fire Foundation** Amount: \$9,500.00  
Purpose: **42 Pairs of Nomex Wildland Fire Protective Pants** Date Submitted: 5/16/2018  
Performance Period: 3/31/2019

To purchase 42 pairs of Nomex Wildland fire protective pants. (Finance Office Caccavo, Captain Boggeln)  
8/16/2018: 39 pairs of wildland pants ordered. 2/14/2019: Invoice fm MES received. **3/21/2019: Submitted receipts/documentation for close out of the grant. Joan Jones acknowledged receipt.**

Grantor: **FY17 UASI** Amount: \$4,753  
Purpose: **Training Participation** Date Submitted: 11/14/2017  
Performance Period: 9/1/2017 - 12/31/2019 Awarded: 11/16/2017

4/10/2018: 1 training class taken; cash receipt to be submitted. 5/10/2018: Cash request #1 submitted. 6/7/2018: Cash request #2 submitted. 10/05/2018: Check received \$1165.64 for Cash Requests #1 & #2. 1/23/2019: Submitted Cash Request #3 for \$3587.36. **8/13/2019: Cash Request #3 received; awaiting close out letter.**

Grantor: **SD Regional Fire Foundation** Amount: \$9,000.00  
Purpose: **1) Mobile Radio for BR17 \$3453.74;** Date Submitted: 5/8/2019  
**2) 1 VHF radios \$1947.27 3) Air Bags \$5936.78**

Performance Period: 3/31/2020  
To purchase Mobile radio for Brush Rig; VHF radios and Rescue air bags. (Finance Office Caccavo, Division Chief Boggeln)  
5/8/2019: Joan Jones acknowledged receipt of application. 7/16/2019: Mr. Ault advised that we would receive \$9000; District to contribute \$1954.95. 7/22/2019: Confirmed that 3 items were approved Foundation donated \$9000; District to provide \$2337.79. 8/20/2019: Radios & airbags ordered on 7/24/2019. 9/4/19: All items received; waiting on MES invoice for final payment processing. **10/10/2019: Close out letter sent to Foundation**

Grantor: **FY17 SHGP** Amount: \$13,176  
Purpose: **Turnout (PPE) Cache** Date Submitted: 3/21/2018  
Performance Period: 12/12/2017 - 6/30/2019 Awarded: 3/21/2018

Grant provides funds to build turnout cache. (Retired Finance Officer Moore, Captain Boggeln) 7/20/18: Staff to begin purchasing immediately. 5/15/2019: Delivery expected the week of 5/20; invoice received. 6/11/19: Submitted Cash Request #1; waiting on cleared check for CR#2. 9/10/2019: Waiting for payment for Cash Request #1 & #2; payment anticipated by the end of the year. **11/18/2019: Both Cash Requests have been received, waiting for close out letter.**

New Activity